

MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
 - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
 - high-quality and responsive support services;
 - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

PARKLAND COLLEGE
 (Community College District #505)
 2400 West Bradley Avenue
 Champaign, Illinois

Board of Trustees' Meeting - 7:00 p.m.

Wednesday, June 19, 2024 | Hybrid Meeting: Room U325 and Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> | Meeting ID: 275 511 402 865 | Passcode: mkBKbK

Phone Conference: (312) 763-9891 | Ph ID: 481 460 305#

*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

AGENDA

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	A. Report from the President of PCA			
VI.	Minutes	6		
	* A. Special and Regular Minutes from May 15, 2024			
VII.	Institutional	34		X
	A. President's Report			
VIII.	Program Reports	35		X
	A. Marketing Plan Report			
	B. Legislative Update	36		X
IX	Business & Finance	37		X
	A. Freedom of Information Act (FOIA)			
	B. Financial Statements	38		X
	* C. Invoices (including Board Travel)	54		
	D. Exempt Purchase - Infobase	66	X	
	E. Exempt Purchase - CARLI Learning Commons Database Collection	68	X	
	F. Exempt Purchase - Archer Avionics Systems	70	X	
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<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
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	M. Exempt Purchase - ProTrain	78	X	
	N. Exempt Purchase - Strategic Development Institute	79	X	
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	Q. Extension - Audit Firm	83	X	
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	S. Resource Allocation Management Program (RAMP)	86	X	
	* T. Appointment of Legal Counsel	88		
X. Academic & Student Services	* A. Application of Funds from External Sources	89		
	* B. Acceptance of Funds from External Sources	93		
	C. Policy Manual Updates (Lodged)	94		X
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XII. Open Meeting				
XIII. Closed Session Audio Approval		114	X	
XIV. Administrative Services	A. Personnel Report	115	X	
	B. Administrative Contract Approval	123	X	
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XV. Miscellaneous	* A. Release of Closed Session Minutes	125		
XVI. Trustee Reports		127		X
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June

- 19 Juneteenth Celebration, 11:00 am, Theatre
- 19 Board of Trustees Meeting, 7:00 pm, U325
- 19 Board Dinner with Dr. Harris, 4:45 p.m., Illinois Conference Center
- 25 Women of Impact, 5:00 p.m., Student Union

July

- 17 Board of Trustees Meeting, 7:00 pm, U325
- 18 Board of Trustees Retreat, 1:00 p.m., Illinois Conference Center
- 30 MAS Pinning, 6:30 p.m., Student Union

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND
COLLEGE BOARD OF TRUSTEES ON JUNE 19, 2024**

PARKLAND COLLEGE

June 12, 2024

TO: Members of the Board of Trustees
FROM: Dr. Pamela Lau, President
SUBJECT: Board of Trustees' Meeting on June 19, 2024

I. ROLL CALL

INFORMATION

II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (*) as follows:

- Minutes from the Special and Regular Meeting held on May 15, 2024
- Invoices (including Board Travel)
- Appointment of Legal Counsel
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Release of Closed Session Minutes

IV. PUBLIC COMMENTS

The Chair will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Adam Karch, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A*

MINUTES

Minutes of the Special and Regular Meetings held on May 15, 2024, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Special and Regular Meetings held on May 15, 2024.

**MINUTES OF SPECIAL MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

May 15, 2024

ROLL CALL

The meeting was called to order by James Voyles, Chair, at 5:05 p.m. The meeting was held at the Institute of Aviation, 1 Airport Road, Savoy, IL. At the direction of Chair Voyles, Krystal Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Carolyn Ragsdale, Jaden Campbell (Student Trustee), and James Voyles. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustees Green and Trimble were absent.

PUBLIC COMMENTS

Chair Voyles opened the floor for public comments.

There were no public comments.

TOUR

Wendy Evans, director of the Institute of Aviation, welcomed the Board and introduced chief flight instructor, Kyle Lyons and flight instructor, Ian Kuhns. They took the trustees on a tour of the facility. The trustees were able to ask questions and view the flight simulators, air fleet, and aircraft hangers.

Adjournment

There being no further business to come before the Board, it was moved by Mr. Ayers and seconded by Dr. Banks for adjournment.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Campbell (Advisory Vote), and Voyles. NAYS—None. ABSENT—None.

The meeting was adjourned at 5:48 p.m.

James Voyles, Chair

Maureen Banks, Secretary

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

May 15, 2024

ROLL CALL

The Meeting was called to order by James Voyles, Chair, at 7:00 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following Trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Carolyn Ragsdale, Dana Trimble, Jaden Campbell (Student Trustee), and James Voyles. Also present were President Pamela Lau and representatives of the administration, faculty, staff, and public. Trustee Ayers left the meeting at 8:15 p.m. and rejoined the meeting at 8:18 p.m.

It was moved by Dr. Banks and seconded by Mr. Clem to allow:

- 1) Trustee Trimble to attend the meeting electronically via Teams due to family illness, and
- 2) Trustee Green to attend the meeting electronically via Teams due to business.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Ragsdale, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSTAIN—Green, Trimble; ABSENT—None.

CONSENT AGENDA

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

The consent agenda adopted included approval of the following items:

- Approved the Minutes from the Organizational and Regular Meetings held on April 17, 2024.
- Approved the voucher checks listing thru April 30, 2024, including Board travel, totaling \$2,965,533.16.
- Approved the awarding of funds from the following external sources:
 - Illinois Community College Board (ICCB): Noncredit Workforce Training Initiative
 - Local Workforce Development Board 17—LWIA 17 Youth Committee (via CCRPC): 2024 Youth Providers Grant (WIOA)
- Approved the filing of the following grant applications:
 1. FY25 Congressionally Directed Spending Request (Sen. Duckworth)—Aviation
 2. FY25 Congressionally Directed Spending Request (Rep. Budzinski)—Public Safety
 3. Illinois Community College Board (ICCB): FY2024 Taking Back the Trades Grant
 4. U.S. Department of Labor (DOL)—Employment and Training Administration (ETA): Apprenticeship Building America, Round 2 (ABA2)—Community Colleges Bringing Apprenticeships to Scale

PUBLIC COMMENTS

Chair Voyles opened the floor for public comments.

There were no public comments.

REPORT FROM THE PRESIDENT OF PCA

Adam Karch, President of PCA, stated that there was no report.

PRESIDENT’S REPORT

Dr. Pamela Lau reported on the following:

1. **Commencement:** The Commencement ceremonies were held on May 9 at the Krannert Center for Performing Arts, inside the Foellinger Great Hall. 812 students graduated this academic year earning 967 credentials. Dr. Lau thanked trustees for their participation and support, and Dr. Mike Trame and the Student Services team for organizing an orderly and flawless commencement, allowing our students and their families to fully enjoy the celebration of their academic achievements.

2. **Naturalization Ceremony:** Dr. Lau noted that she had the privilege of attending the Naturalization Ceremony this morning. They welcomed ninety-seven new citizens from thirty-seven different countries. She stated that it is a privilege of hers as a fellow immigrant to be able to welcome and address the new citizens.
3. **Institute of Aviation:** Director Wendy Evans provided a report on the Institute of Aviation, supplementing the preboard tour earlier this evening. She thanked the Board for taking the tour and a handout was provided. She provided updates and information on enrollments, scholarships, competitors, and next steps forward.

Trustee Trimble thanked Ms. Evans for her work and recalled the stressful time during the 2014-2015 transition. Dr. Lau added that Ms. Evans has played a significant role in increasing the enrollment numbers and building up recruitment.

4. **Parkland Science Scholars:** Professor Sheryl Drake from the Natural Sciences department oversees the Parkland Science Scholars, an NSF-funded program to support low-income students who intend to major in science or engineering, with a special focus on underrepresented minorities, veterans, individuals with disabilities, and first-generation college students. Professor Drake provided an update on the program and graduating students from Cohort 2 shared their experiences and program takeaways. Dr. Lau also introduced Professor Chelsea Lloyd and Chair of Natural Sciences, Scott Siechen.
5. **FAFSA update:** Dr. Michael Trame provided an update on the difficulties with the rollout of the new FAFSA and how the Parkland Financial Aid Office is working to mitigate some of the issues for our students.

Dr. Trame noted that the Financial Aid team is making incredible strides to reduce the gap in FAFSAs submitted and has dropped that gap from 40% to 20%, with the hopes to get it back into positive numbers. Despite the errors that had to be repackaged from the Federal Government, there are only ten students who saw a reduction in Pell Grant funds and four who saw a reduction in their MAP grant funds. He noted that they have had to repackage aid, some several times, and the process is painstakingly slow. They are currently packaging aid once a week, whereas it used to be once a day. So far, they are about 11% down in Pell and 8% down in MAP, compared to this time last year.

Trustee Trimble noted that he is concerned about the impact on enrollment, through no fault of anyone at the institution. Dr. Trame added that we are not seeing as significant drops as some.

6. **Athletic update:** Dr. Michael Trame provided an update on spring 2024 performances of Parkland's Baseball, Softball, and Golf teams. Softball is ranked #1

and will be leaving to participate in the NJCAA National Tournament. Golf also qualified for Nationals and will be playing as the #4 seed in that tournament. Baseball qualified for the District Championship. Dr. Trame thanked Athletic Director Brendan McHale and the students for making Parkland proud.

7. Upcoming Events:

- May 23: Board evening at the annual Leadership Retreat in Pana, IL starting at 5.30 p.m.
- June 7-8: ICCTA Annual Convention at the Westin Chicago Lombard. This includes the annual Awards Banquet on June 7.
- June 19: The College will celebrate Juneteenth on campus with Dr. Zelema Harris as guest speaker. The event starts at 11.15 a.m.

KEY PERFORMANCE INDICATORS REPORT

Kevin Knott, Dean of Institutional Effectiveness, provided a report on the institutional Key Performance Indicators (KPIs). He reviewed the history of the college’s KPIs and reviewed the current metrics. Mr. Knott updated on the current categories and shared data on enrollment averages, student success outcomes, employees, and financial. A handout was provided.

FOUNDATION UPDATE

Tracy Wahlfeldt, Executive Director of the Parkland Foundation, provided an update on the 3rd Quarter FY24 achievements of the Foundation. A handout was provided.

Student Trustee Jaden Campbell noted that he is a recipient of the scholarship(s) and thanked the Foundation for the work they do to help students.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, gave a legislative update. A handout was provided.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

Requestor

Information Requested

Jeremy Bachelor

Faculty Information

FINANCIAL STATEMENTS

The financial statements for April reflect the results of operations of the College for the first ten months of fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$884,245. However, our budget modeling projects a potential surplus of \$1.5M

- The key factors for the College’s operating results in FY2024 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims’ expenses.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
 - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop was presented in February.

Mr. Randles shared a tax levy document and reviewed the information with the Board.

He also updated that our health insurance claims were exponential the last month. He explained that a cyber breach to some health care organizations slowed the billing process down, which will also impact the value or cost of healthcare moving forward.

EXEMPT PURCHASE – AVIATION FUEL

The Institute of Aviation at Parkland College currently purchases aviation fuel from AvFuel Corporation. On site, this fuel is managed and dispensed by FlightStar of Savoy, IL.

The most practical and cost-efficient means to fuel our fleet is by having our fixed base operator, FlightStar, as our fuel vendor and distributor. FlightStar currently uses AvFuel as its sole vendor of fuel. Retaining the same single fuel provider is necessary to ensure that no mixing of different sources of fuel in the fuel farm or fuel truck occurs. The mixing of fuel from different sources would obfuscate third-party liability in the case of a fueling accident or aircraft accident attributed to fuel contamination.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing aviation fuel from AvFuel Corporation, Ann Arbor, MI, for a total cost not to exceed \$382,720. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of aviation fuel from AvFuel Corporation, Ann Arbor, MI, for a total cost not to exceed \$382,720.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE – AVIATION MAINTENANCE SERVICES

The Institute of Aviation at Parkland College purchases maintenance services for aircraft repairs from FlightStar. This includes maintaining a fleet of twenty airplanes to FAA and manufacturer specifications, including mandatory annual and 100-hour inspections. The estimated usage is 3300 annual hours at a rate of \$93.31 per hour.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing the maintenance services from FlightStar, Savoy, IL, for a total cost not to exceed \$307,923. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or

fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the FY2025 Aviation budget.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the purchase of maintenance services from FlightStar, Savoy, IL, for a total cost not to exceed \$307,923.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - AVIATION LINE SERVICES

The Institute of Aviation at Parkland College purchases line services from FlightStar. This includes daily movement of twenty airplanes from hangar to ramp, securing planes on ramp, refueling as needed, and returning fleet to hangar at the end of the day. Additionally, the services provided will include being available to return airplanes to hangar if any inclement weather would appear. The estimated usage is 11 hours per day, over 313 service days.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing line services from FlightStar, Savoy, IL, for a total cost not to exceed \$81,900. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the purchase of line services from FlightStar, Savoy, IL, for a total cost not to exceed \$81,900.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - AVIATION REPAIR SERVICES

The Institute of Aviation at Parkland College requires engine and engine component overhaul services for fleet aircraft engines that are required after every 2000 hours of use. Poplar Grove Airmotive is an Illinois business qualified to provide overhaul services on the Institute of Aviation's engines. They specialize in and maintain an inventory of the primary engine type used in the Institute's fleet. This request covers the cost of four projected overhauls for the Institute aircraft.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing repair services from Poplar Grove Airmotive, Inc., Poplar Grove, IL, for a total cost not to exceed \$140,000. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of repair services from Poplar Grove Airmotive, Inc., Poplar Grove, IL, for a total cost not to exceed \$140,000.0 approve the purchase of aviation fuel from AvFuel Corporation, Ann Arbor, MI, for a total cost not to exceed \$382,720.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - ARCHER AVIONIC SYSTEMS

The Institute of Aviation at Parkland College plans to purchase avionic systems from Flightstar for six Piper Archers for a total cost of \$326,045. This includes removal of current/outdated avionics systems and installing the following: GARMIN GTN 750xi, the

GARMIN GI-106(x) CDI (# 1), the GARMIN GNC 255A, the GARMIN GTX 345 ADS-B Transponder, the GARMIN GMA 350c, and dual GARMIN GSB -15 USB ports. These installations will make the current Archer fleet consistent across all twelve of the Institute's primary trainers.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing avionic systems from Flightstar, Savoy, IL, for a total cost of \$326,045. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part, and (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Dr. Banks and seconded by Mr. Clem to approve the purchase of avionic systems from Flightstar, Savoy, IL, for a total cost of \$326,045.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE- GPS/RADIO UPDATES ARROWS AND SEMINOLES

The Institute of Aviation at Parkland College plans to purchase new GPS and radio systems from Flightstar for four Piper Arrows and two Piper Seminoles for a total cost of \$215,043. This includes removal of current GPS/radio systems and installation of the following: GARMIN GTN 750Xi as the primary NAV/GPS/COMM system with interface to existing GI-106 CDI, GARMIN GTN 750xi system, GARMIN GNC 255A Nav/Comm as the secondary system with interface to the existing KI-209 CDI, GARMIN GNC 255A Nav/Comm, and two GARMIN Dual USB Ports (Type-A/Type-C) in the instrument panel. These installations will provide continuity across the entire fleet of Piper aircraft with regards to GPS/radio configurations.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing GPS/radios from Flightstar, Savoy, IL, for a total cost of \$215,043. These items are exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of line services from Flightstar, Savoy, IL, for a total cost of \$215,043.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - REBUILD OF SEATS FOR ARCHERS AND ARROWS

The Institute of Aviation at Parkland College plans to purchase the materials and labor to restructure/rebuild the seating, as needed, for six Archers and four Arrows aircraft from Flightstar for a total cost of \$142,805. The age of the aircraft, along with normal wear and tear, has warranted the need to restructure/rebuild the seating in these aircraft.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing materials and labor from Flightstar, Savoy, IL, for a total cost not to exceed \$142,805. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds

\$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Dr. Banks and seconded by Mr. Trimble to approve the purchase of materials and labor from Flightstar, Savoy, IL, for a total cost of \$142,805.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - ACA DECATHLON XTREME

The Institute of Aviation at Parkland College plans to purchase one Decathlon Xtreme aircraft from American Champion Aircraft for a total cost of \$440,750. This aircraft will provide the Institute with the ability to expand training offerings for tailwheel and high-performance endorsements. In addition, this aircraft will be used for spin training for certified flight instructor training, which is required by the FAA and is currently part of our curriculum.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing one Decathlon Xtreme from American Champion Aircraft, Rochester, WI, for a total cost not to exceed \$440,750. This item is exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget and the college's operating fund balance.

It was moved by Mr. Trimble and seconded by Ms. Green to approve the purchase of one Decathlon Xtreme from American Champion Aircraft, Rochester, WI, for a total cost of \$440,750.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, and Voyles. NAYS—None; ABSTAIN--Campbell (Advisory Vote); ABSENT—None.

EXEMPT PURCHASE - FRASCA SIMULATORS

The Institute of Aviation and Parkland College plan to purchase three reconfigurable training devices (RTDs) for a total cost of \$274,270. This includes one analog Seminole training device, one analog/G1000 Archer, and one analog Archer training device, each with a three-year extended warranty. Each RTD comes with a three-monitor display and an extended seat. These devices are an integral part of each of our training course outlines across all levels of the program. One of the Archer RTDs will be located at the Parkland main campus for career exploration events, summer start, camps, and visiting groups, which gives Parkland the ability to promote Aviation to 6-12th graders.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing RTDs from FRASCA International, Urbana, IL, for a total cost not to exceed \$274,270. These items are exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services, such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget, grant funds, and the college's operating fund balance.

It was moved by Ms. Green and seconded by Mr. Ayers to approve the purchase of RTDs from FRASCA International, Urbana, IL, for a total of \$274,270.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - INSTRUCTIONAL/OFFICE COMPUTER HARDWARE & SOFTWARE

The following recommendations are made in support of the rotational plan for computer replacement, classroom instruction, updating servers/data storage, and security requirements. These purchases are necessary to keep up with our hardware refresh cycle and upkeep of the infrastructure. Purchases will be made only to the extent of the available budgeted dollars.

- Purchasing **Windows Intel computers** for instructional and office use from Dell Computer Corporation, Round Rock, TX, and **Lenovo computers** for a total cost not to exceed \$1,300,000.
- Purchasing **Apple computers** for instructional and office use from Apple Computer, Cupertino, CA, for a total cost not to exceed \$400,000.
- Purchasing **AV equipment**, including TVs, projectors, microphones, speakers, and amps for instructional and office use from the IPHEC-approved vendors, Bluum, Elgin, IL, or Presidio, New York, NY, or SHI, Somerset, NJ, for a total cost not to exceed \$300,000.
- Purchasing **Dell infrastructure** systems such as servers and SSD storage for instructional and office use from Dell Computer Corporation, Round Rock, TX, for a total cost not to exceed \$40,000.
- Purchasing **network switches and related peripherals** from CDW Government, Vernon Hills, IL, or Presidio, New York, NY, for a total cost not to exceed \$800,000.
- Purchasing **Aruba wireless access points** to improve coverage throughout campus and replace aging hardware from Entre Solutions II, Bloomington, IL, for a total cost not to exceed \$80,000.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

1. Conduct the work of the college in alignment with the core values.
2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.
3. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

These purchases relate to the following IT strategic plan vision and mission:

IT Vision: Campus Technologies empowers the Parkland College community through technology.

IT Mission:

1. Enhance the student digital experience to create a seamless, inclusive, and engaging journey from admission through alum engagement.
2. Empower faculty and staff with innovative IT solutions to drive student enrollment, enhance retention, and ensure student success.
3. Employ IT capabilities to modernize and simplify administrative processes, promoting efficiency and stakeholder satisfaction.

4. Strengthen IT security measures to safeguard the college's digital assets, minimize vulnerabilities to attacks, and ensure compliance with security rules and regulations.
5. Achieve operational excellence in IT by enhancing responsiveness, agility, and capabilities to meet and exceed the college's evolving needs.

Administration recommended the purchase of instructional/office computer hardware from the above vendors for a total cost not to exceed \$2,920,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds for these purchases are available from the FY2025 operating budget and grant funds should they become available in FY2025.

