

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

May 15, 2024

ROLL CALL

The Meeting was called to order by James Voyles, Chair, at 7:00 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Carolyn Ragsdale, Dana Trimble, Jaden Campbell (Student Trustee), and James Voyles. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustee Ayers left the meeting at 8:15 p.m. and rejoined the meeting at 8:18 p.m.

It was moved by Dr. Banks and seconded by Mr. Clem to allow:

- 1) Trustee Trimble to attend the meeting electronically via Teams due to family illness, and
- 2) Trustee Green to attend the meeting electronically via Teams due to business.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSTAIN—Green, Trimble; ABSENT—None.

CONSENT AGENDA

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Organizational and Regular Meetings held on April 17, 2024.
- Approved the voucher checks listing thru April 30, 2024, including Board travel, totaling \$2,965,533.16.
- Approved the awarding of funds from the following external sources:
 - Illinois Community College Board (ICCB): Noncredit Workforce Training Initiative
 - Local Workforce Development Board 17—LWIA 17 Youth Committee (via CCRPC): 2024 Youth Providers Grant (WIOA)
- Approved the filing of the following grant applications:
 1. FY25 Congressionally Directed Spending Request (Sen. Duckworth)—Aviation
 2. FY25 Congressionally Directed Spending Request (Rep. Budzinski)—Public Safety
 3. Illinois Community College Board (ICCB): FY2024 Taking Back the Trades Grant
 4. U.S. Department of Labor (DOL)—Employment and Training Administration (ETA): Apprenticeship Building America, Round 2 (ABA2)—Community Colleges Bringing Apprenticeships to Scale

PUBLIC COMMENTS

Chair Voyles opened the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Adam Karch, President of PCA, stated that there was no report.

PRESIDENT'S REPORT

Dr. Pamela Lau reported on the following:

1. **Commencement:** The Commencement ceremonies were held on May 9 at the Krannert Center for Performing Arts, inside the Foellinger Great Hall. 812 students graduated this academic year earning 967 credentials. Dr. Lau thanked trustees for their participation and support, and Dr. Mike Trame and the Student Services team for organizing an orderly and flawless commencement, allowing our students and their families to fully enjoy the celebration of their academic achievements.

2. **Naturalization Ceremony:** Dr. Lau noted that she had the privilege of attending the Naturalization Ceremony this morning. They welcomed ninety-seven new citizens from thirty-seven different countries. She stated that it is a privilege of hers as a fellow immigrant to be able to welcome and address the new citizens.
3. **Institute of Aviation:** Director Wendy Evans provided a report on the Institute of Aviation, supplementing the preboard tour earlier this evening. She thanked the Board for taking the tour and a handout was provided. She provided updates and information on enrollments, scholarships, competitors, and next steps forward.

Trustee Trimble thanked Ms. Evans for her work and recalled the stressful time during the 2014-2015 transition. Dr. Lau added that Ms. Evans has played a significant role in increasing the enrollment numbers and building up recruitment.

4. **Parkland Science Scholars:** Professor Sheryl Drake from the Natural Sciences department oversees the Parkland Science Scholars, an NSF-funded program to support low-income students who intend to major in science or engineering, with a special focus on underrepresented minorities, veterans, individuals with disabilities, and first-generation college students. Professor Drake provided an update on the program and graduating students from Cohort 2 shared their experiences and program takeaways. Dr. Lau also introduced Professor Chelsea Lloyd and Chair of Natural Sciences, Scott Siechen.
5. **FAFSA update:** Dr. Michael Trame provided an update on the difficulties with the rollout of the new FAFSA and how the Parkland Financial Aid Office is working to mitigate some of the issues for our students.

Dr. Trame noted that the Financial Aid team is making incredible strides to reduce the gap in FAFSAs submitted and has dropped that gap from 40% to 20%, with the hopes to get it back into positive numbers. Despite the errors that had to be repackaged from the Federal Government, there are only ten students who saw a reduction in Pell Grant funds and four who saw a reduction in their MAP grant funds. He noted that they have had to repackage aid, some several times, and the process is painstakingly slow. They are currently packaging aid once a week, whereas it used to be once a day. So far, they are about 11% down in Pell and 8% down in MAP, compared to this time last year.

Trustee Trimble noted that he is concerned about the impact on enrollment, through no fault of anyone at the institution. Dr. Trame added that we are not seeing as significant drops as some.

