

February 19, 2021

Christopher Hansen
[REDACTED]

RE: Freedom of Information Act Request

Dear Mr. Hansen:

This is to acknowledge that Parkland College District No. 505 is in receipt of your *Freedom of Information Act* (FOIA) request received in my office on February 12, 2021 via electronic mail. As the Vice President for Communications and External Affairs, I am responsible for processing requests for public information for the College, pursuant to *the Illinois Freedom of Information Act*, 5 ILCS 140/1 et seq. In your e-mail, you requested the following records:

- Any and all documents related to the employment of William Colbrook (such as wage and employee information).
- Any and all documents related to the retirement of William Colbrook, including any related emails.
- Adding to my request: please also search for and include any letters of recommendation and any documents related to any future job application(s) by William Colbrook.

Parkland College's Response:

The college has attached a .PDF totaling 43 pages is attached. Personal information such as home addresses and phone numbers has been redacted since disclosure would constitute an unwarranted invasion of personal privacy. The college does not have in its possession any letters of recommendation or documents related to future job applications, as Mr. Colbrook secured subsequent employment independently. Therefore, we consider this attachment to be fully responsive to your request.

As Vice President for Communications and External Affairs, I am responsible for granting and denying the requests for records under the *Freedom of Information Act*. Please be aware that this response to your request is pursuant to my understanding of your FOIA request. If I have misunderstood your request, please let me know as soon as possible so I may provide the correct information.

Finally, if you believe that this response constitutes a denial of your request, you have the right to have this response reviewed by the Public Access Counselor (PAC) at the Office of the Illinois Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor
Office of the Attorney General
500 South 2nd Street
Springfield, Illinois 62706

Fax: 217-782-1396
E-mail: publicaccess@atg.state.il.us

You also have the right to seek judicial review of this response by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the Public Access Counselor or State court, you will need to include a copy of this letter for the review.

If you have any questions or concerns, please do not hesitate to contact us.

Sincerely,



Stephanie L. Stuart
Vice President for Communications and External Affairs

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CC: FILE
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