It was moved by Mr. Ayers and seconded by Ms. Green to approve the purchase of instructional/office computer hardware for a total cost not to exceed \$2,920,000.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - ANNUAL SOFTWARE CONTRACTUAL/MAINTENANCE RENEWALS

In support of the ongoing administrative and academic needs of the college, the following recommendations are being made to renew the annual license/maintenance software:

- **25Live software** licensing from CollegeNET, Inc., Portland, OR, for approximately \$36,000.
- **Accessibility assessment** from Blackboard, Washington, DC, or Yuja Inc., San Jose, CA, for approximately \$30,000.
- **Amazon Web Services (AWS)** subscription from Amazon Web Services, Inc., Seattle, WA, for approximately \$30,000.
- **Apporto Virtual Desktop** from Apporto Corporation, Palo Alto, CA, for approximately \$125,000.
- **Aruba licenses** from Entre Solutions II, Bloomington, IL, for approximately \$50,000.
- **Augusoft-Lumens software** licensing from Modern Campus USA, Inc., Camarillo, CA, for approximately \$90,000.
- **AvePoint Cloud Backup** for M365 software licensing from AvePoint, Inc., Jersey City, NJ, for approximately \$49,000.
- **Azure overages** from CDW, Vernon Hills, IL, for approximately \$80,000.
- **Cadence (Mongoose) higher education texting software** from Mongoose Research Inc., Orchard Park, NY, for approximately \$36,000.

- **CDW professional service** from CDW, Vernon Hills, IL, for network, infrastructure, and data center consultation services for \$100,000.
- **Cisco SmartNet** contract from CDW, Vernon Hills, IL, for approximately \$50,000.
- **Cornerstone talent management software** system from Cornerstone OnDemand Inc., Santa Monica, CA for approximately \$36,000.
- **D2L (Desire 2 Learn)** learning management system, Kitchener, ON, Canada, for approximately \$300,000 from July 1, 2024, through June 30, 2029.
- **Dell Absolute** endpoint security assets from Dell Marketing, Round Rock, TX, for approximately \$21,000.
- **File360** from Information Management Services, Columbus, OH, for approximately \$36,000.
- **Flight Schedule Pro software** licensing from Flight Schedule Pro Holdings LLC., Overland Park, KS, for approximately \$25,000.
- **LinkedIn Learning** from LinkedIn Corp., Sunnyvale, CA, for approximately \$25,000.
- **Microsoft Premier Support** from Microsoft Corp, Redmond WA, for approximately \$60,000.
- **Microsoft Site license** from CDW, Vernon Hills, IL, for approximately \$190,000.
- **Nintex form software** from Nintex, Bellevue, WA, or ImageTech, McHenry, IL, for approximately \$30,000.
- **OKTA software** maintenance from CDW, Vernon Hills, IL, for approximately \$52,000.
- Renewal of **KnowBe4** security training from KnowBe4 Inc., Clearwater, FL for approximately \$29,000.
- **Regroup** from Regroup Mass Notification, San Francisco, CA for approximately \$35,000.
- **Slate CRM** from Technolutions, Inc., New Haven, CT, for \$50,500 from July 1, 2024, through Jun 30, 2028
- **TeamDynamix Service Management software** from TeamDynamix, Columbus, OH, for \$51,000.
- **Turnitin** from Turnitin LLC, Oakland, CA, for approximately \$29,000.
- **Veeam** support from CDW, Vernon Hills, IL, for approximately \$30,000.
- **YuJa Enterprise Video Platform** video solutions tool from Yuja Inc., San Jose, CA, for approximately \$28,000.

These purchases relate to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

1. Conduct the work of the college in alignment with the core values.
2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.

3. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

These purchases relate to the following IT strategic plan vision and mission:

IT Vision: Campus Technologies empowers the Parkland College community through technology.

IT Mission:

1. Enhance the student digital experience to create a seamless, inclusive, and engaging journey from admission through alum engagement.
2. Empower faculty and staff with innovative IT solutions to drive student enrollment, enhance retention, and ensure student success.
3. Employ IT capabilities to modernize and simplify administrative processes, promoting efficiency and stakeholder satisfaction.
4. Strengthen IT security measures to safeguard the college's digital assets, minimize vulnerabilities to attacks, and ensure compliance with security rules and regulations.
5. Achieve operational excellence in IT by enhancing responsiveness, agility, and capabilities to meet and exceed the college's evolving needs.

Administration recommended the purchase of the annual software contractual/maintenance renewals for a total cost of \$1,703,500. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 and FY2025 operating budgets.

It was moved by Mr. Ayers and seconded by Dr. Banks to approve the annual software contractual/maintenance renewals of items listed above from the vendors for a total cost of \$1,703,500.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

Mr. Randles noted that the amounts are getting bigger because we are bringing them all under Campus Tech so that they can negotiate contracts for security and single sign on. We continue to buy more software and companies charge more, so this number continues to grow.

Trustee Ragsdale asked if any of these fees are captured in course fees. Dr. Sutton stated that as the fees increase, we will continue to add more to course fees as we are able.

EXEMPT PURCHASE - LINCOLN ELECTRIC VRTEX 360 SINGLE USER VIRTUAL REALITY WELDING TRAINING SIMULATOR

The Welding department is looking to purchase a Lincoln Electric VRTEX 360, virtual reality welding training simulator. This welding training simulator offers a multifaceted approach to welding education, providing a cost-effective, safe, and efficient alternative to traditional training methods.

Parkland College students can experience realistic welding scenarios without the risks associated with live welding, thereby reducing material costs, minimizing safety concerns, and allowing for unlimited practice opportunities. This training system also integrates a real time instructor feedback system which allows the instructor to watch and complete “during weld” assistance and performance evaluation. In addition to enhancing the classroom training experience with this technology, this training simulator will be a valuable aid in job fairs and trade showcase seminars by allowing prospective students to experience welding in a realistic but safe environment.

This technology will be integrated to give our students improved job readiness and a competitive edge in the ever-evolving industrial landscape.

This purchase relates to the following strategic goals:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

1. Implement evidence-based instructional practices to create welcoming, inclusive learning environments for transformational educational experiences for students across the diversity spectrum.

Administration recommended the purchase of Lincoln Electric VRTEX 360 from Depke Gases and Welding Supplies, Urbana, IL, for a total cost of \$59,897. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the Perkins grant.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the purchase of a Lincoln Electric VRTEX 360 from Depke Gases and Welding Supplies, Urbana, IL, for a total cost of \$59,897.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - SHOP EQUIPMENT AGCO TRAINING CENTER

The AGCO Training Center has one shop space requiring equipment for faculty, student, and AGCO dealer and technician use. The following pieces from Grainger are required to equip the shop space in the AGCO Training Center, a new building on campus. The equipment will be used in Parkland College AGCO training courses.

Grainger is listed as a Maintenance, Repair, and Operation commodities vendor in the IPHEC1921 bulletin.

Equipment	Item Number	Price Each	Number Requested	Total Price
Harrington Electric Chain Hoist: H4-Heavy Duty, Hook Mounted – No Trolley, 15 ft. Max Lifting Lg	4DFP5	9,174.08	1	9,174.08
Harrington Trolley: Push, 10,000 lb Max Hoist Load Capacity	23XT01	1,074.71	1	1,074.71
Harrington Trolley: Push, 4,000 lb Max Hoist Load Capacity, For 3 7/32 in – 6 1/32 in Beam Flange Wd	23XR98	421.87	4	1,687.48
Caldwell Portable Gantry Crane: Adj Span, Fixed Ht, 10,000 lb Load Capacity, Steel, 17.3 ft	40M864	10,879.17	1	10,879.17
Coffing Electric Chain Hoist: H4 – Heavy Duty, Hook Mounted – No Trolley, 4,000 lb Lifting Capacity	817T81	5,435.53	2	10,871.06
Caldwell Portable Gantry Crane: Adj Span, Fixed Ht, 6,000 lb Load Capacity, Steel, 12.8 ft	40M802	6,648.12	2	13,296.24
Tri-Arc Stock Picking Rolling Ladder: 120 in Platform Ht, 20 in Platform Dp, 24 in Platform Wd, Serrated	45FG36	1,639.35	1	1,639.35
Jamco Utility Cart with Deep Lipped Metal Shelves: 2,400 lb Load Capacity, 36 in x 18 in, 2 shelves	16C534	676.09	10	6,760.90
Durham Mfg Work Table: Fixed Ht, Steel, 72 in x 36 in, 3,000 lb Overall Load Capacity, Steel	22NE10	649.86	20	12,997.20
Wilton Combination Vise; Std Duty, 6 in Jaw Face Wd, 5 in Max Jaw Opening, 3 in Throat Dp	29YV61	205.97	20	4,119.40
OTC Air Lift Jack/Support Stand:	38EG21	2,759.98	2	5,519.96

Combo Jack & Support Stand, Steel, Manual Handle, Air				
Gray Jack Stand: Pin Adjustment, 25 ton Load Capacity, 32 in Max Extended Ht, 20 in Min Ht, 1 PR	11N152	1,370.98	4	5,483.92
OTC Jack Stand: Pin Adjustment, 12 ton Load Capacity, 29 ½ in Max Extended Ht, 19 in Min Ht, Round	1EAY6	394.99	10	3,949.90
Shipping				149.00
Total				\$87,602.37

This purchase relates to the following strategic goal:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Administration recommended purchasing equipment for the identified AGCO building shop from Grainger, Lake Forest, IL, for a total cost of \$87,602.37. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from restricted project funds.

It was moved by Mr. Ayers and seconded by Mr. Trimble to approve the purchase of equipment from Grainger, Lake Forest, IL, for a total cost of \$87,602.37.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - STRATEGIC DIGITAL MEDIA PURCHASING CONSULTANT

A legal RFP notice was placed in The News-Gazette. The RFP also appeared on the RFP page of the Parkland College website. Bid invitations were sent to three vendors requesting proposals for strategic digital media advertising services. Twelve vendors submitted a proposal.

The college retains the services of an independent strategic digital media purchasing agency to recommend the most effective means to reach the college’s target audiences, negotiate and place ads at competitive rates with advertising channels and companies on behalf of the college, and ensure effective placement of media. Consultants must navigate an increasingly complex landscape of digital offerings and consult the institution in making strategic digital marketing ad buys to support its enrollment goals. Given their specialized experience, knowledge of the digital landscape, and understanding of the community college enrollment landscape, independent media purchasing consultants provide a strategic advantage to the college when planning and executing its digital marketing plan. The value of this bargaining leverage in negotiations, expertise in ad placement, access to specialized ad networks, and overall strategic value exceeds the fees paid to the consultant.

The specialized nature of the work presents a range of fee structures and services for consideration. The college has budgeted up to \$190,000 annually for digital media purchasing and requests the ability to partner with the chosen vendor to plan and execute its strategic digital marketing plan for FY2025 and FY2026.

Following the review of twelve proposals by the selection committee and three interviews, Central States Media was chosen as the most outstanding vendor. The selected vendor is a registered woman-owned business.

Central States Media	Peoria, IL	10% of advertising spend
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The following firms also submitted proposals in response to the RFP:

VENDOR	LOCATION	COST
CLARUS	Westford, MA	22% of advertising spend
OHO Interactive	Somerville, MA	Discovery, Audits, Campaign Strategy and Launch: \$22,560 Campaign Management, Optimization: \$73,000 – 10 months; \$91,000 – 12 months Yr. 2) Media Budget: \$94,440/ \$99,000 (Yr. 2)
Gilmore Marketing Concepts, Inc (GCMI)	Elgin, IL	18% of advertising spend
A’s Better Solution, LLC	Sacramento, CA	- Geo-Framing/Geo-Conquesting - \$20/CPM - Addressable Geo Targeting - \$18/CPM - OTT/CTV - \$45/CPM - Programmatic Display - \$10/CPM - FB/IG (Video Advertisements) - \$25/CPM - FB/IG (Display Advertisements) – \$15/CPM - Social Media Management – (15 Monthly Posts) - \$600

		Estimated Total without Social Media Management: \$17.875/CPM for 2.5 Million Impressions = \$45,000 or \$1,875.00 Monthly
McKenzie Wagner	Champaign, IL	10% of advertising spend or \$75-\$125 hourly rate
Sinclair- WCID/WCCU-TV	Champaign, IL	Display IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CDV \$1,000/ 1 month; \$1,500/ quarter Video All Positions \$500/month Audience Extension Video \$1,000/month Video IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CTV w/Retargeting: \$2,000/mo for any campaign <3 months long \$1,500/mo for any 3-6-month campaign \$1,000/mo for any campaign > 6 months Sports OTT \$2,500/ month Facebook/Instagram Ads + Retargeting: \$1,000/month YouTube Advertising \$3,000/1 month; \$1,500/month for 2+ months Paid Search \$1,000/month Templated Landing Page \$750 Flat Fee Geo-Fencing Static/Video \$1,000/month Targeted Email Solutions \$1,000+/month Email Retargeting Varies Smart Mailer \$1,800-\$5,400/month
LDM	Mexico City, CDMX, Mexico	\$10,000 monthly agency fee + 12% monthly media investment commission + tax
Spectrum Reach	Cape Girardeau, MO	Based on CPM: Streaming TV \$28-\$39 Online Video \$18-\$21 Display \$10-\$11 Search: Price based on key word and geography selections Social: Price based on audience targeting/campaign parameters
Shire Lyon Ads Inc	Branford, CT	Enterprise Level (Budgets \$20,000+): 8% of budget
Ritterbusch & Saffadi	Albuquerque, New Mexico	Per campaign project: Analysis and Strategy: \$4,000

		Campaign Planning: \$8,000 Monitoring and Optimization: \$6,000 Reporting and Evaluation: \$1,500 Training and Support: \$500
VisionPoint	Raleigh, NC	Discovery & Strategy: \$22,660 Marketing & Media Planning: \$14,725 Campaign Management, Optimization, & Reporting: \$51,933.75 Media Budget: TBD

This purchase relates to the following strategic goals:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college’s priorities among key stakeholders, including policymakers.

Administration recommended a 24-month contract through June 30, 2026, for marketing and digital advertising agency services from Central States Media, Peoria, IL, for 10% of the annual media spend, for a total cost not to exceed \$190,000 per year. Funds are available from the planned FY2025 and FY2026 operating budgets for this purchase.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve this purchase of services from Central States Media, Peoria, IL, for a total cost not to exceed \$190,000 per year.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

EXEMPT PURCHASE - LOCAL MEDIA PURCHASING CONSULTANT

A legal RFP notice was placed in The News-Gazette. The RFP also appeared on the RFP page of the Parkland College website. Bid invitations were sent to three vendors requesting proposals for traditional media purchasing. Seven vendors submitted a proposal.

The college retains the services of an independent strategic traditional media purchasing agency to recommend the most effective means to reach the college’s target audiences, negotiate and place ads at competitive rates with advertising channels and companies on behalf of the college, and ensure effective placement of media. Consultants must navigate an increasingly complex landscape of media offerings and consult the institution in making strategic traditional marketing ad buys to support its enrollment goals. Given their specialized experience, knowledge of the local market, and understanding of the community college enrollment landscape, independent media purchasing consultants provide

a strategic advantage to the college when planning and executing its traditional media buying plan. The value of this bargaining leverage in negotiations, expertise in ad placement, access to specialized ad networks, and overall strategic value exceeds the fees paid to the consultant.

The specialized nature of the work presents a range of fee structures and services for consideration. The college has budgeted up to \$120,000 annually for traditional media purchasing and requests the ability to partner with the chosen vendor to plan and execute its strategic local marketing plan for FY2025 and FY2026.

Following the review of seven proposals by the selection committee and two interviews, Central States Marketing was chosen as the most outstanding vendor. The selected vendor is a registered woman-owned business.

Central States Marketing	Peoria, IL	5% of advertising spend
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The following firms also submitted proposals in response to the RFP:

VENDOR	LOCATION	COST
Champaign Media Consulting LLC	Urbana, IL	10% of total media buy
Gilmore Marketing Concepts, Inc (GCMI)	Elgin, IL	13% of ad spend
A's Better Solution, LLC	Sacramento, CA	\$166,000 plus .15% (\$24,900 - General Marketing Contractor Fee) = \$190,900 or \$7,955 Monthly
McKenzie Wagner	Champaign, IL	13% agency commission
Sinclair- WCID/WCCU-TV	Champaign, IL	Display IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CDV \$1,000/ 1 month; \$1,500/ quarter Video All Positions \$500/month Audience Extension Video \$1,000/month Video IP Targeting \$4,500/1 month; \$1,500/ quarter Compulse CTV w/Retargeting: \$2,000/mo for any campaign <3 months long \$1,500/mo for any 3-6-month campaign \$1,000/mo for any campaign > 6 months Sports OTT \$2,500/ month Facebook/Instagram Ads + Retargeting: \$1,000/month YouTube Advertising \$3,000/1 month; \$1,500/month for 2+ months Paid Search \$1,000/month Templated Landing Page \$750 Flat Fee

		Geo-Fencing Static/Video \$1,000/month Targeted Email Solutions \$1,000+/-month Email Retargeting Varies Smart Mailer \$1,800-\$5,400/month
VisionPoint	Raleigh, NC	Discovery & Strategy: \$22,660 Marketing & Media Planning: \$12,850 Campaign Management, Optimization, & Reporting: \$54,865 Media Budget: TBD

This purchase relates to the following strategic goals:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college’s priorities among key stakeholders, including policymakers.

Administration recommended a 24-month contract through June 30, 2026, for local traditional media purchasing services from Central States Marketing, Peoria, IL, for 5% of the annual media spend, for a total cost not to exceed \$120,000 per year. Funds are available from the planned FY2025 and FY2026 operating budgets for this purchase.

It was moved by Mr. Clem and seconded by Ms. Ragsdale to approve the purchase of services from Central States Marketing, Peoria, IL, for total cost not to exceed \$120,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

BOARD APPROVAL - PHS - SEAL AND RESTRIPE PERIMETER DRIVE

At the September 2023 Board of Trustees meeting, Protection, Health, and Safety funds were approved for the sealing and restriping of the perimeter drive and improving drainage areas on the west side of the Tony Noel Agricultural Technology Center.

A legal bid notice was placed in the News-Gazette for general contractors to seal and restripe the College’s perimeter drive and to pave working areas around the west side of the Tony Noel Agricultural Technology Center. The bid was also posted on Clark Dietz’s Quest website. Six contractors were given the project plans.

Due to the type of work required, and other general contractors’ construction schedules, only one bid was received. Cross Construction has provided construction services for the College over several years and was awarded the PHS 2023 project, which was completed on time and on budget.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

E4: Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Bids for this project have been received from one contractor. The bid is as follows:

Cross Construction	\$ 459,738.80
Urbana, IL	

Administration recommended accepting the bid for the sealing and restriping of the perimeter drive from Cross Construction, Urbana, IL, for a total cost of \$459,738.80. Board authorization is requested since the cost exceeds \$20,000. PHS funds are available for this project.

It was moved by Ms. Ragsdale and seconded by Mr. Ayers to approve the bid for sealing and restriping of the perimeter drive from Cross Construction, Urbana, IL, for a total cost of \$459,738.80.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

CLOSED SESSION

Chair Voyles stated that the Board would not be going into Closed Session.

PERSONNEL REPORT

It was moved by Mr. Clem and seconded by Dr. Banks to approve the Personnel Report for May 2024, in accordance with the documents that will be incorporated in the official minutes.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

TRUSTEE REPORTS

Trustee Ragsdale shared that she found the tour of the Institute of Aviation very helpful, especially with the money we are spending. To see the growth is so encouraging and we are supporting something that is great.

Trustee Ayers asked about the opportunities for people with disabilities in Aviation. Ms. Evans noted that there are accommodations and modifications that have to be made, and that colored blindness is a disability they deal with fairly often.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Mr. Ayers for adjournment.

The motion carried by the following vote: AYES— Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles. NAYS—None; ABSENT—None.

The meeting was adjourned at 8:55 p.m.

James Voyles, Chair

Maureen Banks, Secretary

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

MARKETING PLAN REPORT

Ruthie Counter, Director of Marketing and Public Relations, will present an overview of marketing initiatives and outline the strategic direction for the future.

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

Requestor

Justin Cunningham
Sarah Roper

Information Requested

RFP Documentation
Public Safety Data

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for May reflect the results of operations of the College for the first eleven months of fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$888,778. However, our budget modeling projects a potential surplus of \$1.3M

- The key factors for the College’s operating results in FY2024 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims’ expenses.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
 - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop was presented in February.