6. **Athletic update:** Dr. Michael Trame provided an update on spring 2024 performances of Parkland's Baseball, Softball, and Golf teams. Softball is ranked #1

and will be leaving to participate in the NJCAA National Tournament. Golf also qualified for Nationals and will be playing as the #4 seed in that tournament. Baseball qualified for the District Championship. Dr. Trame thanked Athletic Director Brendan McHale and the students for making Parkland proud.

7. Upcoming Events:

- May 23: Board evening at the annual Leadership Retreat in Pana, IL starting at 5.30 p.m.
- June 7-8: ICCTA Annual Convention at the Westin Chicago Lombard. This includes the annual Awards Banquet on June 7.
- June 19: The College will celebrate Juneteenth on campus with Dr. Zelema Harris as guest speaker. The event starts at 11.15 a.m.

KEY PERFORMANCE INDICATORS REPORT

Kevin Knott, Dean of Institutional Effectiveness, provided a report on the institutional Key Performance Indicators (KPIs). He reviewed the history of the college's KPIs and reviewed the current metrics. Mr. Knott updated on the current categories and shared data on enrollment averages, student success outcomes, employees, and financial. A handout was provided.

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, provided an update on the 3rd Quarter FY24 achievements of the Foundation. A handout was provided.

Student Trustee Jaden Campbell noted that he is a recipient of the scholarship(s) and thanked the Foundation for the work they do to help students.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, gave a legislative update. A handout was provided.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

Requestor

Information Requested

Jeremy Bachelor

Faculty Information

FINANCIAL STATEMENTS

The financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$884,245. However, our budget modeling projects a potential surplus of \$1.5M

- The key factors for the College's operating results in FY2024 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims' expenses.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
 - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop was presented in February.

Mr. Randles shared a tax levy document and reviewed the information with the Board.

He also updated that our health insurance claims were exponential the last month. He explained that a cyber breach to some health care organizations slowed the billing process down, which will also impact the value or cost of healthcare moving forward.

EXEMPT PURCHASE – AVIATION FUEL

The Institute of Aviation at Parkland College currently purchases aviation fuel from AvFuel Corporation. On site, this fuel is managed and dispensed by FlightStar of Savoy, IL.

The most practical and cost-efficient means to fuel our fleet is by having our fixed base operator, FlightStar, as our fuel vendor and distributor. FlightStar currently uses AvFuel as its sole vendor of fuel. Retaining the same single fuel provider is necessary to ensure that no mixing of different sources of fuel in the fuel farm or fuel truck occurs. The mixing of fuel from different sources would obfuscate third-party liability in the case of a fueling accident or aircraft accident attributed to fuel contamination.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing aviation fuel from AvFuel Corporation, Ann Arbor, MI, for a total cost not to exceed \$382,720. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of aviation fuel from AvFuel Corporation, Ann Arbor, MI, for a total cost not to exceed \$382,720.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE – AVIATION MAINTENANCE SERVICES

The Institute of Aviation at Parkland College purchases maintenance services for aircraft repairs from FlightStar. This includes maintaining a fleet of twenty airplanes to FAA and manufacturer specifications, including mandatory annual and 100-hour inspections. The estimated usage is 3300 annual hours at a rate of \$93.31 per hour.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing the maintenance services from FlightStar, Savoy, IL, for a total cost not to exceed \$307,923. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or

fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2025 Aviation budget.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the purchase of maintenance services from FlightStar, Savoy, IL, for a total cost not to exceed \$307,923.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - AVIATION LINE SERVICES

The Institute of Aviation at Parkland College purchases line services from FlightStar. This includes daily movement of twenty airplanes from hangar to ramp, securing planes on ramp, refueling as needed, and returning fleet to hangar at the end of the day. Additionally, the services provided will include being available to return airplanes to hangar if any inclement weather would appear. The estimated usage is 11 hours per day, over 313 service days.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing line services from FlightStar, Savoy, IL, for a total cost not to exceed \$81,900. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the purchase of line services from FlightStar, Savoy, IL, for a total cost not to exceed \$81,900.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - AVIATION REPAIR SERVICES

The Institute of Aviation at Parkland College requires engine and engine component overhaul services for fleet aircraft engines that are required after every 2000 hours of use. Poplar Grove Airmotive is an Illinois business qualified to provide overhaul services on the Institute of Aviation's engines. They specialize in and maintain an inventory of the primary engine type used in the Institute's fleet. This request covers the cost of four projected overhauls for the Institute aircraft.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing repair services from Poplar Grove Airmotive, Inc., Poplar Grove, IL, for a total cost not to exceed \$140,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of repair services from Poplar Grove Airmotive, Inc., Poplar Grove, IL, for a total cost not to exceed \$140,000.0 approve the purchase of aviation fuel from AvFuel Corporation, Ann Arbor, MI, for a total cost not to exceed \$382,720.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - ARCHER AVIONIC SYSTEMS

