



Office of Financial Aid and Veteran Services
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2018-2019
Verification Worksheet
V5 - Dependent Student

**Forms can be submitted by mail, fax (217/373-3807), or delivered in person.
 To ensure your privacy, Do NOT submit forms through email.**

 Name

 Student's ID Number

A. Dependent Student's Family Information

Number of Household Members: List below the people in the parents' household. Include:

- The student.
- The parent(s) (including a stepparent) even if the student does not live with the parents.
- The parent(s) other children if the parent(s) will provide more than half of the children's support from July 1, 2018 through June 30, 2019 or if the other children would be required to provide parental information if they were completing an FAFSA for 2018-2019. Include children who meet either of these standards, even if a child does not live with the parent(s).
- Other people if they now live with the parents and the parents provide more than half of the other person's support through June 30, 2019.

Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2018 and June 30, 2019, and include the name of the college.

Full Name	Age	Relationship	College	Will be enrolled at least half time	
				YES	NO
		<i>Self</i>	<i>Parkland College</i>	YES	NO
		<i>Parent/Step-Parent 1</i>		YES	NO
		<i>Parent/Step-Parent 2</i>		YES	NO
				YES	NO
				YES	NO
				YES	NO

B. Individuals with Unusual Circumstances

Individuals Who Filed an Amended IRS Tax Return

An individual who filed an amended IRS income tax return for tax year 2016 must provide: A 2016 IRS Tax Return Transcript **and** a 2016 IRS Tax Account Transcript.

C. Income to Be Verified

IRS instructions can be found at
www.parkland.edu/IRSdataRetrieval
Link to IRS at
www.irs.gov/individuals/get-transcript

TAX FILERS:

- I used the IRS Data Retrieval Tool on the FAFSA.
- I am attaching an IRS tax return transcript for 2016.
- My Parent(s) used the IRS Data Retrieval Tool on the FAFSA.
- My Parent(s) attached an IRS tax return transcript for 2016.

NOTE: If you were recently married and filed separate returns, you will need to submit a copy of both you and your spouse's 2016 tax return transcripts.

NON TAX FILERS:

- I was employed in 2016 and have attached copies of all my 2016 W-2 forms.
- My Parent(s) were employed in 2016 and have attached copies of all their 2016 W-2 forms and verification of non-filing letter from the IRS.
- My Parent(s) were not employed, had no income earned from work in 2016 and have attached verification of non-filing letter from the IRS.

Non-Filers MUST submit a 2016 IRS Non-Filer Statement.

To obtain a 2016 IRS Non-Filer Statement, either call 1-800-908-9946 or go to
<http://www.irs.gov/pub/irs-pdf/f4506t.pdf> and fill out a Form 4506-T Request for Transcript of Tax Return (make sure to check 7 - Verification of Nonfiling) and mail to the address provided on the form

Please have your parent(s) write an explanation below on how they supported the family in 2016.

D. High School Completion Status

Provide one of the following documents that indicate your high school completion status:

- A copy of your high school diploma.
- A copy of the student's final official high school transcript
- A copy of your General Educational Development (GED) certificate or GED transcript.
- If State law requires a homeschooled student to obtain a secondary school, completions credential for homeschool (other than a high school diploma or its recognized equivalent) a copy of that credential.

If you are unable to obtain the documentation listed above, please contact the Financial Aid Office.

E. Identity and Statement of Educational Purpose

The student must appear in person at Parkland College to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following English or Spanish Statement:

If the student is unable to appear in person at Parkland College to verify his or her identity, the student must provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose (in English or Spanish) provided below.

Statement of Educational Purpose

I certify that I _____ the individual signing this
(Print Student's Name)

Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Parkland College for 2018-2019.

(Student's Signature)

(Date)

Declaración de Propósito Educativo

Certifico que yo, _____, soy el individuo que firma esta
[Imprimir Nombre del Estudiante]

Declaración de Finalidad Educativa y que la ayuda financiera federal estudiantil que yo pueda recibir, sólo será utilizada para fines educativos y para pagar el costo de asistir a Parkland College para 2018–2019.
[Imprimir Nombre de Institución Educativa Postsecundaria]

[Firma del Estudiante]

[la Fecha]

Notary's Certificate of Acknowledgement

State of Illinois
City/County of _____

On _____ (Date), before me, _____ (Notary's name), personally
appeared, _____ (Printed name of signer), and proved to me on basis of
satisfactory evidence of identification _____ (Type of government-issued photo ID)
to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal

(Notary signature) _____
(Date)

F. Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign.

Student's Signature

Date

Parent's Signature

Date

Important: You must return all original worksheets to Parkland College.