INFORMATION

Parkland College
Board of Trustees Balance Sheet
For the 11 Months Ending May 31, 2024

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
Assets						
Cash	\$10,307,979	\$2,211,896	\$262,697	\$4,069,009	\$714,440	\$17,566,021
Investments	32,414,858	53,730	0	0	7,797,003	40,265,591
Receivables						
Taxes	23,939,437	3,330,287	2,485,161	0	0	29,754,885
Tuition and Fees	9,403,044	21,000	0	251,883	0	9,675,928
Other	74,520	15,320	0	17,922	82,853	190,615
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	26,113	0	514,122	0	540,235
Total Assets	\$76,139,838	\$5,658,347	\$2,747,858	\$4,852,935	\$8,594,296	\$97,993,275
Liabilities						
Accounts Payable	\$1,506	\$0	\$0	\$33	(\$280)	\$1,259
Salaries & Withholdings Payable	(1,397,727)	18,594	15,341	0	0	(1,363,791)
Vacation Payable	1,417,886	148,292	0	141,523	0	1,707,702
Retirement Payable	2,307,409	0	0	0	0	2,307,409
Deferred Revenue	21,091,306	1,655,460	1,414,388	1,127,627	0	25,288,781
Other	3,449,671	(4,165)	0	1,508	719,846	4,166,859
Total Liabilities	26,870,052	1,818,181	1,429,729	1,270,690	719,565	32,108,218
Fund Balance						
Fund Balance Beginning	41,178,751	2,544,765	5,602,931	3,788,181	7,735,163	60,849,790
Current Year						
Revenues over Expenses	8,091,036	1,295,401	(4,284,802)	(205,936)	139,568	5,035,267
Total Fund Balance	49,269,787	3,840,166	1,318,129	3,582,245	7,874,731	65,885,058
Total Liabilities and Fund Balance	\$76,139,838	\$5,658,347	\$2,747,858	\$4,852,935	\$8,594,296	\$97,993,275

BOT_BS
2024-06-04, 8:22 AM

Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	42,701,266	42,701,266	22,229,607	41,850,196	0	851,070
State Government	5,333,174	12,274,705	636,760	11,362,125	0	912,581
Federal Government	13,690,714	18,954,807	119,966	13,144,195	0	5,810,612
Tuition and Fees	29,941,777	30,001,777	137,236	27,829,606	0	2,172,171
Sales and Services	3,741,776	3,888,253	225,251	3,374,613	0	513,640
Investments	1,105,022	1,151,923	9,578	1,977,643	0	(825,721)
Other	5,989,066	6,140,807	65,772	2,962,298	0	3,178,509
Total Revenues	102,502,795	115,113,537	23,424,169	102,500,675	0	12,612,862
Expenses						
Salaries	43,308,871	46,239,322	4,090,296	41,240,054	1,810,864	3,188,404
Benefits	9,793,762	10,496,884	752,831	8,094,716	608,424	1,793,743
Contractual Services	8,803,521	13,082,488	835,134	8,883,183	696,257	3,503,049
Commodities	4,881,404	5,779,213	414,528	4,449,153	462,083	867,977
Travel and Meeting	899,905	1,409,313	106,357	886,829	11,199	511,286
Fixed Charges	7,650,134	7,724,933	42,115	7,557,271	37,814	129,848
Utilities	1,621,691	1,631,186	132,651	1,379,278	222,225	29,683
Capital Outlay	14,277,636	20,883,196	154,889	10,808,030	794,742	9,280,424
Other	15,859,290	18,714,487	478,182	13,979,432	10,922	4,724,133
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
Total Expenses	109,096,214	127,961,023	7,006,982	97,277,945	4,654,531	26,028,547
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(6,593,419)	(12,847,486)	16,417,187	5,222,731	(4,654,531)	(13,415,686)

BOT_IS - BOT Funds
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: General Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	30,445,787	30,445,787	15,414,997	29,549,987	0	895,800
State Government	5,333,174	5,365,423	293,122	5,046,610	0	318,813
Federal Government	125,000	125,000	2,011	86,603	0	38,397
Tuition and Fees	25,134,779	25,134,779	29,102	23,888,575	0	1,246,204
Sales and Services	258,776	265,253	23,226	220,127	0	45,125
Investments	1,075,000	1,075,000	(17,225)	1,622,687	0	(547,687)
Other	910,100	910,100	45,768	714,737	0	195,363
Total Revenues	63,282,616	63,321,342	15,791,001	61,129,326	0	2,192,015
Expenses						
Salaries	38,859,825	39,001,086	3,547,630	35,370,547	1,504,114	2,126,425
Benefits	8,031,511	8,045,191	586,582	6,292,280	522,555	1,230,356
Contractual Services	5,019,275	5,507,549	297,472	4,691,220	122,452	693,878
Commodities	2,714,671	2,809,036	250,785	2,074,097	223,974	510,965
Travel and Meeting	580,803	613,676	55,445	381,271	8,253	224,152
Fixed Charges	70,309	70,309	6,972	83,051	0	(12,742)
Utilities	1,619,791	1,619,791	131,805	1,370,765	221,896	27,130
Capital Outlay	1,280,000	1,476,341	20,105	933,109	238,752	304,479
Other	2,198,002	2,202,141	110,343	1,046,837	3,370	1,151,933
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
Total Expenses	62,374,187	63,345,120	5,007,139	52,243,176	2,845,366	8,256,578
Transfers (Net)	(865,000)	(865,000)	7,288	(795,114)	0	(69,886)
Revenues over Expenses	43,429	(888,778)	10,791,149	8,091,036	(2,845,366)	(6,134,448)

BOT_IS - General Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 01 - Education Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	23,454,580	23,454,580	11,368,316	22,374,042	0	1,080,538
State Government	5,333,174	5,365,423	293,122	5,046,610	0	318,813
Federal Government	125,000	125,000	2,011	86,603	0	38,397
Tuition and Fees	25,134,779	25,134,779	29,102	23,888,575	0	1,246,204
Sales and Services	258,776	265,253	23,226	220,127	0	45,125
Investments	1,055,000	1,055,000	(17,225)	1,494,018	0	(439,018)
Other	215,100	215,100	1,423	46,651	0	168,449
Total Revenues	55,576,409	55,615,135	11,699,975	53,156,626	0	2,458,509
Expenses						
Salaries	36,943,972	37,085,233	3,397,312	33,740,895	1,353,433	1,990,906
Benefits	7,199,693	7,213,373	525,731	5,630,171	459,506	1,123,696
Contractual Services	4,007,249	4,498,523	209,460	3,761,666	119,285	617,572
Commodities	2,318,643	2,370,508	219,450	1,725,633	176,905	467,970
Travel and Meeting	561,703	594,576	55,445	380,878	8,253	205,445
Fixed Charges	40,060	40,060	1,963	24,991	0	15,069
Utilities	0	0	0	0	0	0
Capital Outlay	930,000	1,076,341	10,445	729,071	234,057	113,213
Other	2,198,002	2,202,141	110,343	1,046,837	3,370	1,151,933
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
Total Expenses	56,199,322	57,080,755	4,530,149	47,040,143	2,354,809	7,685,803
Transfers (Net)	(865,000)	(865,000)	7,288	(795,114)	0	(69,886)
Revenues over Expenses	(1,487,913)	(2,330,620)	7,177,113	5,321,369	(2,354,809)	(5,297,180)

*BOT_IS - 01 - Education Fund
2024-06-04, 8:23 AM*

Parkland College
Board of Trustees Income Statement
Filters: 02 - Operation/Maintenance Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	6,991,207	6,991,207	4,046,681	7,175,945	0	(184,738)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	0	128,670	0	(108,670)
Other	695,000	695,000	44,345	668,086	0	26,914
Total Revenues	7,706,207	7,706,207	4,091,026	7,972,701	0	(266,494)
Expenses						
Salaries	1,915,853	1,915,853	150,317	1,629,652	150,681	135,520
Benefits	831,818	831,818	60,851	662,109	63,049	106,661
Contractual Services	1,012,026	1,009,026	88,013	929,553	3,167	76,306
Commodities	396,028	438,528	31,335	348,463	47,069	42,995
Travel and Meeting	19,100	19,100	0	393	0	18,707
Fixed Charges	30,249	30,249	5,009	58,060	0	(27,811)
Utilities	1,619,791	1,619,791	131,805	1,370,765	221,896	27,130
Capital Outlay	350,000	400,000	9,660	204,038	4,696	191,267
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	6,174,865	6,264,365	476,990	5,203,033	490,557	570,774
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	1,531,342	1,441,842	3,614,036	2,769,668	(490,557)	(837,268)

BOT_IS - 02 - Operation/Maintenance Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	2,689,255	2,689,255	1,485,132	2,689,899	0	(644)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	569,373	569,373	255	531,681	0	37,692
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	5,189	76,557	0	(56,557)
Other	5,000,000	5,000,000	0	2,000,000	0	3,000,000
Total Revenues	8,278,628	8,278,628	1,490,576	5,298,137	0	2,980,491
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	728	6,305	0	(6,305)
Contractual Services	1,083,228	1,637,809	52,941	471,799	0	1,166,010
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	12,886,237	17,193,637	42,258	8,573,575	309,961	8,310,101
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	13,860,610	18,722,591	95,927	9,051,680	309,961	9,360,950
Transfers (Net)	(569,373)	(569,373)	0	(531,259)	0	(38,114)
Revenues over Expenses	(6,151,355)	(11,013,336)	1,394,649	(4,284,802)	(309,961)	(6,418,573)

BOT_IS - 03 - Oper/Maint Restricted Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 04 - Bond & Interest Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	5,822,688	5,822,688	3,306,138	5,912,815	0	(90,127)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	5,822,688	5,822,688	3,306,138	5,912,815	0	(90,127)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	6,256,610	6,256,610	0	6,256,610	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	6,256,610	6,256,610	0	6,256,610	0	0
Transfers (Net)	569,373	569,373	0	531,259	0	38,114
Revenues over Expenses	135,451	135,451	3,306,138	187,464	0	(52,013)

BOT_IS - 04 - Bond & Interest Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	4,237,625	4,297,625	107,879	3,409,350	0	888,275
Sales and Services	3,483,000	3,623,000	202,025	3,154,486	0	468,514
Investments	22	22	1,244	12,044	0	(12,022)
Other	78,966	81,411	9,824	88,086	0	(6,675)
Total Revenues	7,799,613	8,002,058	320,973	6,663,965	0	1,338,093
Expenses						
Salaries	3,028,691	3,176,142	260,292	2,800,818	144,333	230,991
Benefits	563,325	589,871	40,443	427,753	41,366	120,752
Contractual Services	2,248,418	2,352,264	111,698	1,640,628	568,075	143,561
Commodities	2,189,049	2,373,731	65,831	2,025,318	161,215	187,197
Travel and Meeting	299,102	447,732	38,170	301,394	1,153	145,185
Fixed Charges	623,215	618,715	21,715	430,726	35,049	152,940
Utilities	1,900	1,900	150	1,571	329	0
Capital Outlay	71,300	116,600	(699)	45,075	0	71,525
Other	224,656	220,138	437	71,618	117	148,402
Contingency	0	0	0	0	0	0
Total Expenses	9,249,656	9,897,092	538,038	7,744,901	951,637	1,200,554
Transfers (Net)	875,000	875,000	0	875,000	0	0
Revenues over Expenses	(575,043)	(1,020,034)	(217,066)	(205,936)	(951,637)	137,539

BOT_IS - 05 - Auxiliary Enterprises Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: Special Revenue Funds
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	3,743,536	3,743,536	2,023,340	3,697,496	0	46,040
State Government	0	6,909,282	343,638	6,315,515	0	593,768
Federal Government	13,565,714	18,829,807	117,954	13,057,592	0	5,772,215
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	46,901	0	46,901	0	0
Other	0	149,296	10,180	159,476	0	(10,180)
Total Revenues	17,309,250	29,678,821	2,495,112	23,276,978	0	6,401,843
Expenses						
Salaries	1,420,355	4,062,095	282,374	3,068,689	162,418	830,988
Benefits	1,198,926	1,861,822	125,078	1,368,378	44,504	448,940
Contractual Services	452,600	3,584,866	373,023	2,079,536	5,730	1,499,600
Commodities	86,539	705,301	97,912	349,739	76,893	278,669
Travel and Meeting	20,000	347,905	12,742	204,164	1,793	141,949
Fixed Charges	700,000	779,299	13,428	786,884	2,765	(10,350)
Utilities	0	9,495	695	6,942	0	2,553
Capital Outlay	40,099	2,096,618	93,225	1,256,270	246,029	594,319
Other	13,436,632	16,292,208	367,403	12,860,976	7,435	3,423,797
Contingency	0	0	0	0	0	0
Total Expenses	17,355,151	29,739,609	1,365,878	21,981,577	547,566	7,210,466
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(45,901)	(60,788)	1,129,234	1,295,401	(547,566)	(808,622)

BOT_IS - Special Revenue Funds
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	6,909,282	343,638	6,315,515	0	593,768
Federal Government	13,565,714	18,829,807	117,954	13,057,592	0	5,772,215
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	46,901	0	46,901	0	0
Other	0	149,296	10,180	159,476	0	(10,180)
Total Revenues	13,565,714	25,935,285	471,772	19,579,482	0	6,355,803
Expenses						
Salaries	147,923	2,789,663	189,639	1,946,078	75,798	767,787
Benefits	0	662,896	33,147	366,321	22,478	274,098
Contractual Services	0	3,130,637	365,039	1,788,388	5,553	1,336,697
Commodities	0	620,601	90,142	284,193	62,855	273,553
Travel and Meeting	0	327,905	12,733	186,350	1,793	139,762
Fixed Charges	0	79,299	10,928	70,559	2,765	5,975
Utilities	0	9,495	695	6,942	0	2,553
Capital Outlay	0	2,041,274	93,225	1,203,866	246,029	591,379
Other	13,417,791	16,273,785	366,867	12,848,206	6,475	3,419,104
Contingency	0	0	0	0	0	0
Total Expenses	13,565,714	25,935,555	1,162,414	18,700,903	423,745	6,810,908
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	(270)	(690,642)	878,580	(423,745)	(455,105)

BOT_IS - 06 - Restricted Purposes Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	97,873	97,873	52,607	96,416	0	1,457
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	97,873	97,873	52,607	96,416	0	1,457
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	90,000	90,000	0	53,365	0	36,635
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	90,000	90,000	0	53,365	0	36,635
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	7,873	7,873	52,607	43,051	0	(35,178)

BOT_IS - 11 - Audit Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 12 - Liability, Prot, & Stmnt Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	3,645,663	3,645,663	1,970,733	3,601,079	0	44,584
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	3,645,663	3,645,663	1,970,733	3,601,079	0	44,584
Expenses						
Salaries	1,272,432	1,272,432	92,735	1,122,611	86,620	63,202
Benefits	1,198,926	1,198,926	91,931	1,002,058	22,026	174,842
Contractual Services	362,600	364,228	7,983	237,783	177	126,268
Commodities	86,539	84,700	7,770	65,546	14,039	5,116
Travel and Meeting	20,000	20,000	9	17,814	0	2,186
Fixed Charges	700,000	700,000	2,500	716,325	0	(16,325)
Utilities	0	0	0	0	0	0
Capital Outlay	40,099	55,344	0	52,404	0	2,940
Other	18,841	18,423	536	12,770	960	4,693
Contingency	0	0	0	0	0	0
Total Expenses	3,699,437	3,714,054	203,463	3,227,309	123,821	362,923
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(53,774)	(68,391)	1,767,270	373,770	(123,821)	(318,339)

BOT_IS - 12 - Liability, Prot, & Stmnt Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	20,370	219,454	0	(209,454)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	20,370	219,454	0	(209,454)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(7,288)	(79,886)	0	69,886
Revenues over Expenses	0	0	13,082	139,568	0	(139,568)

BOT_IS - Fiduciary Funds
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 07 - Working Cash Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	20,370	219,454	0	(209,454)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	20,370	219,454	0	(209,454)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(7,288)	(79,886)	0	69,886
Revenues over Expenses	0	0	13,082	139,568	0	(139,568)

BOT_IS - 07 - Working Cash Fund
2024-06-04, 8:23 AM

Parkland College
Board of Trustees Income Statement
Filters: 10 - Trust & Agency Fund
For the 11 Months Ending May 31, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			May	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	0	0	0	0

BOT_IS - 10 - Trust & Agency Fund
2024-06-04, 8:23 AM

IX. BUSINESS & FINANCE—Item C*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru May 31, 2024.

CONSENT MOTION—Approve the voucher checks listing thru May 31, 2024, totaling \$2,886,689.87 in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE
VOUCHER CHECKS LISTING THRU MAY 31, 2024

CHECK NUMBER	PAY DATE	PAYEE NAME	AMOUNT	AMOUNT	GL ACCOUNT DESCRIPTION
1007217	05/02/2024	MCM Brands	537.36		Bookstore: Resale Textbooks
1007218	05/02/2024	A & R Mechanical Contractors I	7,500.00		Maintenance: Maintenance Services
1007219	05/02/2024	Richard S. Adams	185.00		Softball: Other Contractual Services
1007220	05/02/2024	Admin Partners LLC	342.00		Human Resource: Other Contractual Services
1007221	05/02/2024	AHW LLC	151.89		Grounds: Maintenance/Custodial Supply
1007222	05/02/2024	Amazon	1,367.13		Child Development: Other Expenses
1007223	05/02/2024	Ameren Illinois	1,609.25		Utilities: Electricity
1007224	05/02/2024	Apple Inc	57,434.00		Academic Computing: Equipment-Office >2500
1007225	05/02/2024	John Arbogast	185.00		Softball: Other Contractual Services
1007226	05/02/2024	Avfuel Corporation	21,328.14		Aviation Program: Vehicle Supplies
1007227	05/02/2024	Ms. Laura L. Bauer	520.00		College Theatre: Other Contractual Services
1007228	05/02/2024	BDI Datalyнк Llc	12,150.00		Professional Development: Instr Service Contracts
1007229	05/02/2024	Benco Dental	3,485.97		Occupational Hlth: Other Supplies
1007230	05/02/2024	Best One of Central Illinois	33.68		Student Organization: Maintenance Services
1007231	05/02/2024	Birkey's Farm Store, Inc	1,771.50		Grounds: Maintenance Services
1007232	05/02/2024	Bodine Electric	418,563.94		Campus Door Lock Phase II PHS: Building Remodeling
1007233	05/02/2024	Boeing Distribution Inc	1,277.52		Aviation Program: Repair Materials/Supplies
1007234	05/02/2024	Branded Custom Sportswear	887.00		Bookstore: Resale Textbooks
1007235	05/02/2024	Cheyenne Brickner	520.00		College Theatre: Other Contractual Services
1007236	05/02/2024	Mr. David M. Butler	520.00		College Theatre: Other Contractual Services
1007237	05/02/2024	Carle	228.00		Human Resource: Other Employee Benefits Vacation
1007238	05/02/2024	Carle	3,762.50		Human Resource: Other Employee Benefits Vacation
1007239	05/02/2024	Samuel W. Carroll	520.00		College Theatre: Other Contractual Services
1007240	05/02/2024	CCP Industries	259.41		Vet Tech: Instructional Supplies
1007241	05/02/2024	CDW-Government	157.86		Academic Computing: Equipment-Office >2500
1007242	05/02/2024	Mrs. Heather R. Chalk	29.00		Admissions and Records: Travel In State
1007243	05/02/2024	Champaign West Rotary Charitie	250.00		Community Ed Admin: Publications and Dues
1007244	05/02/2024	Chemical Maintenance Inc	121.48		Custodial: Maintenance/Custodial Supply
1007245	05/02/2024	Cintas Corp	193.51		Maintenance: Maintenance/Custodial Supply
1007246	05/02/2024	Club Europa	6,205.00		Dijon Study Abroad: Deposits for Others
1007247	05/02/2024	Commercial Collision of Champa	6,052.91		Institutional: General Insurance
1007248	05/02/2024	Constellation NewEnergy	51,258.10		Utilities: Electricity
1007249	05/02/2024	Ms. Lisa K. Costello	34.33		Dean of Arts and Sciences: Other Expenses
1007250	05/02/2024	Country Arbors Nursery	139.00		Grounds: Maintenance/Custodial Supply
1007251	05/02/2024	County of Champaign Illinois	2,094.00		IL Co-op Work Study (ICWS): Other Contractual Services
1007252	05/02/2024	Crossroads Contractor Supply C	829.31		Maintenance: Maintenance/Custodial Supply
1007253	05/02/2024	De Lage Landen Public Finance	7,496.48		Grounds: Install Pay Lease/Pur Agree
1007254	05/02/2024	Dell Marketing LP	5,560.61		Computing Administration: Other Material and Supplies
1007255	05/02/2024	Department of Veterans Affairs	31.34		General: Chapter 33
1007256	05/02/2024	Desser Tire & Rubber Co.LLC	2,306.50		Aviation Program: Repair Materials/Supplies
1007257	05/02/2024	Discount School Supply	1,619.93		FY24 CCAMPIS: Other Material and Supplies
1007258	05/02/2024	Dust and Sons	85.91		Collision Repair: Instructional Supplies
1007259	05/02/2024	Ellucian Company, L.P.	48,334.00		Computing Administration: Maintenance Services
1007260	05/02/2024	EMDR Consulting Llc	1,295.00		FY24 Mental Health Early Act: College Conf/Meeting Expense
1007261	05/02/2024	Enterprise Rent-A-Car Midwest	4,174.50		Transportation: Rental-Equipment
1007262	05/02/2024	Flinn Scientific Inc	254.38		Chemistry: Other Supplies
1007263	05/02/2024	FYXIT LLC	199.73		IL Co-op Work Study (ICWS): Other Contractual Services
1007264	05/02/2024	GFL Environmental	3,296.83		Utilities: Refuse Disposal
1007265	05/02/2024	Mary E. Hackett	32.50		FCAE FY24: Instr Service Contracts
1007266	05/02/2024	Heartland Community College	1,100.00		Dean of Counseling Services: College Conf/Meeting Expense
1007267	05/02/2024	Hendrick Dorms, Inc.	5,833.06		FY24 SWFT: WEI: Other Expenses
1007268	05/02/2024	Herriott's Coffee Columbia Str	86.00		Community Ed Admin: Other Supplies
1007269	05/02/2024	Mrs. Heather Ann Hicks-Layman	13.06		Theatre: Deposits for Others
1007270	05/02/2024	Holt Supply Company	1,564.79		Maintenance: Maintenance/Custodial Supply
1007271	05/02/2024	Mr. Anthony L. Hooker	29.00		Admissions and Records: Travel In State
1007272	05/02/2024	Howard Industries Inc	3,864.00		ECACE Grant: Equipment-Instructional >2500
1007273	05/02/2024	Hummert International	3,855.98		Horticulture: Other Material and Supplies
1007274	05/02/2024	IACRAO	465.00		Admissions and Records: Publications and Dues
1007275	05/02/2024	Illinois Secretary of State	8,000.00		Penny Severns Grant: Other Illinois Govt Sources
1007276	05/02/2024	Intech Innovations Inc	3,245.00		Academic Computing: Maintenance Services
1007277	05/02/2024	Interstate Battery System	13.50		Maintenance: Maintenance/Custodial Supply
1007278	05/02/2024	Ms. Sandra F. Ivy	520.00		College Theatre: Other Contractual Services
1007279	05/02/2024	Johnstone Supply Peoria	692.47		Maintenance: Maintenance/Custodial Supply
1007280	05/02/2024	Jones and Bartlett Publishers	15,510.64		Bookstore: Resale Textbooks
1007281	05/02/2024	Kirby Risk Electrical Supply	449.37		Maintenance: Maintenance/Custodial Supply
1007282	05/02/2024	Krueger International Inc	2,922.68		Vice President Academics: Equipment-Instructional >2500
1007283	05/02/2024	LabSource Inc	532.25		Chemistry: Instructional Supplies
1007284	05/02/2024	Kevin Larsen	130.00		FCAE FY24: Instr Service Contracts
1007285	05/02/2024	Learning Resources Network	640.00		Professional Development: Instr Service Contracts
1007286	05/02/2024	Jerry Lewellen	185.00		Softball: Other Contractual Services
1007287	05/02/2024	Lifebound LLC	1,500.00		Trio Student Support Serv FY22: Other Expenses
1007288	05/02/2024	Mrs. Molly A. Martin	400.66		Respiratory Care Technology: Travel In State
1007289	05/02/2024	Medline Industries Inc	6,379.55		Medical Assisting: Instructional Supplies
1007290	05/02/2024	Menards	34.14		IDOT HCCTP Grant: Materials
1007291	05/02/2024	Mid Illinois Concrete & Excava	35,635.95		Fountain Courtyard Phase II: Building Remodeling