The Institute of Aviation at Parkland College plans to purchase avionic systems from Flightstar for six Piper Archers for a total cost of \$326,045. This includes removal of current/outdated avionics systems and installing the following: GARMIN GTN 750xi, the

GARMIN GI-106(x) CDI (# 1), the GARMIN GNC 255A, the GARMIN GTX 345 ADS-B Transponder, the GARMIN GMA 350c, and dual GARMIN GSB -15 USB ports. These installations will make the current Archer fleet consistent across all twelve of the Institute's primary trainers.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing avionic systems from Flightstar, Savoy, IL, for a total cost of \$326,045. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, and (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the purchase of avionic systems from Flightstar, Savoy, IL, for a total cost of \$326,045.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE- GPS/RADIO UPDATES ARROWS AND SEMINOLES

The Institute of Aviation at Parkland College plans to purchase new GPS and radio systems from Flightstar for four Piper Arrows and two Piper Seminoles for a total cost of \$215,043. This includes removal of current GPS/radio systems and installation of the following: GARMIN GTN 750Xi as the primary NAV/GPS/COMM system with interface to existing GI-106 CDI, GARMIN GTN 750xi system, GARMIN GNC 255A Nav/Comm as the secondary system with interface to the existing KI-209 CDI, GARMIN GNC 255A Nav/Comm, and two GARMIN Dual USB Ports (Type-A/Type-C) in the instrument panel. These installations will provide continuity across the entire fleet of Piper aircraft with regards to GPS/radio configurations.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing GPS/radios from Flightstar, Savoy, IL, for a total cost of \$215,043. These items are exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of line services from Flightstar, Savoy, IL, for a total cost of \$215,043.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - REBUILD OF SEATS FOR ARCHERS AND ARROWS

The Institute of Aviation at Parkland College plans to purchase the materials and labor to restructure/rebuild the seating, as needed, for six Archers and four Arrows aircraft from Flightstar for a total cost of \$142,805. The age of the aircraft, along with normal wear and tear, has warranted the need to restructure/rebuild the seating in these aircraft.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing materials and labor from Flightstar, Savoy, IL, for a total cost not to exceed \$142,805. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds

\$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Dr. Banks and seconded by Mr. Trimble to approve the purchase of materials and labor from Flightstar, Savoy, IL, for a total cost of \$142,805.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - ACA DECATHLON XTREME

The Institute of Aviation at Parkland College plans to purchase one Decathlon Xtreme aircraft from American Champion Aircraft for a total cost of \$440,750. This aircraft will provide the Institute with the ability to expand training offerings for tailwheel and high-performance endorsements. In addition, this aircraft will be used for spin training for certified flight instructor training, which is required by the FAA and is currently part of our curriculum.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing one Decathlon Xtreme from American Champion Aircraft, Rochester, WI, for a total cost not to exceed \$440,750. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Mr. Trimble and seconded by Ms. Green to approve the purchase of one Decathlon Xtreme from American Champion Aircraft, Rochester, WI, for a total cost of \$440,750.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, and Voyles. NAYS—None; ABSTAIN--Campbell (Advisory Vote); ABSENT—None.

EXEMPT PURCHASE - FRASCA SIMULATORS

The Institute of Aviation and Parkland College plan to purchase three reconfigurable training devices (RTDs) for a total cost of \$274,270. This includes one analog Seminole training device, one analog/G1000 Archer, and one analog Archer training device, each with a three-year extended warranty. Each RTD comes with a three-monitor display and an extended seat. These devices are an integral part of each of our training course outlines across all levels of the program. One of the Archer RTDs will be located at the Parkland main campus for career exploration events, summer start, camps, and visiting groups, which gives Parkland the ability to promote Aviation to 6-12th graders.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing RTDs from FRASCA International, Urbana, IL, for a total cost not to exceed \$274,270. These items are exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget, grant funds, and the college's operating fund balance.

It was moved by Ms. Green and seconded by Mr. Ayers to approve the purchase of RTDs from FRASCA International, Urbana, IL, for a total of \$274,270.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

The following recommendations are made in support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage, and security requirements. These purchases are necessary to keep up with our hardware refresh cycle and upkeep of the infrastructure. Purchases will be made only to the extent of the available budgeted dollars.