1007292	05/02/2024	Midland Paper Company	2,271.32
1007293	05/02/2024	Modern Drugs	250.00
1007294	05/02/2024	Motion Industries	614.96
1007295	05/02/2024	Elaina Nelson	520.00
1007296	05/02/2024	Niemann Foods	118.58
1007297	05/02/2024	Northwestern University	4,600.00
1007298	05/02/2024	PartnerShip LLC	326.31
1007299	05/02/2024	Green View	70.00
1007300	05/02/2024	Pocket Nurse Enterprises Inc	57.45
1007301	05/02/2024	Mrs. Paula J. Prather	29.00
1007302	05/02/2024	Prodigy Saints Llc	250.00
1007303	05/02/2024	Puritan Springs Bottled Water	111.49
1007304	05/02/2024	Quicksilver Mailing Services L	438.09
1007305	05/02/2024	Mr. Verlin D. Richardson	520.00
1007306	05/02/2024	Rogards Office PLUS	1,704.78
1007307	05/02/2024	Rogards Office PLUS	119.22
1007308	05/02/2024	Ms. Nancy A. Roth	132.56
1007309	05/02/2024	Royal Publishing	730.00
1007310	05/02/2024	Sam's Club	640.37
1007311	05/02/2024	Scantron Corp	1,933.00
1007312	05/02/2024	Christian J. Schluter	504.00
1007313	05/02/2024	SiteOne Landscape Supply LLC	1,075.48
1007314	05/02/2024	South Side Control Supply Co	1,515.22
1007315	05/02/2024	Mrs. Rachel L. Staley	31.76
1007316	05/02/2024	Trenton J. Taber	32.50
1007317	05/02/2024	Technology Management Revolvin	2,500.00
1007318	05/02/2024	Thryv, Inc	2,655.00
1007319	05/02/2024	Town Square Publications Llc	1,390.00
1007320	05/02/2024	Transfr Inc	15,000.00
1007321	05/02/2024	TrophyTime Inc	69.00
1007322	05/02/2024	Ultradent Products Inc	1,037.02
1007323	05/02/2024	Union Ave Band Llc	250.00
1007324	05/02/2024	United Parcel Service	44.36
1007325	05/02/2024	United Parcel Service	229.53
1007326	05/02/2024	UniversityTickets	1,458.00
1007327	05/02/2024	Urbana & Champaign Sanitary Di	5,978.22
1007328	05/02/2024	Verizon Wireless	38.01
1007329	05/02/2024	VWR International LLC	4,504.68
1007330	05/02/2024	John Washburn	185.00
1007331	05/02/2024	Robert B. Watson	185.00
1007332	05/02/2024	Weldstar Company	222.39
1007333	05/02/2024	Herbert E. Whiteley	520.00
1007342	05/02/2024	Department of Veterans Affairs	412.90
1007343	05/02/2024	Mrs. Heather E. Doody-Jones	243.96
1007344	05/03/2024	SimpleK	835.00
1007345	05/03/2024	Cengage Learning	6,712.50
1007346	05/03/2024	Cintas Corp	160.11
1007347	05/03/2024	Elsevier Inc	459.00
1007348	05/03/2024	Hendrick Dorms, Inc.	146.22
1007349	05/03/2024	Mr. Jeremy Jang	35.00
1007350	05/03/2024	Ms. Jorgi L. Jones	73.54
1007351	05/03/2024	Mrs. Karen E. Kaplan	100.00
1007352	05/03/2024	Kennedy E. Potempa	11.15
1007353	05/03/2024	Ms. Nancy A. Roth	175.00
1007354	05/03/2024	Rod Shilts	550.00
1007355	05/03/2024	Starcrest Cleaners	206.34
1007356	05/03/2024	Tessa M. Turner	250.00
1007357	05/09/2024	Rock Gate Capital	42,930.00
1007358	05/09/2024	4IMPRINT	926.13
1007359	05/09/2024	Accurate Biometrics	296.00
1007360	05/09/2024	Aircraft Spruce & Specialty Co	911.24
1007361	05/09/2024	Amina A. Alamin	500.00
1007362	05/09/2024	Kaylee E. Allison	750.00
1007363	05/09/2024	Allsteel Inc	370.23
1007364	05/09/2024	Amazon	845.20
1007365	05/09/2024	Craig S. Ames	460.00
1007366	05/09/2024	Charlie K. Anderson	500.00
1007367	05/09/2024	Art Coop Inc	59.88
1007368	05/09/2024	AT&T	788.59
1007369	05/09/2024	Boeing Distribution Inc	1,965.20
1007370	05/09/2024	Bound Tree Medical LLC	108.44
1007372	05/09/2024	Carle	13.20
1007373	05/09/2024	Carle	177.00
1007374	05/09/2024	Lucas Carpenter	220.00
1007375	05/09/2024	Cengage Learning	3,765.00
1007376	05/09/2024	Cengage Learning	200.00
1007377	05/09/2024	Central States Media	57,467.60
1007378	05/09/2024	Champaign Country Club	710.00
1007379	05/09/2024	Champaign County Collector	41,972.68
1007381	05/09/2024	Champaign Multimedia Group	187.60
1007382	05/09/2024	John Chance	370.00

Reprographics: Other Material and Supplies
Dean of Arts and Sciences: Other Expenses
Maintenance: Maintenance/Custodial Supply
College Theatre: Other Contractual Services
Manufacturing Operations: Instructional Supplies
Public Safety: College Conf/Meeting Expense
Bookstore: Resale Textbooks
FCAE FY24: Instr Service Contracts
Simulation: Instructional Supplies
Admissions and Records: Travel In State
Dean of Arts and Sciences: Other Expenses
Dental Hygiene: Instructional Supplies
Central Receiving: Postage
College Theatre: Other Contractual Services
Central Receiving: Office-Supplies
Chemistry: Instructional Supplies
CNA: Travel In State-Faculty
Marketing: Advertising
Bookstore: Resale Food
Computing Administration: Maintenance Services
FY24 Trades School Program: Other
Grounds: Maintenance/Custodial Supply
Maintenance: Maintenance/Custodial Supply
Surgical Technology: Travel In State
FCAE FY24: Instr Service Contracts
Utilities: Telephone
Aviation Program: Advertising
Marketing: Advertising
Perkins-Post Secondary: Computer Software
Marketing: Printing
Dental Hygiene: Instructional Supplies
Dean of Arts and Sciences: Other Expenses
Central Receiving: Postage
Bookstore: Resale Textbooks
Fiscal Administration: Office-Supplies
Utilities: Water, Sewage
Dean of Career & Technical Ed: Computer Software
Biology: Instructional Supplies
Softball: Other Contractual Services
Softball: Other Contractual Services
Maintenance: Maintenance Services
College Theatre: Other Contractual Services
General: Chapter 33
IDOT HCCTP Grant: Other Conf/Meeting Expenses
Computing Administration: Maintenance Services
ECACE Grant: Instructional Supplies
Agriculture-Engineering Scienc: Maintenance Services
Perkins-Post Secondary: Computer Software
Instructional Support Services: Other Expenses
Center for Excellence: Prof Development - PT Faculty
Student Services: Other Conf/Meeting Expenses
Center for Excellence: Prof Development - PT Faculty
Board Games Club: Deposits for Others
Academic Institutional: Staff Development-Faculty
Marketing: Other Contractual Services
Public Safety: Maintenance Services
Dean of Arts and Sciences: Other Expenses
Truck Driving: Instr Service Contracts
Intl Student Svcs: Other Conf/Meeting Expenses
Human Resource: Recruit Personnel/Athletes
Aviation Program: Repair Materials/Supplies
David M. Jones Scholarship: Student Grants, Scholarships
Entrepreneurship Program: Student Grants, Scholarships
President: Office-Supplies
ECACE Grant: Instructional Supplies
Baseball: Other Contractual Services
Entrepreneurship Program: Student Grants, Scholarships
Art and Design: Instructional Supplies
Utilities: Telephone
Aviation Program: Repair Materials/Supplies
Professional Development: Instructional Supplies
Professional Development: Instructional Supplies
Human Resource: Other Employee Benefits Vacation
Baseball: Other Contractual Services
ECACE Grant: Instructional Supplies
Library: Other Contractual Services
Project Read: Advertising
Unrestricted/Creating Impact: College Conf/Meeting Expense
General Institutional: K's Property Taxes
Fiscal Administration: Advertising
Softball: Other Contractual Services

1007383	05/09/2024	Consolidated Communications	2,076.71	Utilities: Telephone
1007384	05/09/2024	Creative Paper Crafting Boutiq	75.00	Personal Development: Instructional Supplies
1007385	05/09/2024	CU Hardware Company	60.48	Art and Design: Instructional Supplies
1007386	05/09/2024	Mr. Derek Dallas	83.08	Business-Computer Sci Tech: College Conf/Meeting Expense
1007387	05/09/2024	Danville Area Community Colleg	500.00	Mens Basketball: College Conf/Meeting Expense
1007388	05/09/2024	David Runyon	220.00	Baseball: Other Contractual Services
1007389	05/09/2024	Tathy S. Dikanda	500.00	FY24 SWFT: WEI: Other Expenses
1007390	05/09/2024	Dow Jones & Company Inc	3,629.00	Library: Publications and Dues
1007391	05/09/2024	Hinckley Springs	17.50	Social Science Administration: Other Material and Supplies
1007392	05/09/2024	Dust and Sons	1,989.16	Perkins-Post Secondary: Instructional Supplies
1007393	05/09/2024	EAB Global Inc	1,638.00	Admissions and Records: Other Contractual Services
1007394	05/09/2024	Ebsco Information Services	706.29	Library: Publications and Dues
1007395	05/09/2024	EDU Business Solutions	5,268.60	Reprographics: Install Pay Lease/Pur Agree
1007396	05/09/2024	Encova Insurance	11,227.00	Institutional: Workers Comp Ins
1007397	05/09/2024	FirstFollowers Reentry	500.00	David M. Jones Scholarship: Student Grants, Scholarships
1007398	05/09/2024	Jacob Fisher	230.00	Baseball: Other Contractual Services
1007399	05/09/2024	Fisher Scientific	231.25	Chemistry: Instructional Supplies
1007400	05/09/2024	Flightstar	32,518.69	Aviation Program: Maintenance Services
1007401	05/09/2024	Elizabeth S. Frazier	250.00	David M. Jones Scholarship: Student Grants, Scholarships
1007402	05/09/2024	FYXIT LLC	153.00	IL Co-op Work Study (ICWS): Other Contractual Services
1007403	05/09/2024	Garmin International Inc	4,014.00	Aviation Program: Instructional Supplies
1007404	05/09/2024	Mrs. Heidi A. Gerber	114.25	Personal Development: Instructional Supplies
1007405	05/09/2024	GFI Digital Inc	3,151.20	Computing Administration: Other Contractual Services
1007406	05/09/2024	Gibson City Area Hospital	500.00	Surgical Technology: Instr Service Contracts
1007407	05/09/2024	Global Philanthropy Partnershi	4,116.31	FCAE FY24: Instr Service Contracts
1007408	05/09/2024	Avery R. Hannah	50.00	David M. Jones Scholarship: Student Grants, Scholarships
1007409	05/09/2024	Heartland Community College	900.00	International Education: Publications and Dues
1007410	05/09/2024	Heartland Community College	966.20	England Gardens-Study Abroad: Deposits for Others
1007411	05/09/2024	Heiress Promotions Inc	1,400.00	FY24 Trades School Program: Advertising
1007412	05/09/2024	Henderson Janitorial Llc	1,600.00	Aviation Program: Other Contractual Services
1007413	05/09/2024	Hendrick Dorms, Inc.	13,448.99	FY24 SWFT: WEI: Other Expenses
1007414	05/09/2024	Henry Schein Inc	556.79	Dental Hygiene: Instructional Supplies
1007415	05/09/2024	John R. Hodges, III	230.00	Baseball: Other Contractual Services
1007416	05/09/2024	Joni R. Hoerr	1,500.00	Entrepreneurship Program: Student Grants, Scholarships
1007417	05/09/2024	HOH Water Technology, Inc	1,041.00	Maintenance: Maintenance Services
1007418	05/09/2024	Holt Supply Company	385.26	Maintenance: Maintenance/Custodial Supply
1007419	05/09/2024	Illini Radio Group	1,085.00	Dean of Arts and Sciences: Other Expenses
1007420	05/09/2024	Illinois American Water	546.71	Utilities: Water, Sewage
1007421	05/09/2024	Kemper Industrial Equip/Midwes	400.00	Dean of Arts and Sciences: Other Expenses
1007422	05/09/2024	Mr. Bryan S. Krall	75.04	Natural Sciences Administration: College Conf/Meeting Expense
1007423	05/09/2024	Learning Resources Network	442.50	Professional Development: Instr Service Contracts
1007424	05/09/2024	Ms. Heidi K. Leuszler	591.00	Natural Sciences Administration: College Conf/Meeting Expense
1007425	05/09/2024	Lorenz Supply Co	2,562.90	Custodial: Maintenance/Custodial Supply
1007426	05/09/2024	Ms. Ashanti S. Lumpkin	323.43	Black Student: Deposits for Others
1007427	05/09/2024	Thomas Maglione	140.00	Baseball: Other Contractual Services
1007428	05/09/2024	Mr. Kip W. McDaniel	524.92	Soccer Womens: Travel-Out of State
1007429	05/09/2024	Menards	1,901.00	Construction Tech: Instructional Supplies
1007430	05/09/2024	Multi Service Aviation	2,656.54	Aviation Program: Vehicle Supplies
1007431	05/09/2024	Mr. Kiefer J. Owens	147.40	Trio Student Support Svcs FY24: College Conf/Meeting Expense
1007432	05/09/2024	Parkland College	1,640.00	General Institutional: Staff/Family Tuition Waiver
1007433	05/09/2024	Parkland College	148,365.00	FY24 SWFT: WEI: Other Expenses
1007434	05/09/2024	Parkland College	8,520.00	FY24 SWFT: WEI: Other Expenses
1007435	05/09/2024	Parkland College	3,430.00	Community Education: Instit Support Contract
1007438	05/09/2024	Charly F. Pembele	500.00	FY24 SWFT: WEI: Other Expenses
1007439	05/09/2024	Phi Theta Kappa	300.00	Phi Theta Kappa: Deposits for Others
1007440	05/09/2024	Matthew Reese	230.00	Baseball: Other Contractual Services
1007441	05/09/2024	Ms. Kenna M. Reiss	250.00	Dean of Arts and Sciences: Other Expenses
1007443	05/09/2024	Reserve Account	9,000.00	Central Receiving: Postage
1007444	05/09/2024	Christian E. Rosenbeck	230.00	Baseball: Other Contractual Services
1007445	05/09/2024	Rowman & Littlefield Publishin	237.98	Library: Publications and Dues
1007446	05/09/2024	SafeWorks Illinois Champaign	590.00	Human Resource: Recruit Personnel/Athletes
1007447	05/09/2024	Sarah Bush Lincoln Health Syst	250.00	Surgical Technology: Instr Service Contracts
1007448	05/09/2024	Mr. Corbin T. Sebens	974.01	Golf: Travel-Out of State
1007449	05/09/2024	Sherwin Williams	289.00	Maintenance: Maintenance/Custodial Supply
1007450	05/09/2024	Smartsheet Inc	18,900.00	Strengthening Com College FY24: Computer Software
1007451	05/09/2024	Mrs. Kristin A. Smigielski	388.74	Dean of Enrollment Management: Travel In State-Admin
1007452	05/09/2024	Spalding Auto	5,470.00	Dean of Arts and Sciences: Other Expenses
1007453	05/09/2024	Mr. Eric L. Springer	700.00	Center for Excellence: Prof Development - PT Faculty
1007454	05/09/2024	Laura E. Sutter	340.13	Vet Tech Club: Deposits for Others
1007456	05/09/2024	TrophyTime Inc	11.80	Vet Tech: Other Expenses
1007457	05/09/2024	Efrem Tutwiler	520.00	College Theatre: Other Contractual Services
1007459	05/09/2024	University of Illinois	695.21	Marketing: Printing
1007460	05/09/2024	USI Insurance Services Nationa	11,763.00	Aviation Program: General Insurance
1007461	05/09/2024	Verizon Wireless	793.72	Utilities: Telephone
1007462	05/09/2024	Village of Rantoul	360.00	Adult Education: Rental-Facilities
1007464	05/09/2024	VWR International LLC	275.68	Biology: Instructional Supplies
1007465	05/09/2024	John Washburn	370.00	Softball: Other Contractual Services
1007466	05/09/2024	Weibring GC @ ISU	800.00	Golf: Other Conf/Meeting Expenses
1007467	05/09/2024	Weldstar Company	14,345.49	Manufacturing Operations: Instructional Supplies
1007468	05/09/2024	Strategic Development Institut	1,185.00	Custom Training: Instructional Supplies
1007469	05/09/2024	Wex Bank	4,957.83	Athletics General Fund: College Conf/Meeting Expense

1007470	05/09/2024	Pierre C. Willhite	1,000.00	FY24 SWFT: WEI: Other Expenses
1007471	05/09/2024	Sarah E. Windingland	500.00	Strides Fund: Student Grants, Scholarships
1007472	05/09/2024	Mr. Adam M. Zwawi	100.00	David M. Jones Scholarship: Student Grants, Scholarships
1007496	05/16/2024	A & R Mechanical Contractors I	35,128.22	Maintenance: Maintenance/Custodial Supply
1007497	05/16/2024	ABC Sanitary	125.00	Maintenance: Maintenance Services
1007498	05/16/2024	AGA	100.00	Fiscal Administration: Publications and Dues
1007499	05/16/2024	AHW LLC	186.89	Grounds: Maintenance/Custodial Supply
1007500	05/16/2024	Ai-Media Technologies Llc	412.38	Accessibility Services: Other Contractual Services
1007501	05/16/2024	Lucas D. Allen		1,284.50 FCAE FY24: Travel In State
1007502	05/16/2024	Amazon	3,661.33	Academic Computing: Audio/Visual Materials
1007503	05/16/2024	Ameren Illinois	354.58	Utilities: Electricity
1007504	05/16/2024	John Arbogast	390.00	Softball: Other Conf/Meeting Expenses
1007505	05/16/2024	AT&T	2,618.08	Utilities: Telephone
1007506	05/16/2024	AT&T	76.80	Utilities: Telephone
1007507	05/16/2024	AuditBoard Inc	39,987.00	Campus Tech - Security: Maintenance Services
1007508	05/16/2024	Bajco 100, LLC	46.97	FY24 Mental Health Early Act: College Conf/Meeting Expense
1007509	05/16/2024	Baran Marketing	282.00	Health Professional Administration: Instructional Supplies
1007510	05/16/2024	Dr. Kelly B. Barbour-Conerty	114.03	Business-Computer Sci Tech: College Conf/Meeting Expense
1007511	05/16/2024	Benco Dental	2,130.20	Occupational Hlth: Other Supplies
1007512	05/16/2024	Benning Distributing Inc	2,550.00	Dean of Career & Technical Ed: Equipment-Instructional >2500
1007513	05/16/2024	Charles R. Black	195.00	Softball: Other Conf/Meeting Expenses
1007514	05/16/2024	Blackmore and Glunt Inc	671.79	Maintenance: Maintenance/Custodial Supply
1007515	05/16/2024	Blick Art Materials	185.28	Art and Design: Instructional Supplies
1007516	05/16/2024	Bodine Electric	29,670.17	Maintenance: Maintenance Services
1007517	05/16/2024	Casey Bolin	638.16	FCAE FY24: Travel In State
1007518	05/16/2024	Melanie M. Brine	600.00	Vet Tech Club: Deposits for Others
1007519	05/16/2024	BSN Sports	1,176.00	Golf: Other Material and Supplies
1007520	05/16/2024	Capitol Group	497.90	Maintenance: Maintenance/Custodial Supply
1007521	05/16/2024	Castle Branch Inc	199.00	Professional Development: Other Contractual Services
1007522	05/16/2024	CDW-Government	9,100.00	Academic Computing: Maintenance Services
1007523	05/16/2024	Central Illinois Taekwondo Inc	100.00	FY24 CCAMPIS: Other Conf/Meeting Expenses
1007524	05/16/2024	Central Steel & Wire Company	428.22	Manufacturing Operations: Instructional Supplies
1007525	05/16/2024	Champaign County Collector	135.98	General Institutional: K's Property Taxes
1007526	05/16/2024	Champaign Co Regional Planning	2,731.02	Perkins-Post Secondary: Rental-Facilities
1007527	05/16/2024	John Chance	975.00	Softball: Other Conf/Meeting Expenses
1007528	05/16/2024	Ms. Fatima C. Chavez	400.00	Vet Tech: Other Expenses
1007529	05/16/2024	Chemco Industries Inc	584.24	Custodial: Maintenance/Custodial Supply
1007530	05/16/2024	Chemical Maintenance Inc	1,661.30	Custodial: Maintenance/Custodial Supply
1007531	05/16/2024	Cintas Corp	1,088.17	Diesel Power: Instructional Supplies
1007532	05/16/2024	CK Power	600.00	Computing Administration: Maintenance Services
1007533	05/16/2024	CoAEMSP	1,700.00	Emergency Medical: Publications and Dues
1007534	05/16/2024	Comcast	605.51	Utilities: Telephone
1007535	05/16/2024	Commercial Collision of Champa	602.04	Student Organization: Maintenance Services
1007536	05/16/2024	Connor Company	162.76	Maintenance: Maintenance/Custodial Supply
1007537	05/16/2024	Consolidated Edison Developmen	8,250.91	Utilities: Electricity
1007538	05/16/2024	Megan N. Coy	1,561.86	FCAE Donation: Deposits for Others
1007539	05/16/2024	Daktronics Inc	200.00	Athletics General Fund: Other Contractual Services
1007540	05/16/2024	Daktronics	5,775.00	Athletics General Fund: Instructional Supplies
1007541	05/16/2024	Department of Veterans Affairs	877.61	General: Chapter 33
1007542	05/16/2024	Department of Veterans Affairs	209.16	General: Chapter 33
1007543	05/16/2024	Dominion Dental Services Usa I	1,725.50	General: Dental
1007544	05/16/2024	Ray Donald	390.00	Softball: Other Conf/Meeting Expenses
1007545	05/16/2024	Mrs. Heather E. Doody-Jones	187.13	IDOT HCCTP Grant: Travel In State
1007546	05/16/2024	Hinckley Springs	43.39	Social Science Administration: Other Material and Supplies
1007547	05/16/2024	Dust and Sons	91.78	Collision Repair: Instructional Supplies
1007548	05/16/2024	Edvotek	1,174.38	Biology: Instructional Supplies
1007549	05/16/2024	Ellsworth Publishing Co	954.00	Bookstore: Resale Textbooks
1007550	05/16/2024	Ellucian Company, L.P.	25,127.00	Computing Administration: Maintenance Services
1007551	05/16/2024	Elsevier Inc	4,343.62	Bookstore: Resale Textbooks
1007552	05/16/2024	Entec Services Inc	3,118.70	Maintenance: Maintenance Services
1007553	05/16/2024	Enterprise Rent-A-Car Midwest	834.50	Transportation: Rental-Equipment
1007554	05/16/2024	Ms. Casey R. Evans	68.75	Dental Hygiene: Office-Supplies
1007555	05/16/2024	Fastenal Company	244.80	Maintenance: Maintenance/Custodial Supply
1007556	05/16/2024	Ferrilli Information Group	11,440.00	Administrative Software Proj: Consultants
1007557	05/16/2024	Boston Academic Publishing	349.50	Bookstore: Resale Textbooks
1007558	05/16/2024	Fun Faces and Balloons Llc	187.50	FY24 CCAMPIS: Other Conf/Meeting Expenses
1007559	05/16/2024	Goodheart-Willcox Publisher	1,172.12	Bookstore: Resale Textbooks
1007560	05/16/2024	Grainger Industrial Supplies	51.81	Ford Asset: Instructional Supplies
1007561	05/16/2024	Allison M. Hand	87.61	FCAE FY24: Telephone
1007562	05/16/2024	John Heiser	1,319.16	FCAE FY24: Travel In State
1007563	05/16/2024	Hendrick Dorms, Inc.	4,255.19	Innovative Bridge-Transition: Other Expenses
1007564	05/16/2024	Holt Supply Company	561.51	Plant Administration: Building Remodeling
1007565	05/16/2024	Hotsy Equipment Co	142.01	Diesel Power: Instructional Supplies
1007566	05/16/2024	Human Kinetics	1,382.00	Bookstore: Resale Textbooks
1007567	05/16/2024	Illinois American Water	87.90	Utilities: Water, Sewage
1007568	05/16/2024	Illinois American Water	262.32	Utilities: Water, Sewage
1007569	05/16/2024	IACAC	36.00	Admissions and Records: College Conf/Meeting Expense
1007570	05/16/2024	IACAC	195.00	Admissions and Records: Publications and Dues
1007571	05/16/2024	Illinois CPA Society	375.00	Fiscal Administration: Publications and Dues
1007572	05/16/2024	Illinois Dept of Agriculture	120.00	Agriculture: Other Material and Supplies
1007573	05/16/2024	Illinois Valley Community Coll	23,165.00	Strengthening Com College FY24: Other Contractual Services

1007574	05/16/2024	Indigo Instruments	630.47	Bookstore: Resale Textbooks
1007575	05/16/2024	Ingram Book Company	867.00	Bookstore: Resale Textbooks
1007576	05/16/2024	Intelligent Video Solutions LL	3,679.19	Computing Administration: Maintenance Services
1007577	05/16/2024	Illini FS	3,200.91	Grounds: Maintenance/Custodial Supply
1007578	05/16/2024	Interstate Battery System	11.70	Maintenance: Maintenance/Custodial Supply
1007579	05/16/2024	John A Logan College	89,030.00	Strengthening Com College FY24: Other Contractual Services
1007580	05/16/2024	John Wood Community College	119,785.80	Strengthening Com College FY24: Other Contractual Services
1007581	05/16/2024	Mr. Argie E. Johnson	585.00	Softball: Other Conf/Meeting Expenses
1007582	05/16/2024	Ms. Carol J. Kamradt	30.00	Personal Development: Instructional Supplies
1007583	05/16/2024	Kirby Risk Electrical Supply	883.93	Maintenance: Maintenance/Custodial Supply
1007584	05/16/2024	Kona Ice of Champaign Llc	400.00	FY24 CCAMPIS: Other Conf/Meeting Expenses
1007585	05/16/2024	Kone Inc	2,829.76	Maintenance: Maintenance Services
1007586	05/16/2024	L2 Brands LLC	181.19	Bookstore: Resale Textbooks
1007587	05/16/2024	Lincoln Land Community College	1,919.34	Strengthening Com College FY24: Other Contractual Services
1007588	05/16/2024	Mammoth Printshop Llc	1,244.00	Dean of Arts and Sciences: Advertising
1007589	05/16/2024	Jeff T. Markland	300.00	FY24 CCAMPIS: Other Conf/Meeting Expenses
1007590	05/16/2024	Maverick Lube Service Inc	964.64	Diesel Power: Instructional Supplies
1007591	05/16/2024	McCormick Distributing Inc	1,047.02	Child Development: Other Material and Supplies
1007592	05/16/2024	Fred McNeeley	390.00	Softball: Other Conf/Meeting Expenses
1007593	05/16/2024	Meyer Capel	7,435.00	Institutional: Legal Services
1007594	05/16/2024	Midstate Collection Solutions	7,396.50	General Institutional: Collection Agency Fees
1007595	05/16/2024	Midwest Fiber Inc.	129.55	Maintenance: Maintenance Services
1007596	05/16/2024	MacMillan Holdings Llc	4,140.70	Bookstore: Resale Textbooks
1007597	05/16/2024	MVES Llc	3,000.00	Strengthening Com College FY24: Instr Service Contracts
1007598	05/16/2024	Napa Auto Parts	49.71	Diesel Power: Instructional Supplies
1007599	05/16/2024	National Testing Network	65.00	Human Resource: Recruit Personnel/Athletes
1007600	05/16/2024	Norris Tire & Auto Center	179.50	Grounds: Maintenance Services
1007601	05/16/2024	Brian Olson	370.00	Softball: Other Contractual Services
1007602	05/16/2024	PartnerShip LLC	384.43	Bookstore: Resale Textbooks
1007603	05/16/2024	Mr. Daniel M. Paulson	7,641.00	Athletics General Fund: Instructional Supplies
1007604	05/16/2024	Della Perrone Photography	1,075.00	Elva Hensley Greeson Trust: Instit Support Contract
1007605	05/16/2024	Ping	20.97	Golf: Other Material and Supplies
1007606	05/16/2024	Premier Print Group	17,729.00	Marketing: Printing
1007607	05/16/2024	Professional Outdoor Solutions	1,856.58	Grounds: Maintenance Services
1007608	05/16/2024	QISoft, Inc.	450.00	Public Safety: Other Expenses
1007609	05/16/2024	Realityworks Inc	6,950.88	FY24 Trades School Program: Other Supplies
1007610	05/16/2024	Regional Office of Education	36.04	FCAE FY24: Telecommunications
1007611	05/16/2024	Rend Lake College	61,410.10	Strengthening Com College FY24: Other Contractual Services
1007612	05/16/2024	Rio Grande	1,090.51	FY24 Trades School Program: Other Supplies
1007613	05/16/2024	Mr. James D. Roberts	81.80	Academic Institutional: Staff Development-Faculty
1007614	05/16/2024	Mr. Taurean J. Roberts	1,800.00	Center for Excellence: Staff Develop-Support Staff
1007615	05/16/2024	Ms. Nancy A. Roth	536.00	Health Professional Administration: College Conf/Meeting Expense
1007616	05/16/2024	Christian J. Schluter	166.50	FY24 Trades School Program: Other Expenses
1007617	05/16/2024	Mr. Corbin T. Sebens	1,854.00	Athletics General Fund: Instructional Supplies
1007618	05/16/2024	SecurityScorecard Inc	38,000.00	Campus Tech - Security: Maintenance Services
1007619	05/16/2024	Ms. Peggy B. Shaw	1,593.65	Fine Arts Administration: College Conf/Meeting Expense
1007620	05/16/2024	Rod Shilts	200.00	Marketing: Other Contractual Services
1007621	05/16/2024	SimpliFaster Llc	2,145.00	FY24 Trades School Program: Other Supplies
1007622	05/16/2024	SiteOne Landscape Supply LLC	454.54	Grounds: Maintenance/Custodial Supply
1007623	05/16/2024	Soccer Planet LLC	2,250.00	Soccer Womens: Rental-Facilities
1007624	05/16/2024	South Side Control Supply Co	2,980.15	Maintenance: Maintenance/Custodial Supply
1007625	05/16/2024	Taylor University	100.00	Golf: Other Contractual Services
1007626	05/16/2024	Terminix Services Inc	155.00	Maintenance: Maintenance Services
1007627	05/16/2024	United Parcel Service	48.69	Central Receiving: Postage
1007628	05/16/2024	United Parcel Service	511.39	Bookstore: Resale Textbooks
1007629	05/16/2024	Victoria Beach	1,750.00	Marketing: Other Contractual Services
1007630	05/16/2024	W W Norton & Company Inc	4,837.00	Bookstore: Resale Textbooks
1007631	05/16/2024	Ms. Margery C. Wachter	15.00	Personal Development: Instructional Supplies
1007632	05/16/2024	John Washburn	20.00	Softball: Other Conf/Meeting Expenses
1007633	05/16/2024	Jennifer Waters	1,222.63	FCAE FY24: Telephone
1007634	05/16/2024	Robert B. Watson	390.00	Softball: Other Conf/Meeting Expenses
1007635	05/16/2024	Weldstar Company	59.52	Diesel Power: Instructional Supplies
1007636	05/16/2024	Wieghat Graphics Inc	10,000.00	FCAE FY24: Instr Service Contracts
1007637	05/16/2024	XanEdu Publishing Inc	940.20	Bookstore: Resale Textbooks
1007638	05/16/2024	Ms. Joyce M. Zimmerman	47.99	Math Administration: Instructional Supplies
1007642	05/16/2024	USA Coach Buses		16,990.00 Softball: College Conf/Meeting Expense
1007643	05/16/2024	USA Coach Buses	16,990.00	Softball: College Conf/Meeting Expense
1007644	05/23/2024	Rock Gate Capital	14,310.00	Truck Driving: Instr Service Contracts
1007645	05/23/2024	A & R Mechanical Contractors I	6,125.00	Maintenance: Maintenance Services
1007646	05/23/2024	ACCT	4,997.00	General Institutional: Publications and Dues
1007647	05/23/2024	ACI Payments Inc	809.20	Fiscal Administration: Other Fixed Charges
1007649	05/23/2024	AHW LLC	21.40	Grounds: Maintenance/Custodial Supply
1007650	05/23/2024	Aircraft Spruce & Specialty Co	2,216.93	Aviation Program: Instructional Supplies
1007651	05/23/2024	Amazon	2,011.79	Compliance: Other Material and Supplies
1007652	05/23/2024	Ameren Illinois	8,343.63	Utilities: Electricity
1007653	05/23/2024	American Time & Signal	291.45	Maintenance: Maintenance/Custodial Supply
1007654	05/23/2024	AT&T	512.46	Utilities: Telephone
1007655	05/23/2024	AT&T	1,287.38	Utilities: Telephone
1007656	05/23/2024	AT&T	2,874.43	Utilities: Telephone
1007657	05/23/2024	AuditBoard Inc	18,000.00	Campus Tech - Security: Maintenance Services
1007658	05/23/2024	Grace O. Bailey	1,000.00	Cobra Venture Program: Student Grants, Scholarships