- Purchasing **Windows Intel computers** for instructional and office use from Dell Computer Corporation, Round Rock, TX, and **Lenovo computers** for a total cost not to exceed \$1,300,000.
- Purchasing **Apple computers** for instructional and office use from Apple Computer, Cupertino, CA, for a total cost not to exceed \$400,000.
- Purchasing **AV equipment**, including TVs, projectors, microphones, speakers, and amps for instructional and office use from the IPHEC-approved vendors, Bluum, Elgin, IL, or Presidio, New York, NY, or SHI, Somerset, NJ, for a total cost not to exceed \$300,000.
- Purchasing **Dell infrastructure** systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation, Round Rock, TX, for a total cost not to exceed \$40,000.
- Purchasing **network switches and related peripherals** from CDW Government, Vernon Hills, IL, or Presidio, New York, NY, for a total cost not to exceed \$800,000.
- Purchasing **Aruba wireless access points** to improve coverage throughout campus and replace aging hardware from Entre Solutions II, Bloomington, IL, for a total cost not to exceed \$80,000.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

1. Conduct the work of the college in alignment with the core values.
2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.
3. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

These purchases relate to the following IT strategic plan vision and mission:

IT Vision: Campus Technologies empowers the Parkland College community through technology.

IT Mission:

1. Enhance the student digital experience to create a seamless, inclusive, and engaging journey from admission through alum engagement.
2. Empower faculty and staff with innovative IT solutions to drive student enrollment, enhance retention, and ensure student success.
3. Employ IT capabilities to modernize and simplify administrative processes, promoting efficiency and stakeholder satisfaction.

4. Strengthen IT security measures to safeguard the college's digital assets, minimize vulnerabilities to attacks, and ensure compliance with security rules and regulations.
5. Achieve operational excellence in IT by enhancing responsiveness, agility, and capabilities to meet and exceed the college's evolving needs.

Administration recommended the purchase of instructional/office computer hardware from the above vendors for a total cost not to exceed \$2,920,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available from the FY2025 operating budget and grant funds should they become available in FY2025.

It was moved by Mr. Ayers and seconded by Ms. Green to approve the purchase of instructional/office computer hardware for a total cost not to exceed \$2,920,000.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - ANNUAL SOFTWARE CONTRACTUAL/MAINTENANCE RENEWALS

In support of the ongoing administrative and academic needs of the college, the following recommendations are being made to renew the annual license/maintenance software:

- **25Live software** licensing from CollegeNET, Inc., Portland, OR, for approximately \$36,000.
- **Accessibility assessment** from Blackboard, Washington, DC, or Yuja Inc., San Jose, CA, for approximately \$30,000.
- **Amazon Web Services (AWS)** subscription from Amazon Web Services, Inc., Seattle, WA, for approximately \$30,000.
- **Apporto Virtual Desktop** from Apporto Corporation, Palo Alto, CA, for approximately \$125,000.
- **Aruba licenses** from Entre Solutions II, Bloomington, IL, for approximately \$50,000.
- **Augusoft-Lumens software** licensing from Modern Campus USA, Inc., Camarillo, CA, for approximately \$90,000.
- **AvePoint Cloud Backup** for M365 software licensing from AvePoint, Inc., Jersey City, NJ, for approximately \$49,000.
- **Azure overages** from CDW, Vernon Hills, IL, for approximately \$80,000.
- **Cadence (Mongoose) higher education texting software** from Mongoose Research Inc., Orchard Park, NY, for approximately \$36,000.