1007659	05/23/2024	Benco Dental	401.95	Occupational Hlth: Other Supplies
1007660	05/23/2024	Bodine Electric	21,863.46	Maintenance: Maintenance Services
1007661	05/23/2024	Boeing Distribution Inc	1,675.10	Aviation Program: Repair Materials/Supplies
1007662	05/23/2024	Mr. Lyle E. Brock	73.37	Diesel Power: Instructional Supplies
1007663	05/23/2024	Capitol Group	4,401.97	Maintenance: Maintenance/Custodial Supply
1007664	05/23/2024	CareerTech Media Llc	19,952.80	FY24 Trades School Program: Advertising
1007665	05/23/2024	CDW-Government	1,657.32	Computing Administration: Other Contractual Services
1007666	05/23/2024	Cengage Learning	18,393.21	Bookstore: Resale Textbooks
1007667	05/23/2024	Central States Media	5,665.00	Parkhill Applied Tech Center: Instit Support Contract
1007668	05/23/2024	CenturyLink	185.88	Utilities: Telephone
1007669	05/23/2024	Champaign A&k Insulation Co In	3,730.79	Maintenance: Maintenance Services
1007670	05/23/2024	Champaign Co Chamber of Commer	1,114.19	VP Inst Advance: College Conf/Meeting Expense
1007671	05/23/2024	Chemical Maintenance Inc	511.55	Custodial: Maintenance/Custodial Supply
1007672	05/23/2024	Clark Dietz Engineering	31,541.53	PHS Drainage North Campus: Architectural Services
1007673	05/23/2024	Constellation NewEnergy	18,346.35	Utilities: Gas
1007674	05/23/2024	Country Arbors Nursery	2,979.00	Grounds: Maintenance/Custodial Supply
1007675	05/23/2024	Bulk Bookstore	1,168.50	FY24 Mental Health Early Act: Other Material and Supplies
1007676	05/23/2024	Cyntox LLC	249.35	Occupational Hlth: Other Supplies
1007677	05/23/2024	Danville Area Community Colleg	16.50	Professional Development: Instructional Supplies
1007678	05/23/2024	Dell Marketing LP	22,409.16	Academic Computing: Equipment-Office >2500
1007679	05/23/2024	DH Pace Company	1,431.80	Maintenance: Maintenance Services
1007680	05/23/2024	Eastland Suites Urbana Llc	486.00	Personal Development: Other Contractual Services
1007681	05/23/2024	Educause	1,636.00	Computing Administration: Maintenance Services
1007682	05/23/2024	Evans & Sutherland Computer Co	3,800.00	Dean of Arts and Sciences: Other Material and Supplies
1007683	05/23/2024	Fisher Scientific	156.76	Chemistry: Instructional Supplies
1007684	05/23/2024	Keyes Technology	318.10	Academic Computing: Maintenance Services
1007685	05/23/2024	Flinn Scientific Inc	199.33	Chemistry: Instructional Supplies
1007686	05/23/2024	FYXIT LLC	767.70	IL Co-op Work Study (ICWS): Other Contractual Services
1007687	05/23/2024	GFL Environmental	405.50	Utilities: Refuse Disposal
1007688	05/23/2024	Dr. Sarah Grison	1,000.00	Academic Institutional: Travel-Out of State
1007689	05/23/2024	Grit Digital Health Llc	9,999.00	FY24 Mental Health Early Act: Computer Software
1007690	05/23/2024	Mrs. Alina Haidri	33.98	Project Read: Travel In State
1007691	05/23/2024	Ms. Rochelle J. Harden	543.48	Humanties Adminstration: College Conf/Meeting Expense
1007692	05/23/2024	Mrs. Emily M. Harris	624.00	Personal Development: Instructional Supplies
1007693	05/23/2024	Health Alliance Medical Plans,	42,243.52	General: Group Health Insurance
1007694	05/23/2024	Hendrick Dorms, Inc.	364.83	Women of Impact Scholarship: College Conf/Meeting Expense
1007695	05/23/2024	Henneman Engineering Inc	3,738.00	Campus Door Lock Phase II PHS: Architectural Services
1007696	05/23/2024	Herff Jones	3,634.01	Student Services Events: Other Expenses
1007697	05/23/2024	Illinois American Water	8,068.19	Utilities: Water, Sewage
1007698	05/23/2024	Illinois Dept of Agriculture	120.00	Grounds: Publications and Dues
1007699	05/23/2024	Illinois Office of the State F	420.00	Maintenance: Maintenance Services
1007700	05/23/2024	Ingram Book Company	580.05	Bookstore: Resale Textbooks
1007701	05/23/2024	John Wiley & Sons Inc	1,210.50	Bookstore: Resale Textbooks
1007702	05/23/2024	Kelli's Gift Shop Suppliers	506.03	Bookstore: Resale Textbooks
1007703	05/23/2024	Krueger International Inc	24,989.22	ECACE Grant: Equipment-Instructional >2500
1007704	05/23/2024	Laner Muchin Ltd	440.00	Human Resource: Other Contractual Services
1007705	05/23/2024	Ms. Sarah D. Latham	180.90	Social Science Administration: Other Material and Supplies
1007706	05/23/2024	Ms. Heidi K. Leuszler	818.80	Humanties Adminstration: College Conf/Meeting Expense
1007707	05/23/2024	Macy McCall	20.00	Personal Development: Instructional Supplies
1007708	05/23/2024	McCormick Distributing Inc	663.94	Child Development: Other Material and Supplies
1007709	05/23/2024	Medline Industries Inc	234.90	Occupational Hlth: Other Supplies
1007710	05/23/2024	Menards	438.24	Construction Tech: Instructional Supplies
1007711	05/23/2024	Melissa A. Merli	200.00	Art Gallery: Deposits for Others
1007712	05/23/2024	Lisa C. Merrifield	130.00	Personal Development: Instr Service Contracts
1007713	05/23/2024	MH Equipment Company	217.24	Agriculture-Engineering Scienc: Maintenance Services
1007714	05/23/2024	Midwest Surveying Instruments	180.00	Construction Tech: Instructional Supplies
1007715	05/23/2024	Mike Rents Inc	1,940.00	SOAR Fund: Instit Support Contract
1007716	05/23/2024	Mr. Ryan P. Mitsdarffer	50.00	Diesel Power: Instructional Supplies
1007717	05/23/2024	Mr. Brian D. Morgan	108.81	Fine Arts Adminstration: College Conf/Meeting Expense
1007718	05/23/2024	Multi Service Aviation	182.06	Aviation Program: Vehicle Supplies
1007719	05/23/2024	National Restaurant Associatio	1,253.46	Professional Development: Instructional Supplies
1007720	05/23/2024	Nelson's Catering Inc	7,987.25	Student Services Events: Other Expenses
1007721	05/23/2024	OculusIT, LLC	19,000.00	Campus Tech - Security: Consultants
1007722	05/23/2024	Parkland College	179.00	FY24 Trades School Program: Other Expenses
1007723	05/23/2024	Parkland College	4,812.62	FY24 CCAMPIS: Other Expenses
1007724	05/23/2024	PartnerShip LLC	695.76	Bookstore: Resale Textbooks
1007725	05/23/2024	Pepsi-Cola Champaign-Urbana Bo	211.72	Bookstore: Resale Food
1007726	05/23/2024	Pitney Bowes Global Financial	2,455.17	General Institutional: Maintenance Services
1007727	05/23/2024	Jennifer K. Pratt	500.00	Nora Schuster CNA Scholarship: Instit Support Contract
1007728	05/23/2024	Ms. Cristina R. Prestin-Beard	200.00	Center for Excellence: Prof Development - PT Faculty
1007729	05/23/2024	Regional Office of Education	26,222.09	FCAE FY24: Office Services
1007730	05/23/2024	Rio Grande	116.16	Graphic Design: Instructional Supplies
1007731	05/23/2024	Karen C Robinson	1,200.00	Community Ed Admin: Staff Development-Admin/Prof
1007732	05/23/2024	Secretary of State	165.00	Fiscal Administration: Other Expenses
1007733	05/23/2024	Tania A. Spates	500.00	Cobra Venture Program: Student Grants, Scholarships
1007734	05/23/2024	Technology Management Revolvin	2,677.08	Public Safety: Other Contractual Services
1007735	05/23/2024	Terminix Services Inc	418.00	Maintenance: Maintenance Services
1007736	05/23/2024	Lucius Tran	2,000.00	Cobra Venture Program: Student Grants, Scholarships
1007737	05/23/2024	TrophyTime Inc	74.25	Marketing: Printing
1007738	05/23/2024	TSI Commercial	8,953.00	ECACE Grant: Building Remodeling
1007739	05/23/2024	Uline	417.08	Chemistry: Other Supplies

1007740	05/23/2024	United Parcel Service	347.11
1007741	05/23/2024	UpKeep Maintenance Service Inc	3,040.00
1007742	05/23/2024	Urbana & Champaign Sanitary Di	1,129.97
1007743	05/23/2024	USI Insurance Services Nationa	2,500.00
1007744	05/23/2024	Victoria Beach	500.00
1007745	05/23/2024	Woodburn Press	2,285.57
1007746	05/23/2024	Mrs. Marcia Wright	188.14
1007747	05/23/2024	Mr. Adam M. Zwawi	1,769.04
1007751	05/23/2024	Ms. Tracey L. Brown	243.47
1007752	05/23/2024	Cleatech Llc	4,836.98
1007753	05/23/2024	Fork in the Rd Low Vision Simu	715.66
1007754	05/30/2024	Rock Gate Capital	14,310.00
1007755	05/30/2024	4IMPRINT	1,037.37
1007756	05/30/2024	Adler Planetarium	7,000.00
1007757	05/30/2024	Ai-Media Technologies Llc	1,260.00
1007758	05/30/2024	Altorfer Inc	2,407.00
1007759	05/30/2024	Ameren Illinois	1,421.44
1007760	05/30/2024	Caden B. Baer	380.00
1007761	05/30/2024	Benco Dental	374.08
1007762	05/30/2024	Bodine Electric	13,328.01
1007763	05/30/2024	Braden B. Bossert	540.00
1007764	05/30/2024	Broadway Licensing	80.26
1007765	05/30/2024	Castle Branch Inc	7,597.00
1007766	05/30/2024	CDW-Government	5,350.14
1007767	05/30/2024	Mrs. Heather R. Chalk	66.20
1007768	05/30/2024	Wade A. Cirks	540.00
1007769	05/30/2024	Ms. Julie R. Clark	24.28
1007770	05/30/2024	Dennis P. Cluver	100.00
1007771	05/30/2024	Jacob A. Cody	380.00
1007772	05/30/2024	Colby String Bass	800.00
1007773	05/30/2024	CollegeNET Inc	6,649.22
1007774	05/30/2024	Commercial Collision of Champa	1,956.34
1007775	05/30/2024	CU Hardware Company	72.20
1007776	05/30/2024	Custom Service Crane Inc	603.00
1007777	05/30/2024	Fred Delcomyn	52.50
1007778	05/30/2024	Dust and Sons	369.44
1007779	05/30/2024	Edvotek	220.89
1007780	05/30/2024	Ellucian Company, L.P.	4,480.00
1007781	05/30/2024	GFL Environmental	3,296.83
1007782	05/30/2024	Taylor M. Gladden	540.00
1007783	05/30/2024	Grainger Industrial Supplies	121.10
1007784	05/30/2024	Dr. Sarah Grison	1,142.80
1007785	05/30/2024	Riley S. Hall	540.00
1007786	05/30/2024	Mrs. Emily M. Harris	52.00
1007787	05/30/2024	Healthstream Inc	60.00
1007788	05/30/2024	Holt Supply Company	87.76
1007789	05/30/2024	Jakob A. Hopper	540.00
1007790	05/30/2024	Mr. Dennis W. Huffman	36.31
1007791	05/30/2024	IAA Foundation	20,000.00
1007792	05/30/2024	IACAC	175.00
1007793	05/30/2024	Isaksen Glerum Wachter LLC	17,661.34
1007794	05/30/2024	Ronald D. Jancola	25.08
1007795	05/30/2024	Ms. Emma C. Larson	103.92
1007796	05/30/2024	MBS Textbook Exchange Inc	112.48
1007797	05/30/2024	McKenzie Wagner, Inc.	32,472.05
1007798	05/30/2024	Mrs. Jessica A. McMahon	54.00
1007799	05/30/2024	Medline Industries Inc	2,243.09
1007800	05/30/2024	Menards	1,764.92
1007801	05/30/2024	Keegan E. Morfey	320.00
1007802	05/30/2024	MSC Industrial Supply	527.99
1007803	05/30/2024	Joanne J. Murray	60.44
1007804	05/30/2024	Napa Auto Parts	183.67
1007805	05/30/2024	NASAE	350.00
1007806	05/30/2024	Niemann Foods	201.37
1007807	05/30/2024	Parkland College	36,818.28
1007808	05/30/2024	PESI, Inc.	638.98
1007809	05/30/2024	Physics Curriculum & Instructi	1,264.00
1007810	05/30/2024	Puritan Springs Bottled Water	167.44
1007811	05/30/2024	Ray O'Herron Co Inc	66.63
1007812	05/30/2024	Remco Electrical Corporation	6,560.11
1007813	05/30/2024	Sam's Club	1,024.66
1007814	05/30/2024	Mrs. Judith A. Somers	184.92
1007815	05/30/2024	Mr. Michael D. Steen	456.70
1007816	05/30/2024	Study Abroad Association Llc	1,600.00
1007817	05/30/2024	Zephram A. Thomas	540.00
1007818	05/30/2024	TSI Commercial	4,711.50
1007819	05/30/2024	United Parcel Service	734.79
1007820	05/30/2024	Urbana & Champaign Sanitary Di	6,980.59
1007821	05/30/2024	Venture Medical ReQuip Inc	9,591.13
1007822	05/30/2024	Mr. Chris M. Warren	298.18
1007823	05/30/2024	Wold Llc	6,000.00

Bookstore: Resale Textbooks
Custodial: Other Contractual Services
Utilities: Water, Sewage
Institutional: General Insurance
Parkhill Applied Tech Center: Instit Support Contract
FY24 Mental Health Early Act: Other Material and Supplies
CNA: Travel In State-Faculty
NSF MICRO-CCS: Other Expenses
Humanties Adminstration: College Conf/Meeting Expense
Biology: Instructional Supplies
FY24 Trades School Program: Other Supplies
Truck Driving: Instr Service Contracts
Marketing: Printing
Friends of Planetarium: Deposits for Others
Accessibility Services: Other Contractual Services
IDOT HCCTP Grant: Equipment-Office >2500
Utilities: Electricity
Kinesiology: Publications and Dues
Dental Hygiene: Instructional Supplies
Maintenance: Maintenance Services
FY24 Trades School Program: Other
College Theatre: Other Contractual Services
Health Professional Adminstration: Other Expenses
Computing Administration: Maintenance Services
Admissions and Records: Travel In State
FY24 Trades School Program: Other
Project Read: Travel In State
Music: Instructional Supplies
Kinesiology: Publications and Dues
Music: Instructional Supplies
Computing Administration: Maintenance Services
Student Organization: Maintenance Services
Art and Design: Instructional Supplies
IDOT HCCTP Grant: Equipment-Office >2500
Personal Development: Instr Service Contracts
Collision Repair: Instructional Supplies
Chemistry: Other Supplies
Computing Administration: Maintenance Services
Utilities: Refuse Disposal
FY24 Trades School Program: Other
Perkins-Post Secondary: Instructional Supplies
Psychology Club: Deposits for Others
FY24 Trades School Program: Other
Personal Development: Instructional Supplies
Occupation Therapy: Instructional Supplies
Maintenance: Maintenance/Custodial Supply
FY24 Trades School Program: Other
Agriculture-Engineering Scienc: College Conf/Meeting Expense
FCAE FY24: Instr Service Contracts
Admissions and Records: College Conf/Meeting Expense
Precision Ag - AGCO: Architectural Services
Community Ed Travel: Instructional Supplies
FY24 Mental Health Early Act: Computer Software
Bookstore: Resale Textbooks
Dean of Arts and Sciences: Advertising
Kinesiology: Publications and Dues
Occupational Hlth: Other Supplies
IDOT HCCTP Grant: Materials
Kinesiology: Publications and Dues
IDOT HCCTP Grant: Instructional Supplies
Project Read: Other Conf/Meeting Expenses
Diesel Power: Instructional Supplies
FCAE FY24: Publications and Dues
Grounds: Maintenance/Custodial Supply
FY24 SWFT: WEI: Other Expenses
FY24 Mental Health Early Act: College Conf/Meeting Expense
Bookstore: Resale Textbooks
Dental Hygiene: Instructional Supplies
Public Safety: Other Supplies
IGEN General: Other Contractual Services
Bookstore: Resale Food
Practical Nursing: Travel In State-Faculty
College Theatre: Other Contractual Services
Agriculture and Costa Rica Trip: Deposits for Others
FY24 Trades School Program: Other
Plant Administration: Building Remodeling
Central Receiving: Postage
Utilities: Water, Sewage
Surgical Technology: Instructional Supplies
Kinesiology: Publications and Dues
FCAE FY24: Rental-Facilities

1007824	05/30/2024	Discount School Supply	2,779.21	FY24 CCAMPIS: Other Material and Supplies
E0053526	05/02/2024	Myriah R. Benner-Coogan	75.44	Counseling: Travel In State
E0053527	05/02/2024	Shaunesy Carlen	380.00	IDOT HCCTP Grant: Other Expenses
E0053528	05/02/2024	Ms. Ellen S. Elghammer	29.00	Admissions and Records: Travel In State
E0053529	05/02/2024	Bernard D. Ellis, Jr.	160.00	IDOT HCCTP Grant: Other Expenses
E0053530	05/02/2024	Teresa M. Ely	300.00	PATH Program: Other Expenses
E0053531	05/02/2024	Kenia M. Fernandez	500.00	PATH Program: Other Expenses
E0053532	05/02/2024	Javario S. Gill	380.00	IDOT HCCTP Grant: Other Expenses
E0053533	05/02/2024	Mrs. Laura L. Hettinger	365.86	Dental Hygiene Vet Technology: Deposits for Others
E0053534	05/02/2024	Deniro L. Jones	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053535	05/02/2024	Aneeja N. King	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053536	05/02/2024	Mr. Kevin W. Knott	1,460.82	Academic Institutional: Other Conf/Meeting Expenses
E0053537	05/02/2024	Ms. Amber E. Landis	51.60	International Students: Deposits for Others
E0053538	05/02/2024	Deante D. Lewis	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053539	05/02/2024	David Z. Lopez	380.00	IDOT HCCTP Grant: Other Expenses
E0053540	05/02/2024	Derrick S. Marion	200.00	FY24 SWFT: WEI: Other Expenses
E0053541	05/02/2024	Ryder J. Matteson	380.00	IDOT HCCTP Grant: Other Expenses
E0053542	05/02/2024	Lashonda D. McCullough	380.00	IDOT HCCTP Grant: Other Expenses
E0053543	05/02/2024	Markia N. Minor	410.00	IDOT HCCTP Grant: Other Expenses
E0053544	05/02/2024	Japhon P. Myles	300.00	IDOT HCCTP Grant: Other Expenses
E0053545	05/02/2024	Joshua Ostrander	380.00	IDOT HCCTP Grant: Other Expenses
E0053546	05/02/2024	Mr. Eric Ray	235.36	Admissions and Records: Publications and Dues
E0053547	05/02/2024	Ms. Kenna M. Reiss		250.00 Dean of Arts and Sciences: Other Expenses
E0053548	05/02/2024	Carrie A. Reynolds	143.31	FY24 SWFT: WEI: Other Expenses
E0053549	05/02/2024	Mario I. Scruggs	300.00	FY24 SWFT: WEI: Other Expenses
E0053550	05/02/2024	Tyler J. Simmons	380.00	IDOT HCCTP Grant: Other Expenses
E0053551	05/02/2024	Brandy E. Smith	268.00	Public Safety: College Conf/Meeting Expense
E0053552	05/02/2024	Sergio A. Sosa	380.00	IDOT HCCTP Grant: Other Expenses
E0053553	05/02/2024	Blaine J. Tufte	500.00	FY24 SWFT: WEI: Other Expenses
E0053554	05/02/2024	Cade M. Whitt	250.00	Dean of Arts and Sciences: Other Expenses
E0053555	05/02/2024	Christopher Winston	380.00	IDOT HCCTP Grant: Other Expenses
E0053556	05/02/2024	Robert C. Wiseman	380.00	IDOT HCCTP Grant: Other Expenses
E0053561	05/03/2024	Ian a. Moriarty	105.07	Engineering Society: Deposits for Others
E0053562	05/03/2024	Ms. Madeline R. Seim	381.32	Respiratory Care Technology: Travel In State
E0053563	05/09/2024	Shadia A. Al-Hakim	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053564	05/09/2024	Juana I. Alvarez	500.00	PATH Program: Other Expenses
E0053565	05/09/2024	Santus C. Amaraegbu	500.00	FY24 SWFT: WEI: Other Expenses
E0053566	05/09/2024	Lesly Andrade	500.00	PATH Program: Other Expenses
E0053567	05/09/2024	Eunice R. Armstead	300.00	FY24 SWFT: WEI: Other Expenses
E0053568	05/09/2024	Stephanie T. Back	500.00	PATH Program: Other Expenses
E0053569	05/09/2024	Destiny N. Baer	500.00	PATH Program: Other Expenses
E0053570	05/09/2024	Susan D. Baldner	500.00	PATH Program: Other Expenses
E0053571	05/09/2024	July E. Baumann	500.00	PATH Program: Other Expenses
E0053572	05/09/2024	Mrs. Teresa M. Beard	500.00	PATH Program: Other Expenses
E0053573	05/09/2024	Anahi G. Becerril	166.68	PATH Program: Other Expenses
E0053574	05/09/2024	Chelsea M. Bender	500.00	PATH Program: Other Expenses
E0053575	05/09/2024	Keyana R. Bishop	500.00	FY24 SWFT: WEI: Other Expenses
E0053576	05/09/2024	Christina M. Bohlen	500.00	FY24 SWFT: WEI: Other Expenses
E0053577	05/09/2024	Thomas R. Bradley Jr	500.00	PATH Program: Other Expenses
E0053578	05/09/2024	Kimberly D. Brunelle	500.00	PATH Program: Other Expenses
E0053579	05/09/2024	Ashley A. Bryant	500.00	FY24 SWFT: WEI: Other Expenses
E0053580	05/09/2024	Grace M. Burnsmier	500.00	PATH Program: Other Expenses
E0053581	05/09/2024	Shaunesy Carlen	360.00	IDOT HCCTP Grant: Other Expenses
E0053582	05/09/2024	Gabriell R. Carr	166.68	FY24 SWFT: WEI: Other Expenses
E0053583	05/09/2024	Katrina R. Catizone	262.68	PATH Program: Other Expenses
E0053584	05/09/2024	Dr. Robert T. Chamberlain	55.00	Natural Sciences Administration: College Conf/Meeting Expense
E0053585	05/09/2024	LaRhonda A. Chinn	333.34	PATH Program: Other Expenses
E0053586	05/09/2024	Ms. Yeonsoo Choi	500.00	Entrepreneurship Program: Student Grants, Scholarships
E0053587	05/09/2024	Ms. Chin-Yin Chou	318.26	Student Nurses: Deposits for Others
E0053588	05/09/2024	Danielle M. Correiar	166.68	FY24 SWFT: WEI: Other Expenses
E0053589	05/09/2024	Keeley M. Crozier	500.00	PATH Program: Other Expenses
E0053590	05/09/2024	Jacob D. Custer	500.00	PATH Program: Other Expenses
E0053591	05/09/2024	Lawrence Daniels	500.00	FY24 SWFT: WEI: Other Expenses
E0053592	05/09/2024	Amanda G. Daugherty	500.00	PATH Program: Other Expenses
E0053593	05/09/2024	Linda K. Delaney	500.00	PATH Program: Other Expenses
E0053594	05/09/2024	Layla V. Dhom	500.00	PATH Program: Other Expenses
E0053595	05/09/2024	Mimie M. Dibanziua	500.00	FY24 SWFT: WEI: Other Expenses
E0053596	05/09/2024	Elizabeth C. Drollinger	500.00	PATH Program: Other Expenses
E0053597	05/09/2024	Lara C. Earnhart	233.34	PATH Program: Other Expenses
E0053598	05/09/2024	Lillian C. Echeverria	500.00	FY24 SWFT: WEI: Other Expenses
E0053599	05/09/2024	Shanice S. Edwards	500.00	PATH Program: Other Expenses
E0053600	05/09/2024	Bernard D. Ellis, Jr.	160.00	IDOT HCCTP Grant: Other Expenses
E0053601	05/09/2024	Teresa M. Ely	133.34	PATH Program: Other Expenses
E0053602	05/09/2024	Phoebe J. Emerson	500.00	PATH Program: Other Expenses
E0053603	05/09/2024	Akeem L. Evans	500.00	FY24 SWFT: WEI: Other Expenses
E0053604	05/09/2024	Ms. Makayla L. Faust	500.00	FY24 SWFT: WEI: Other Expenses
E0053605	05/09/2024	Kenia M. Fernandez	500.00	PATH Program: Other Expenses
E0053606	05/09/2024	Mariah A. Frimpong	500.00	PATH Program: Other Expenses
E0053607	05/09/2024	Esbeydi J. Garcia-Lucatero	500.00	PATH Program: Other Expenses
E0053608	05/09/2024	Stephanie L. Gilbert	500.00	FY24 SWFT: WEI: Other Expenses
E0053609	05/09/2024	Javario S. Gill	360.00	IDOT HCCTP Grant: Other Expenses

E0053610	05/09/2024	Ms. Corissa A. Godbee	500.00	PATH Program: Other Expenses
E0053611	05/09/2024	Makayla L. Gonzales	500.00	PATH Program: Other Expenses
E0053612	05/09/2024	Nicole K. Gremer	500.00	PATH Program: Other Expenses
E0053613	05/09/2024	Ms. Janice L. Grewatz	290.78	Surgical Technology: Travel In State
E0053614	05/09/2024	Diana Gutierrez	500.00	PATH Program: Other Expenses
E0053615	05/09/2024	Hayat Hadjsaid	500.00	PATH Program: Other Expenses
E0053616	05/09/2024	Chloe A. Hammond	500.00	PATH Program: Other Expenses
E0053617	05/09/2024	Mallie A. Hanner	500.00	PATH Program: Other Expenses
E0053618	05/09/2024	Kelley L. Harvey	500.00	PATH Program: Other Expenses
E0053619	05/09/2024	Piper J. Harvey	500.00	PATH Program: Other Expenses
E0053620	05/09/2024	Ricarda C. Helal	500.00	PATH Program: Other Expenses
E0053621	05/09/2024	Jose A. Hernandez	500.00	PATH Program: Other Expenses
E0053622	05/09/2024	Mariana Hernandez-Rebolledo	500.00	PATH Program: Other Expenses
E0053623	05/09/2024	Kotora T. Hillard	500.00	PATH Program: Other Expenses
E0053624	05/09/2024	Camisha A. Hood	166.68	FY24 SWFT: WEI: Other Expenses
E0053625	05/09/2024	Mr. Chao C. Huang	500.00	PATH Program: Other Expenses
E0053626	05/09/2024	Troy J. Ingram	500.00	FY24 SWFT: WEI: Other Expenses
E0053627	05/09/2024	Fabiola Jaramillo	500.00	PATH Program: Other Expenses
E0053628	05/09/2024	Erick R. Johnson	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053629	05/09/2024	Ruth A. Johnson	500.00	FY24 SWFT: WEI: Other Expenses
E0053630	05/09/2024	Lisa S. Kebede	500.00	PATH Program: Other Expenses
E0053631	05/09/2024	Mr. Thidsady T. Khathakhanthap	500.00	FY24 SWFT: WEI: Other Expenses
E0053632	05/09/2024	Julia N. Le	500.00	PATH Program: Other Expenses
E0053633	05/09/2024	Dorcas D. Lepighe	500.00	PATH Program: Other Expenses
E0053634	05/09/2024	Candy L. Lewis	500.00	PATH Program: Other Expenses
E0053635	05/09/2024	David Z. Lopez	360.00	IDOT HCCTP Grant: Other Expenses
E0053636	05/09/2024	Hillary S. Lopez	500.00	FY24 SWFT: WEI: Other Expenses
E0053637	05/09/2024	Ms. Judith Lopez	500.00	FY24 SWFT: WEI: Other Expenses
E0053638	05/09/2024	Ms. Milly J. Machinchy	500.00	FY24 SWFT: WEI: Other Expenses
E0053639	05/09/2024	Justimie M. Mambongo, Jr.	400.00	PATH Program: Other Expenses
E0053640	05/09/2024	Ryder J. Matteson	360.00	IDOT HCCTP Grant: Other Expenses
E0053641	05/09/2024	Dieu Merci Z. Mbanda	300.00	FY24 SWFT: WEI: Other Expenses
E0053642	05/09/2024	Lashonda D. McCullough	360.00	IDOT HCCTP Grant: Other Expenses
E0053643	05/09/2024	Ramsey C. McGraw	500.00	PATH Program: Other Expenses
E0053644	05/09/2024	Joseph D. Middleton	500.00	FY24 SWFT: WEI: Other Expenses
E0053645	05/09/2024	Shaylie G. Miller	500.00	PATH Program: Other Expenses
E0053646	05/09/2024	Veda K. Miller	500.00	PATH Program: Other Expenses
E0053647	05/09/2024	Charles Mingee	750.00	Entrepreneurship Program: Student Grants, Scholarships
E0053648	05/09/2024	Markia N. Minor	360.00	IDOT HCCTP Grant: Other Expenses
E0053649	05/09/2024	Zoey N. Mitchell	500.00	PATH Program: Other Expenses
E0053650	05/09/2024	Mikayla Y. Monroe	200.00	PATH Program: Other Expenses
E0053651	05/09/2024	Chasity M. Morris	328.68	PATH Program: Other Expenses
E0053652	05/09/2024	Victoria M. Mullis	500.00	FY24 SWFT: WEI: Other Expenses
E0053653	05/09/2024	Larissa N. Murray	500.00	PATH Program: Other Expenses
E0053654	05/09/2024	Rachel L. Myers	500.00	PATH Program: Other Expenses
E0053655	05/09/2024	Japhon P. Myles	320.00	IDOT HCCTP Grant: Other Expenses
E0053656	05/09/2024	Abby L. Nash	500.00	PATH Program: Other Expenses
E0053657	05/09/2024	Jesse Nguyen	500.00	PATH Program: Other Expenses
E0053658	05/09/2024	Mr. Laban T. Ntumba	500.00	FY24 SWFT: WEI: Other Expenses
E0053659	05/09/2024	Elsie A. Oberg	333.34	PATH Program: Other Expenses
E0053660	05/09/2024	Chinedu C. Onyiwa	500.00	PATH Program: Other Expenses
E0053661	05/09/2024	Joshua Ostrander	360.00	IDOT HCCTP Grant: Other Expenses
E0053662	05/09/2024	Jesus E. Padilla	500.00	FY24 SWFT: WEI: Other Expenses
E0053663	05/09/2024	Ariana J. Padron	500.00	PATH Program: Other Expenses
E0053664	05/09/2024	Taylor M. Parrish	500.00	PATH Program: Other Expenses
E0053665	05/09/2024	Viral P. Patel	500.00	PATH Program: Other Expenses
E0053666	05/09/2024	Ursula N. Phoba Nkongo	500.00	FY24 SWFT: WEI: Other Expenses
E0053667	05/09/2024	Daiton M. Piatt	500.00	PATH Program: Other Expenses
E0053668	05/09/2024	Aria A. Pleasure	500.00	FY24 SWFT: WEI: Other Expenses
E0053669	05/09/2024	Shaley M. Porter	500.00	PATH Program: Other Expenses
E0053670	05/09/2024	Dezsiree N. Pyle	500.00	PATH Program: Other Expenses
E0053671	05/09/2024	Melissa K. Qualls	500.00	PATH Program: Other Expenses
E0053672	05/09/2024	Vanessa M. Ramon-Calderon	500.00	FY24 SWFT: WEI: Other Expenses
E0053673	05/09/2024	Alexis N. Ramsay	500.00	PATH Program: Other Expenses
E0053674	05/09/2024	Taniya N. Reinhart	500.00	PATH Program: Other Expenses
E0053675	05/09/2024	Brieana L. Renfroe	500.00	PATH Program: Other Expenses
E0053676	05/09/2024	Carrie A. Reynolds	500.00	FY24 SWFT: WEI: Other Expenses
E0053677	05/09/2024	Demarco D. Ross	500.00	FY24 SWFT: WEI: Other Expenses
E0053678	05/09/2024	Elizabeth A. Schunke	500.00	PATH Program: Other Expenses
E0053679	05/09/2024	Elijah J. Sexe	500.00	PATH Program: Other Expenses
E0053680	05/09/2024	Tyler J. Simmons	330.00	IDOT HCCTP Grant: Other Expenses
E0053681	05/09/2024	Victor H. Smith	500.00	Entrepreneurship Program: Student Grants, Scholarships
E0053682	05/09/2024	Mr. Travis A. Sola	19.07	Japanese Culture Club: Deposits for Others
E0053683	05/09/2024	Dylan G. Sorrell	500.00	PATH Program: Other Expenses
E0053684	05/09/2024	Sergio A. Sosa	360.00	IDOT HCCTP Grant: Other Expenses
E0053685	05/09/2024	Ms. Stephanie L. Stuart	10.94	VP Inst Advance: Travel-Out of State
E0053686	05/09/2024	Zaheda Sultana	166.68	PATH Program: Other Expenses
E0053687	05/09/2024	Aniyiah A. Taylor	1,095.00	ECACE Grant: Other
E0053688	05/09/2024	Tatyana T. Taylor	500.00	PATH Program: Other Expenses
E0053689	05/09/2024	Marissa L. Trefren	500.00	FY24 SWFT: WEI: Other Expenses
E0053690	05/09/2024	Yuleydi Vazquez	166.68	PATH Program: Other Expenses

E0053691	05/09/2024	Yeslie G. Velazquez	500.00	PATH Program: Other Expenses
E0053692	05/09/2024	Shannon D. Voss	500.00	Geoffrey Griffiths Math Award: Student Grants, Scholarships
E0053693	05/09/2024	Cheryl L. Weaver	500.00	PATH Program: Other Expenses
E0053694	05/09/2024	Mr. Michael L. Weaver	52.26	Occupation Therapy: College Conf/Meeting Expense
E0053695	05/09/2024	Mr. David C. Webb	300.56	Community Ed Admin: Travel In State
E0053696	05/09/2024	Anieya N. Wilson	500.00	Entrepreneurship Program: Student Grants, Scholarships
E0053697	05/09/2024	Jasmine B. Wilson	500.00	PATH Program: Other Expenses
E0053698	05/09/2024	Christopher Winston	360.00	IDOT HCCTP Grant: Other Expenses
E0053699	05/09/2024	Robert C. Wiseman	390.00	IDOT HCCTP Grant: Other Expenses
E0053700	05/09/2024	Maicyn M. Woodard	500.00	FY24 SWFT: WEI: Other Expenses
E0053701	05/09/2024	Daniela J. Zeilenga	500.00	PATH Program: Other Expenses
E0053702	05/09/2024	Robert J. Zufall	500.00	FY24 SWFT: WEI: Other Expenses
E0053741	05/16/2024	Eunice R. Armstead	100.00	FY24 SWFT: WEI: Other Expenses
E0053742	05/16/2024	Anna M. Bies	100.00	PATH Program: Other Expenses
E0053743	05/16/2024	Shaunesy Carlen	360.00	IDOT HCCTP Grant: Other Expenses
E0053744	05/16/2024	Katrina R. Catizone	50.00	PATH Program: Other Expenses
E0053745	05/16/2024	Bernard D. Ellis, Jr.	280.00	IDOT HCCTP Grant: Other Expenses
E0053746	05/16/2024	Javario S. Gill	360.00	IDOT HCCTP Grant: Other Expenses
E0053747	05/16/2024	Diana Gutierrez	50.00	PATH Program: Other Expenses
E0053748	05/16/2024	Ms. Christina S. Havenland	2,713.24	Humanties Adminstration: College Conf/Meeting Expense
E0053749	05/16/2024	Ricarda C. Helal	50.00	PATH Program: Other Expenses
E0053750	05/16/2024	Mrs. Laura L. Hettinger	78.06	Sadha Dental Hygiene: Deposits for Others
E0053751	05/16/2024	Kotora T. Hillard	50.00	PATH Program: Other Expenses
E0053752	05/16/2024	Mr. Erik S. Johnson	171.52	Planetarium: Travel In State
E0053753	05/16/2024	David Z. Lopez	360.00	IDOT HCCTP Grant: Other Expenses
E0053754	05/16/2024	Derrick S. Marion	500.00	FY24 SWFT: WEI: Other Expenses
E0053755	05/16/2024	Ryder J. Matteson	360.00	IDOT HCCTP Grant: Other Expenses
E0053756	05/16/2024	Lashonda D. McCullough	360.00	IDOT HCCTP Grant: Other Expenses
E0053757	05/16/2024	Joseph D. Middleton	150.00	FY24 SWFT: WEI: Other Expenses
E0053758	05/16/2024	Veda K. Miller	50.00	PATH Program: Other Expenses
E0053759	05/16/2024	Markia N. Minor	360.00	IDOT HCCTP Grant: Other Expenses
E0053760	05/16/2024	Japhon P. Myles	360.00	IDOT HCCTP Grant: Other Expenses
E0053761	05/16/2024	Joshua Ostrander	360.00	IDOT HCCTP Grant: Other Expenses
E0053762	05/16/2024	Dr. Isabel M. Scarborough	25.24	Social Science Administration: Other Material and Supplies
E0053763	05/16/2024	Tyler J. Simmons	300.00	IDOT HCCTP Grant: Other Expenses
E0053764	05/16/2024	Ms. Gwen M. Smith	179.00	Human Resource: Other Employee Benefits Vacation
E0053765	05/16/2024	Sergio A. Sosa	360.00	IDOT HCCTP Grant: Other Expenses
E0053766	05/16/2024	Mr. William R. Walker	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053767	05/16/2024	Christopher Winston	360.00	IDOT HCCTP Grant: Other Expenses
E0053768	05/16/2024	Robert C. Wiseman	280.00	IDOT HCCTP Grant: Other Expenses
E0053769	05/16/2024	Daniela J. Zeilenga	100.00	PATH Program: Other Expenses
E0053773	05/23/2024	Dr. Kory J. Allred	131.76	Agriculture-Engineering Scienc: College Conf/Meeting Expense
E0053774	05/23/2024	Mr. Derrick A. Baker	1,800.00	Human Resource: Other Employee Benefits Vacation
E0053775	05/23/2024	Shaunesy Carlen	360.00	IDOT HCCTP Grant: Other Expenses
E0053776	05/23/2024	Mr. Hans H. Carmien	587.11	Ag Club: Deposits for Others
E0053777	05/23/2024	Kendrick S. Crossland, Jr.	500.00	FY24 SWFT: WEI: Other Expenses
E0053778	05/23/2024	Ms. Sheri A. Doyle	41.54	College Theatre: Other Material and Supplies
E0053779	05/23/2024	Bridget M. Elementi	1,769.04	NSF MICRO-CCS: Other Expenses
E0053780	05/23/2024	Bernard D. Ellis, Jr.	360.00	IDOT HCCTP Grant: Other Expenses
E0053781	05/23/2024	Ms. Makayla L. Faust	500.00	FY24 SWFT: WEI: Other Expenses
E0053782	05/23/2024	Stephanie L. Gilbert	500.00	FY24 SWFT: WEI: Other Expenses
E0053783	05/23/2024	Javario S. Gill	340.00	IDOT HCCTP Grant: Other Expenses
E0053784	05/23/2024	Romanic M. Hall	250.00	Cobra Venture Program: Student Grants, Scholarships
E0053785	05/23/2024	Ruth A. Johnson	500.00	FY24 SWFT: WEI: Other Expenses
E0053786	05/23/2024	Ms. Amber E. Landis	289.15	Humanties Adminstration: College Conf/Meeting Expense
E0053787	05/23/2024	Fiona D. Lindsay-Olivera	1,769.04	NSF MICRO-CCS: Other Expenses
E0053788	05/23/2024	David Z. Lopez	360.00	IDOT HCCTP Grant: Other Expenses
E0053789	05/23/2024	Ryder J. Matteson	220.00	IDOT HCCTP Grant: Other Expenses
E0053790	05/23/2024	Lashonda D. McCullough	360.00	IDOT HCCTP Grant: Other Expenses
E0053791	05/23/2024	Joseph D. Middleton	500.00	FY24 SWFT: WEI: Other Expenses
E0053792	05/23/2024	Markia N. Minor	350.00	IDOT HCCTP Grant: Other Expenses
E0053793	05/23/2024	Japhon P. Myles	360.00	IDOT HCCTP Grant: Other Expenses
E0053794	05/23/2024	Mrs. Tawanna R. Nickens	332.32	Adult Ed State Performance 3401: Other Conf/Meeting Expenses
E0053795	05/23/2024	Mr. Laban T. Ntumba	500.00	FY24 SWFT: WEI: Other Expenses
E0053796	05/23/2024	Mr. Thaddeus N. Nzomo	15.41	Project Read: Travel In State
E0053797	05/23/2024	Mrs. Amber R. Osborne	39.62	Trio Student Support Svcs FY24: Office-Supplies
E0053798	05/23/2024	Joshua Ostrander	360.00	IDOT HCCTP Grant: Other Expenses
E0053799	05/23/2024	Jesus E. Padilla	500.00	FY24 SWFT: WEI: Other Expenses
E0053800	05/23/2024	Lawanda D. Peeples	174.00	ECACE Grant: Other
E0053801	05/23/2024	Ursula N. Phoba Nkongo	500.00	FY24 SWFT: WEI: Other Expenses
E0053802	05/23/2024	Jaden D. Recker	4,000.00	Cobra Venture Program: Student Grants, Scholarships
E0053803	05/23/2024	Mario I. Scruggs	500.00	FY24 SWFT: WEI: Other Expenses
E0053804	05/23/2024	Tyler J. Simmons	360.00	IDOT HCCTP Grant: Other Expenses
E0053805	05/23/2024	Mr. Joni E. Smith	250.00	Cobra Venture Program: Student Grants, Scholarships
E0053806	05/23/2024	Sergio A. Sosa	360.00	IDOT HCCTP Grant: Other Expenses
E0053807	05/23/2024	Mrs. Kristen H. Wall	108.68	Dental Hygiene Program: Instit Support Contract
E0053808	05/23/2024	Christopher Winston	360.00	IDOT HCCTP Grant: Other Expenses
E0053809	05/23/2024	Robert C. Wiseman	360.00	IDOT HCCTP Grant: Other Expenses
E0053810	05/23/2024	Mrs. Stacie J. Young	43.04	Occupation Therapy: Instructional Supplies
E0053811	05/23/2024	Ms. Ruijie Zhao	2,237.94	Humanties Adminstration: College Conf/Meeting Expense
E0053812	05/23/2024	Robert J. Zufall	500.00	FY24 SWFT: WEI: Other Expenses

E0053820	05/30/2024	Dr. Azeem Ahmad	313.09	Natural Sciences Administration: College Conf/Meeting Expense
E0053821	05/30/2024	Larry G. Bent, Jr.	370.00	Kinesiology: Publications and Dues
E0053822	05/30/2024	Shaunesy Carlen	360.00	IDOT HCCTP Grant: Other Expenses
E0053823	05/30/2024	Caitlin D. Coleman	919.00	ECACE Grant: Other
E0053824	05/30/2024	Ms. Ellen S. Elghammer	211.72	Admissions and Records: College Conf/Meeting Expense
E0053825	05/30/2024	Bernard D. Ellis, Jr.	360.00	IDOT HCCTP Grant: Other Expenses
E0053826	05/30/2024	Akeem L. Evans	500.00	FY24 SWFT: WEI: Other Expenses
E0053827	05/30/2024	Ms. Lori K. Garrett	9,182.46	Phi Theta Kappa: Deposits for Others
E0053828	05/30/2024	Cheyenne T. Gentry	320.00	Kinesiology: Publications and Dues
E0053829	05/30/2024	Javario S. Gill	360.00	IDOT HCCTP Grant: Other Expenses
E0053830	05/30/2024	Troy J. Ingram	500.00	FY24 SWFT: WEI: Other Expenses
E0053831	05/30/2024	David Z. Lopez	360.00	IDOT HCCTP Grant: Other Expenses
E0053832	05/30/2024	Ryder J. Matteson	360.00	IDOT HCCTP Grant: Other Expenses
E0053833	05/30/2024	Lashonda D. McCullough	360.00	IDOT HCCTP Grant: Other Expenses
E0053834	05/30/2024	Markia N. Minor	360.00	IDOT HCCTP Grant: Other Expenses
E0053835	05/30/2024	Japhon P. Myles	360.00	IDOT HCCTP Grant: Other Expenses
E0053836	05/30/2024	Joshua Ostrander	360.00	IDOT HCCTP Grant: Other Expenses
E0053837	05/30/2024	Demarco D. Ross	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053838	05/30/2024	Tyler J. Simmons	360.00	IDOT HCCTP Grant: Other Expenses
E0053839	05/30/2024	Sergio A. Sosa	360.00	IDOT HCCTP Grant: Other Expenses
E0053840	05/30/2024	Christopher Winston	360.00	IDOT HCCTP Grant: Other Expenses
E0053841	05/30/2024	Robert C. Wiseman	360.00	IDOT HCCTP Grant: Other Expenses
E0053842	05/30/2024	Arwen E. Wright	370.00	Kinesiology: Publications and Dues

Student Refunds 75,529.06 0.50

Totals Voucher Checks \$ 2,886,689.87 \$ 19,025.00

Last Check Numbers Used: AP = 1007824 AP = E0053842 ST = 1007750 ST = E0053846

IX. BUSINESS & FINANCE—Item D

EXEMPT PURCHASE – INFOBASE

Infobase is a cloud-based provider of research databases for colleges and universities. Due to the discontinuation of an agreement between CARLI and Infobase, the Learning Commons and other consortium member libraries were required to renew resources directly with Infobase.