- **CDW professional service** from CDW, Vernon Hills, IL, for network, infrastructure, and data center consultation services for \$100,000.
- **Cisco SmartNet** contract from CDW, Vernon Hills, IL, for approximately \$50,000.
- **Cornerstone talent management software** system from Cornerstone OnDemand Inc., Santa Monica, CA for approximately \$36,000.
- **D2L (Desire 2 Learn)** learning management system, Kitchener, ON, Canada, for approximately \$300,000 from July 1, 2024, through June 30, 2029.
- **Dell Absolute** endpoint security assets from Dell Marketing, Round Rock, TX, for approximately \$21,000.
- **File360** from Information Management Services, Columbus, OH, for approximately \$36,000.
- **Flight Schedule Pro software** licensing from Flight Schedule Pro Holdings LLC., Overland Park, KS, for approximately \$25,000.
- **LinkedIn Learning** from LinkedIn Corp., Sunnyvale, CA, for approximately \$25,000.
- **Microsoft Premier Support** from Microsoft Corp, Redmond WA, for approximately \$60,000.
- **Microsoft Site license** from CDW, Vernon Hills, IL, for approximately \$190,000.
- **Nintex form software** from Nintex, Bellevue, WA, or ImageTech, McHenry, IL, for approximately \$30,000.
- **OKTA software** maintenance from CDW, Vernon Hills, IL, for approximately \$52,000.
- Renewal of **KnowBe4** security training from KnowBe4 Inc., Clearwater, FL for approximately \$29,000.
- **Regroup** from Regroup Mass Notification, San Francisco, CA for approximately \$35,000.
- **Slate CRM** from Technolutions, Inc., New Haven, CT, for \$50,500 from July 1, 2024, through Jun 30, 2028
- **TeamDynamix Service Management software** from TeamDynamix, Columbus, OH, for \$51,000.
- **Turnitin** from Turnitin LLC, Oakland, CA, for approximately \$29,000.
- **Veeam** support from CDW, Vernon Hills, IL, for approximately \$30,000.
- **YuJa Enterprise Video Platform** video solutions tool from Yuja Inc., San Jose, CA, for approximately \$28,000.

These purchases relate to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

1. Conduct the work of the college in alignment with the core values.
2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.

3. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

These purchases relate to the following IT strategic plan vision and mission:

IT Vision: Campus Technologies empowers the Parkland College community through technology.

IT Mission:

1. Enhance the student digital experience to create a seamless, inclusive, and engaging journey from admission through alum engagement.
2. Empower faculty and staff with innovative IT solutions to drive student enrollment, enhance retention, and ensure student success.
3. Employ IT capabilities to modernize and simplify administrative processes, promoting efficiency and stakeholder satisfaction.
4. Strengthen IT security measures to safeguard the college's digital assets, minimize vulnerabilities to attacks, and ensure compliance with security rules and regulations.
5. Achieve operational excellence in IT by enhancing responsiveness, agility, and capabilities to meet and exceed the college's evolving needs.

Administration recommended the purchase of the annual software contractual/maintenance renewals for a total cost of \$1,703,500. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 and FY2025 operating budgets.

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the annual software contractual/maintenance renewals of items listed above from the vendors for a total cost of \$1,703,500.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

Mr. Randles noted that the amounts are getting bigger because we are bringing them all under Campus Tech so that they can negotiate contracts for security and single sign on. We continue to buy more software and companies charge more, so this number continues to grow.

Trustee Ragsdale asked if any of these fees are captured in course fees. Dr. Sutton stated that as the fees increase, we will continue to add more to course fees as we are able.

EXEMPT PURCHASE - LINCOLN ELECTRIC VRTEX 360 SINGLE USER VIRTUAL REALITY WELDING TRAINING SIMULATOR

The Welding department is looking to purchase a Lincoln Electric VRTEX 360, virtual reality welding training simulator. This welding training simulator offers a multifaceted approach to welding education, providing a cost-effective, safe, and efficient alternative to traditional training methods.

Parkland College students can experience realistic welding scenarios without the risks associated with live welding, thereby reducing material costs, minimizing safety concerns, and allowing for unlimited practice opportunities. This training system also integrates a real time instructor feedback system which allows the instructor to watch and complete “during weld” assistance and performance evaluation. In addition to enhancing the classroom training experience with this technology, this training simulator will be a valuable aid in job fairs and trade showcase seminars by allowing prospective students to experience welding in a realistic but safe environment.

This technology will be integrated to give our students improved job readiness and a competitive edge in the ever-evolving industrial landscape.

This purchase relates to the following strategic goals:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

1. Implement evidence-based instructional practices to create welcoming, inclusive learning environments for transformational educational experiences for students across the diversity spectrum.

Administration recommended the purchase of Lincoln Electric VRTEX 360 from Depke Gases and Welding Supplies, Urbana, IL, for a total cost of \$59,897. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the Perkins grant.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of a Lincoln Electric VRTEX 360 from Depke Gases and Welding Supplies, Urbana, IL, for a total cost of \$59,897.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - SHOP EQUIPMENT AGCO TRAINING CENTER

The AGCO Training Center has one shop space requiring equipment for faculty, student, and AGCO dealer and technician use. The following pieces from Grainger are required to equip the shop space in the AGCO Training Center, a new building on campus. The equipment will be used in Parkland College AGCO training courses.

Grainger is listed as a Maintenance, Repair, and Operation commodities vendor in the IPHEC1921 bulletin.

Equipment	Item Number	Price Each	Number Requested	Total Price
Harrington Electric Chain Hoist: H4-Heavy Duty, Hook Mounted – No Trolley, 15 ft. Max Lifting Lg	4DFP5	9,174.08	1	9,174.08
Harrington Trolley: Push, 10,000 lb Max Hoist Load Capacity	23XT01	1,074.71	1	1,074.71
Harrington Trolley: Push, 4,000 lb Max Hoist Load Capacity, For 3 7/32 in – 6 1/32 in Beam Flange Wd	23XR98	421.87	4	1,687.48
Caldwell Portable Gantry Crane: Adj Span, Fixed Ht, 10,000 lb Load Capacity, Steel, 17.3 ft	40M864	10,879.17	1	10,879.17
Coffing Electric Chain Hoist: H4 – Heavy Duty, Hook Mounted – No Trolley, 4,000 lb Lifting Capacity	817T81	5,435.53	2	10,871.06
Caldwell Portable Gantry Crane: Adj Span, Fixed Ht, 6,000 lb Load Capacity, Steel, 12.8 ft	40M802	6,648.12	2	13,296.24
Tri-Arc Stock Picking Rolling Ladder: 120 in Platform Ht, 20 in Platform Dp, 24 in Platform Wd, Serrated	45FG36	1,639.35	1	1,639.35
Jamco Utility Cart with Deep Lipped Metal Shelves: 2,400 lb Load Capacity, 36 in x 18 in, 2 shelves	16C534	676.09	10	6,760.90
Durham Mfg Work Table: Fixed Ht, Steel, 72 in x 36 in, 3,000 lb Overall Load Capacity, Steel	22NE10	649.86	20	12,997.20
Wilton Combination Vise; Std Duty, 6 in Jaw Face Wd, 5 in Max Jaw Opening, 3 in Throat Dp	29YV61	205.97	20	4,119.40
OTC Air Lift Jack/Support Stand:	38EG21	2,759.98	2	5,519.96

Combo Jack & Support Stand, Steel, Manual Handle, Air				
Gray Jack Stand: Pin Adjustment, 25 ton Load Capacity, 32 in Max Extended Ht, 20 in Min Ht, 1 PR	11N152	1,370.98	4	5,483.92
OTC Jack Stand: Pin Adjustment, 12 ton Load Capacity, 29 ½ in Max Extended Ht, 19 in Min Ht, Round	1EAY6	394.99	10	3,949.90
Shipping				149.00
Total				\$87,602.37

This purchase relates to the following strategic goal:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Administration recommended purchasing equipment for the identified AGCO building shop from Grainger, Lake Forest, IL, for a total cost of \$87,602.37. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from restricted project funds.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of equipment from Grainger, Lake Forest, IL, for a total cost of \$87,602.37.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - STRATEGIC DIGITAL MEDIA PURCHASING CONSULTANT

A legal RFP notice was placed in The News-Gazette. The RFP also appeared on the RFP page of the Parkland College website. Bid invitations were sent to three vendors requesting proposals for strategic digital media advertising services. Twelve vendors submitted a proposal.

The college retains the services of an independent strategic digital media purchasing agency to recommend the most effective means to reach the college's target audiences, negotiate and place ads at competitive rates with advertising channels and companies on behalf of the college, and ensure effective placement of media. Consultants must navigate an increasingly complex landscape of digital offerings and consult the institution in making strategic digital marketing ad buys to support its enrollment goals. Given their specialized experience, knowledge of the digital landscape, and understanding of the community college enrollment landscape, independent media purchasing consultants provide a strategic advantage to the college when planning and executing its digital marketing plan. The value of this bargaining leverage in negotiations, expertise in ad placement, access to specialized ad networks, and overall strategic value exceeds the fees paid to the consultant.

The specialized nature of the work presents a range of fee structures and services for consideration. The college has budgeted up to \$190,000 annually for digital media purchasing and requests the ability to partner with the chosen vendor to plan and execute its strategic digital marketing plan for FY2025 and FY2026.

Following the review of twelve proposals by the selection committee and three interviews, Central States Media was chosen as the most outstanding vendor. The selected vendor is a registered woman-owned business.

Central States Media	Peoria, IL	10% of advertising spend
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The following firms also submitted proposals in response to the RFP:

VENDOR	LOCATION	COST
CLARUS	Westford, MA	22% of advertising spend
OHO Interactive	Somerville, MA	Discovery, Audits, Campaign Strategy and Launch: \$22,560 Campaign Management, Optimization: \$73,000 – 10 months; \$91,000 – 12 months Yr. 2) Media Budget: \$94,440/ \$99,000 (Yr. 2)
Gilmore Marketing Concepts, Inc (GCMI)	Elgin, IL	18% of advertising spend
A's Better Solution, LLC	Sacramento, CA	- Geo-Framing/Geo-Conquesting - \$20/CPM - Addressable Geo Targeting - \$18/CPM - OTT/CTV - \$45/CPM - Programmatic Display - \$10/CPM - FB/IG (Video Advertisements) - \$25/CPM - FB/IG (Display Advertisements) – \$15/CPM - Social Media Management – (15 Monthly Posts) - \$600

		Estimated Total without Social Media Management: \$17.875/CPM for 2.5 Million Impressions = \$45,000 or \$1,875.00 Monthly
McKenzie Wagner	Champaign, IL	10% of advertising spend or \$75-\$125 hourly rate
Sinclair- WCID/WCCU-TV	Champaign, IL	Display IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CDV \$1,000/ 1 month; \$1,500/ quarter Video All Positions \$500/month Audience Extension Video \$1,000/month Video IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CTV w/Retargeting: \$2,000/mo for any campaign <3 months long \$1,500/mo for any 3-6-month campaign \$1,000/mo for any campaign > 6 months Sports OTT \$2,500/ month Facebook/Instagram Ads + Retargeting: \$1,000/month YouTube Advertising \$3,000/1 month; \$1,500/month for 2+ months Paid Search \$1,000/month Templated Landing Page \$750 Flat Fee Geo-Fencing Static/Video \$1,000/month Targeted Email Solutions \$1,000+/month Email Retargeting Varies Smart Mailer \$1,800-\$5,400/month
LDM	Mexico City, CDMX, Mexico	\$10,000 monthly agency fee + 12% monthly media investment commission + tax
Spectrum Reach	Cape Girardeau, MO	Based on CPM: Streaming TV \$28-\$39 Online Video \$18-\$21 Display \$10-\$11 Search: Price based on key word and geography selections Social: Price based on audience targeting/campaign parameters
Shire Lyon Ads Inc	Branford, CT	Enterprise Level (Budgets \$20,000+): 8% of budget
Ritterbusch & Saffadi	Albuquerque, New Mexico	Per campaign project: Analysis and Strategy: \$4,000

		Campaign Planning: \$8,000 Monitoring and Optimization: \$6,000 Reporting and Evaluation: \$1,500 Training and Support: \$500
VisionPoint	Raleigh, NC	Discovery & Strategy: \$22,660 Marketing & Media Planning: \$14,725 Campaign Management, Optimization, & Reporting: \$51,933.75 Media Budget: TBD

This purchase relates to the following strategic goals:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college’s priorities among key stakeholders, including policymakers.

Administration recommended a 24-month contract through June 30, 2026, for marketing and digital advertising agency services from Central States Media, Peoria, IL, for 10% of the annual media spend, for a total cost not to exceed \$190,000 per year. Funds are available from the planned FY2025 and FY2026 operating budgets for this purchase.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve this purchase of services from Central States Media, Peoria, IL, for a total cost not to exceed \$190,000 per year.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - LOCAL MEDIA PURCHASING CONSULTANT

A legal RFP notice was placed in The News-Gazette. The RFP also appeared on the RFP page of the Parkland College website. Bid invitations were sent to three vendors requesting proposals for traditional media purchasing. Seven vendors submitted a proposal.

The college retains the services of an independent strategic traditional media purchasing agency to recommend the most effective means to reach the college’s target audiences, negotiate and place ads at competitive rates with advertising channels and companies on behalf of the college, and ensure effective placement of media. Consultants must navigate an increasingly complex landscape of media offerings and consult the institution in making strategic traditional marketing ad buys to support its enrollment goals. Given their specialized experience, knowledge of the local market, and understanding of the community college enrollment landscape, independent media purchasing consultants provide

a strategic advantage to the college when planning and executing its traditional media buying plan. The value of this bargaining leverage in negotiations, expertise in ad placement, access to specialized ad networks, and overall strategic value exceeds the fees paid to the consultant.

The specialized nature of the work presents a range of fee structures and services for consideration. The college has budgeted up to \$120,000 annually for traditional media purchasing and requests the ability to partner with the chosen vendor to plan and execute its strategic local marketing plan for FY2025 and FY2026.

Following the review of seven proposals by the selection committee and two interviews, Central States Marketing was chosen as the most outstanding vendor. The selected vendor is a registered woman-owned business.

Central States Marketing	Peoria, IL	5% of advertising spend
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The following firms also submitted proposals in response to the RFP:

VENDOR	LOCATION	COST
Champaign Media Consulting LLC	Urbana, IL	10% of total media buy
Gilmore Marketing Concepts, Inc (GCMI)	Elgin, IL	13% of ad spend
A's Better Solution, LLC	Sacramento, CA	\$166,000 plus .15% (\$24,900 - General Marketing Contractor Fee) = \$190,900 or \$7,955 Monthly
McKenzie Wagner	Champaign, IL	13% agency commission
Sinclair- WCID/WCCU-TV	Champaign, IL	Display IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CDV \$1,000/ 1 month; \$1,500/ quarter Video All Positions \$500/month Audience Extension Video \$1,000/month Video IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CTV w/Retargeting: \$2,000/mo for any campaign <3 months long \$1,500/mo for any 3-6-month campaign \$1,000/mo for any campaign > 6 months Sports OTT \$2,500/ month Facebook/Instagram Ads + Retargeting: \$1,000/month YouTube Advertising \$3,000/1 month; \$1,500/month for 2+ months Paid Search \$1,000/month Templated Landing Page \$750 Flat Fee

		Geo-Fencing Static/Video \$1,000/month Targeted Email Solutions \$1,000+/-month Email Retargeting Varies Smart Mailer \$1,800-\$5,400/month
VisionPoint	Raleigh, NC	Discovery & Strategy: \$22,660 Marketing & Media Planning: \$12,850 Campaign Management, Optimization, & Reporting: \$54,865 Media Budget: TBD

This purchase relates to the following strategic goals:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college's priorities among key stakeholders, including policymakers.

Administration recommended a 24-month contract through June 30, 2026, for local traditional media purchasing services from Central States Marketing, Peoria, IL, for 5% of the annual media spend, for a total cost not to exceed \$120,000 per year. Funds are available from the planned FY2025 and FY2026 operating budgets for this purchase.

It was moved by Mr. Clem and seconded by Ms. Ragsdale to approve the purchase of services from Central States Marketing, Peoria, IL, for total cost not to exceed \$120,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

BOARD APPROVAL - PHS - SEAL AND RESTRIPE PERIMETER DRIVE

At the September 2023 Board of Trustees meeting, Protection, Health, and Safety funds were approved for the sealing and restriping of the perimeter drive and improving drainage areas on the west side of the Tony Noel Agricultural Technology Center.

A legal bid notice was placed in the News-Gazette for general contractors to seal and restripe the College's perimeter drive and to pave working areas around the west side of the Tony Noel Agricultural Technology Center. The bid was also posted on Clark Dietz's Quest website. Six contractors were given the project plans.

Due to the type of work required, and other general contractors' construction schedules, only one bid was received. Cross Construction has provided construction services for the College over several years and was awarded the PHS 2023 project, which was completed on time and on budget.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E4: Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Bids for this project have been received from one contractor. The bid is as follows:

Cross Construction	\$ 459,738.80
Urbana, IL	

Administration recommended accepting the bid for the sealing and restriping of the perimeter drive from Cross Construction, Urbana, IL, for a total cost of \$459,738.80. Board authorization is requested since the cost exceeds \$20,000. PHS funds are available for this project.

It was moved by Ms. Ragsdale and seconded by Mr. Ayers to approve the bid for sealing and restriping of the perimeter drive from Cross Construction, Urbana, IL, for a total cost of \$459,738.80.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

CLOSED SESSION

Chair Voyles stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Mr. Clem and seconded by Dr. Banks to approve the Personnel Report for May 2024, in accordance with the documents that will be incorporated in the official minutes.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

TRUSTEE REPORTS

Trustee Ragsdale shared that she found the tour of the Institute of Aviation very helpful, especially with the money we are spending. To see the growth is so encouraging and we are supporting something that is great.

Trustee Ayers asked about the opportunities for people with disabilities in Aviation. Ms. Evans noted that there are accommodations and modifications that have to be made, and that colored blindness is a disability they deal with fairly often.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Mr. Ayers for adjournment.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

The meeting was adjourned at 8:55 p.m.

James Voyles, Chair

Maureen Banks, Secretary