Through Infobase, Parkland College Learning Commons offers the following scholarly collections of materials to faculty, staff, and students:

Ferguson’s Career Guidance Center	\$2,224.81
Issues & Controversies	\$1,266.91
Films On Demand: Master Academic Package	\$16,474.22
Archival Films & Newsreel Collection	\$0.00
Credo: Academic Core with Backfile	\$3,057.60
Total	\$23,023.54

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside of the classroom.

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

2. Ensure consistent excellence and quality in teaching and learning through coordinated learning outcomes assessment and comprehensive, regular, and consistent program review.

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

3. Prioritize educational affordability for students.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends purchasing the database subscription via Infobase for a total cost of \$23,023.54. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (1) contracts for goods or services which are economically procured from only one source, such as for the purchase of

magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 operating budget for this purchase.

MOTION — Move to approve the purchase agreement for the Infobase database subscription for a total cost of \$23,023.54.

IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE – CARLI LEARNING COMMONS DATABASE COLLECTION

CARLI, the Consortium of Academic and Research Libraries of Illinois, is a collective of 89 libraries in the state of Illinois that adds value to individual member libraries by negotiating prices and sharing costs for high quality informational and educational resources. Purchasing as a collective with member libraries results in significant savings off the list price for electronic books, databases, journals, and other materials. The University of Illinois serves as CARLI’s fiscal and contractual agent per their Host Institution Agreement. CARLI currently operates as a unit of the University of Illinois System Office for Academic Affairs.

Of note in this request is the increase in costs of databases through CARLI compared to last year. In addition to the standard price increases for most publishers, several EBSCO databases have been migrated from a standalone agreement with EBSCO to a consortium agreement with CARLI. The EBSCO discovery service renewed in FY2024 at a cost of \$36,508, underwent a review process, and the Learning Commons elected to discontinue the EBSCO agreement in favor of a CARLI-supplied discovery tool known as PRIMO, as well as migrate selected databases to the CARLI model. PRIMO is offered gratis as part of the regular membership fee with CARLI, and thus will not have a separate submission (Fee for 2025 is \$13,940). As a result of this change, the Learning Commons will save approximately \$22,000 annually, which can be redistributed to purchase ongoing eBooks, books, and other learning materials as part of the regular Learning Commons collection development process. All materials are made available to students at no cost.

Through participation in CARLI, Parkland College Learning Commons offers the following scholarly collections of electronic books, reference resources, and journals to faculty, staff, and students:

Vendor	Database	Amount
Chronicle of Higher Education	Chronicle of Higher Education	\$2,806.00
EBSCO	The American Mosaic: The African American Experience	\$792.24
EBSCO	CINAHL Ultimate	\$14,331.61
EBSCO	Veterinary Source	\$2,498.49
EBSCO	EBSCO eBooks Academic Subscription Collection	\$8,357.33
EBSCO	EBSCO eBooks Nursing Subscription Collection	\$2,062.21
EBSCO	Academic Search Ultimate (Upgrade Price)	\$9,593.12
EBSCO	EBSCO eBooks Community College Subscription Collection	\$7,729.81
EBSCO	Dental and Oral Science Source	\$4,002.54
EBSCO	OmniFile Full Text Select	\$749.22
Gale Group	Gale in Context: Opposing Viewpoints	\$4,267.99

Lexis Nexis	Nexis Uni	\$5,165.77
Oxford University Press	Oxford English Dictionary	\$796.94
ProQuest	Syndetics Unbound	\$591.98
TOTAL		\$63,745.25

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside of the classroom.

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

2. Ensure consistent excellence and quality in teaching and learning through coordinated learning outcomes assessment and comprehensive, regular, and consistent program review.

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

3. Prioritize educational affordability for students.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends renewing the database subscriptions via CARLI through the University of Illinois System, Urbana, IL, for an additional year at a total cost of \$63,745.25. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (l) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 operating budget for this purchase.

MOTION — Move to approve the purchase agreement for the CARLI databases renewal through the University of Illinois System, Urbana, IL, for a total cost of \$63,745.25.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE – ARCHER AVIONICS SYSTEMS

The Institute of Aviation at Parkland College recommends purchasing the remainder of the avionic system from Flightstar for six Piper Archers for \$152,334.90. This includes the removal of existing flight instruments and installation of the following: GARMIN G-500 TXi System with 10.6" widescreen with optional GARMIN SVT Synthetic Vision Technology and a G 5 ADI "Stand-by". The GARMIN G500 TXi system will be installed per GARMIN STC # SA02571SE. The GARMIN G 5 ADI will be installed per GARMIN STC # SA01818WI. Also, an MCI MD-93 Clock / USB port will be added to the pilot's panel as a minor change.

The GARMIN radio package, which was previously approved, will be installed concurrently with the items listed above (GMA-350c audio panel, a GTN-750Xi GPS/NAV/COM system, a GNC-255A NAV/COM, a GI-106B CDI,a GTX-345 ADS-B Transponder).

These installations will make the current Archer fleet consistent across all 12 of our primary trainers. The items for approval above were inadvertently left off the previous board approval request.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends purchasing avionic systems from Flightstar, Savoy, IL, for a total cost of \$152,334.90. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

MOTION — Move to approve the purchase of avionic systems from Flightstar, Savoy, IL, for a total cost of \$152,334.90.
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IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE – AGS PRIME SUBSCRIPTION SERVICES

As a condition of the U.S. Department of Labor Employment and Training Strengthening Community College’s Training Grant, Parkland College and its partner colleges in the ATOMAT project (Access to Training Opportunities in Manufacturing and Technology) are required to upload participant-level data into the USDOL’s Workforce Integrated Performance System (WIPS). Parkland College is the lead college for this project; the partner institutions are Illinois Valley Community College, John A. Logan College, John Wood Community College, Lincoln Land Community College, Rend Lake College, and Shawnee Community College. American Government Services, LLC, has developed a platform that will provide a streamlined process with end-user training and support for the collection and upload of student-level data into the WIPS system each quarter.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

Administration recommends purchasing the AGS Prime Platform Subscription and Annual Strengthening Community College Program Management System Subscription Services from American Government Services, LLC, Hudson, WI, for a total cost of \$60,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the U.S. Department of Labor ETA Strengthening Community Colleges Training Grant.

MOTION — Move to approve the purchase of AGS Prime Platform Subscription and Annual Strengthening Community College Program Management System Subscription Services from American Government Services, LLC, Hudson, WI, for a total cost of \$60,000.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE – EMERGENCY REPAIR IT SERVER ROOM CONDENSING UNIT

After several months of operational issues, it has been determined that the condensing unit that serves the HVAC system for the campus IT Server Room is failing. The IT Server Room is located on the 2nd floor of the D Wing and has a separate HVAC system that provides necessary cooling and dehumidification for all of the College’s computer servers and related hardware. Should this condensing unit completely fail, the IT Server Room will not have adequate cooling capability to continue to keep the room at an acceptable temperature and the computer servers will start to shut down.

The College has solicited three proposals to replace the condensing unit from reputable mechanical contractors that have completed work for the College in the past several months. The proposals are:

- | | | |
|-------------------------------|------------|--------------|
| 1. A&R Mechanical Contractors | Urbana, IL | \$ 66,860.32 |
| 2. DHM Mechanical Contractors | Urbana, IL | \$ 80,038.06 |
| 3. Entec Services | Peoria, IL | \$101,369.00 |

The purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

These items are exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (m) where funds are expended in an emergency and such emergency expenditure is approved by $\frac{3}{4}$ of the members of the board. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 operating budget.

MOTION — Move to approve contracting with A&R Services, Urbana, IL, to provide replacement of the IT Server Room condensing unit for a total cost of \$66,860.32.

IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE – 160 DRIVING ACADEMY

Parkland College Community Education partners with 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing, and job placement services for the truck driver training program.

160 Driving Academy has 19 locations in Illinois and another 100 plus locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promote safe and secure driving, and place students with one of the top U.S. trucking companies.

Community Education has a long-standing relationship with 160 Driving Academy and was the first community college to partner with them in 2014. After researching available options and discussing program options with other Illinois Community Colleges, 160 Driving Academy was selected due to their professionalism and commitment to quality, including instructors who care.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommends purchasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, Evanston, IL, for a total cost not to exceed \$1,100,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, Evanston, IL, for a total cost not to exceed \$1,100,000.
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IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE – BDI DATALYNK, LLC

Parkland College Community Education partners with BDI DataLynk, LLC to provide the subject matter expertise, program content, curriculum, and instruction as well as maintain an approved provider status for the Certified Fiber Optic Technician “track,” including the following:

- Certified Fiber Optics Technician (CFOT)
- Certified Fiber Optics Testing & Maintenance Specialist Course (CFOS/T)
- Certified Fiber Optic Specialist in Splicing (CFOS/S)

BDI DataLynk is located in Atlanta, Georgia, and teaches onsite in over 20 locations across the United States. They provide students with a thorough understanding of fiber installation standards and offer FOA Sanctioned Fiber Optics Training Courses. Each of their courses consists of hands-on skills labs paired with lecture and book learning to prepare for the respective FOA Certification Exam.

In FY2024, Volo was interested in starting a fiber optic apprenticeship, so Community Education researched The Fiber Optic Association’s approved provider list. We selected BDI DataLynk after multiple conversations and after receiving three great recommendations from other colleges, including John Wood Community College. We intend to continue this partnership in FY2025 after running a successful pilot program which was funded by WIOA.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommends purchasing the certified fiber optic training services from BDI DataLynk, Atlanta, GA, for a total cost not to exceed \$60,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from DBI DataLynk, Atlanta, GA, for a total cost not to exceed \$60,000.

IX. BUSINESS & FINANCE—Item K

EXEMPT PURCHASE – CLUB EUROPA

Based on responses to a community survey, Parkland College Community Education is planning an 11-night customized Journey to Austria, Switzerland, and Southern Germany for 20-29 travelers in Spring 2025. It includes superior tourist or moderate first-class hotels, meals, deluxe motorcoach services, airport transfers, licensed local guides, river cruises, local taxes, and gratuities for local guides and coach drivers.

Parkland College Community Education works with Club Europa, a tour designer and operator specializing in customized group travel to purchase group travel tours for community members including transportation, accommodations, private and public tours, guides, gratuity, and some meals. Club Europa, a leader in international travel to and through Europe, was founded in 1959 and boasts fifty percent European senior staff with travel experience. Their on-site staff of tour directors, local guides, assistants, and chauffeurs are carefully chosen and trained by Club Europa, guaranteeing the highest quality professional service.

Community Education has developed a reputable and long-standing partnership with Club Europa. They are knowledgeable about our audience, experts in European travel, and have designed high-quality European tours for our community for more than 15 years. Community Education regularly evaluates the program and services and has continued to partner with Club Europa because their programs and services meet or exceed our customers' expectations.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.
5. Maintain an open door for the community to visit campus and engage in enriching programs, events, and experiences.

Administration recommends purchasing the group tour from Club Europa, Urbana, IL, for a total cost not to exceed \$134,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from Club Europa, Urbana, IL, for a total cost not to exceed \$134,000.

IX. BUSINESS & FINANCE—Item L

EXEMPT PURCHASE – GREY & ASSOCIATES

Parkland College Community Education uses Grey & Associates to provide various safety training and consulting services. Grey & Associates is a full-service safety provider whose goal is to provide services to our customers so they can achieve successful safety performance and compliance within their workforce. They help employers and employees achieve greater personal, financial and operating success, develop and maintain a higher safe work environment, increase the responsibility and accountability of their core safety organization, and improve overall safety performance.

Community Education has a long-term working relationship with Grey & Associates and has confidence in their quality, variety of services, availability, and skills. Grey & Associates is a trusted vendor, providing the best quality and service with competitive pricing in our area. In the past six years, other vendors have been used but their services did not meet expectations.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommends purchasing the safety training services from Grey & Associates, Champaign, IL, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

MOTION— Move to approve the purchase of services from Grey & Associates, Champaign, IL, for a total cost not to exceed \$30,000.
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IX. BUSINESS & FINANCE—Item M

EXEMPT PURCHASE – PROTRAIN

Parkland College Community Education plans to utilize ProTrain to expand our online offerings with 500 high-quality courses and certification programs plus applicable course material, course instructors/mentors, student access/support, course hosting/evaluation, and marketing support.

Founded in 2004, ProTrain is dedicated to quality educational services at an affordable cost, in the classroom or online, ensuring success in the workforce through the active engagement of direct relationships with our students, corporations, non-profits, federal and state agencies, higher education, and the military community throughout the United States and internationally. ProTrain is about “Education to Employment” to assist the student population in gaining employment, or developing stackable skill sets to further their career.

After researching available options, Community Education selected ProTrain because they assign a Training Assessment Manager (TAM) to the institution, and they integrate with Modern Campus – Lumens noncredit registration system to provide seamless promotion, registration, and online class access to students. Other vendors researched and considered were World Education, Condensed Curriculum International, LERN UGotClass, ed2go, etc.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.
3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommends purchasing the courses, certificates, and certifications from ProTrain, Raleigh, NC, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from ProTrain, Raleigh, NC, for a total cost not to exceed \$30,000.

IX. BUSINESS & FINANCE—Item N

EXEMPT PURCHASE – STRATEGIC DEVELOPMENT INSTITUTE

Parkland College Community Education purchases books, training materials, and assessment services from Strategic Development Institute (SDI), a distributor for our leadership and customer service training programs. They are a certified trainer for the DiSC assessments and DiSC programs. SDI also provides curriculum for four additional topics in the Leading EDGE Certificate series, as well as multiple customized classes offered by Community Education.

Community Education has developed a reputable and long-standing Leading EDGE program in partnership with SDI as well as custom soft skills programs (communication, team building, collaboration, time and email management, etc.) to develop employees. SDI offers a variety of quality programs and services at competitive pricing. Community Education regularly evaluates the program and has researched other vendors. Community Education has continued to partner with SDI due to the quality solutions they provide that exceed customers' and students' expectations.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommends purchasing the various leadership and soft skills books, training materials, and assessment services from SDI, Champaign, IL, for a total cost not to exceed \$50,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

MOTION — Move to approve the purchase of services from Strategic Development Institute, Champaign, IL, for a total cost not to exceed \$50,000.

IX. BUSINESS & FINANCE—Item O

EXEMPT PURCHASE – ACADEMIC SERVICES FURNITURE LEARNING COMMONS

The Learning Commons has identified additional classrooms, used for bridging and/or developmental courses, that require new furnishings. The furniture currently within classrooms M209, M212, and C132 no longer meets the learning needs of students or faculty.

The furniture will consist of accessible pieces that can be configured to accommodate a variety of teaching/learning opportunities and to increase accessibility to all students. The choices of furnishings are part of an ongoing plan to gain efficiency in the classrooms and maximize learning outcomes. The classrooms identified support students in bridging classes, developmental level courses, and first year experience courses—all of which seek to increase student success in college level coursework.

This purchase relates to the following strategic goal:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Administration recommends purchasing furniture for the identified classrooms from Krueger International, Green Bay, WI, for a total cost not to exceed \$60,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the ICCB Innovative Bridges and Transitions Grant.

MOTION — Move to approve the purchase of furniture from Krueger International, Green Bay, WI, for a total cost not to exceed \$60,000.

IX. BUSINESS & FINANCE—Item P

PRINTING & BULK MAILING SERVICES – COMMUNITY EDUCATION

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to fourteen companies requesting bids for printing and bulk mailing services for Community Education brochures for FY25-Q2, FY25-Q3, FY25-Q4, and FY26-Q1. Four vendors returned a bid.

This purchase relates to the following Strategic Goals:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

1. Implement evidence-based instructional practices to create welcoming, inclusive learning environments for transformational educational experiences for students across the diversity spectrum.
3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.
5. Identify and support professional development opportunities for faculty to stay current in their respective disciplines and emerging technologies.

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.
3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.
4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college's priorities among key stakeholders, including policymakers.
5. Maintain an open door for the community to visit campus and engage in enriching programs, events, and experiences.

Bids were received from four companies. The bids are as follows:

Woodward Printing Platteville, WI	\$54,304.66
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K.K. Stevens \$55,250.98
Astoria, IL

Indiana Printing and Publishing Company \$55,950.00
Indiana, PA

Liberty Creative Solutions \$140,176.00
Tinley Park, IL

Administration recommends acceptance of the bid from Woodward Printing, Platteville, WI, for a total cost of \$54,304.66. Funds are available from the FY2025 Community Education budget and operating funds.

MOTION — Move to approve the bid for printing and bulk mailing services from Woodward Printing, Platteville, WI, for a total cost of \$54,304.66.

IX. BUSINESS & FINANCE—Item Q

EXTENSION - AUDIT FIRM

Administration recommends that Parkland College’s annual audit services with FORVIS (formerly BKD) be extended for an additional year through FY2025. FORVIS has provided audit services for the College and Foundation for FY2022 – FY2024. The extension recommendation is based on the following factors:

- The firm’s proven ability to perform high-quality audit services in a timely manner.
- The firm’s continuity of staff. This allows the audit to be performed with less interruption to the College and its staff while allowing the audit firm to conduct an even more effective audit. This efficiency is even more critical given the College’s Vice President for Administrative Services/CFO is retiring in June 2026.
- The firm’s pricing. FORVIS was originally selected via a competitive RFP process. Their bid was 18.9% lower than the next lowest bid. The firm’s annual base audit fees have increased at a modest rate.

The proposed fees for the annual service are as follows:

June 30, 2025 (FY2025) \$68,900 (5% increase)

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends extending the audit service with FORVIS, Decatur, IL for a total cost of \$68,900. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the audit fund budget for this purchase.

MOTION— Move to extend the audit services for FY2025 with FORVIS, Decatur, IL, for a total cost of \$68,900.
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IX. BUSINESS & FINANCE—Item R

POLICY AMENDMENT

Current board policy states that the Board of Trustees will approve all contracts and purchases in excess of \$20,000.

Policy 1.03.09 Contracts states: “The Board of Trustees shall approve all contracts that involve a financial obligation of \$20,000 or more regardless of the source of the funds.”

Policy 6.01 Purchasing and Contracts states:

“It is the policy of Parkland College whereby the bid limits, purchasing, and contractual agreements shall be consistent with and in conformance to the Illinois Public Community College Act, Chapter 110, par. 805/3-27.1 and 27.2 as amended.

Procedure

Requests for purchases are initiated by faculty and staff members and must be approved by the department chair or director, and appropriate administrative supervisor before forwarding to the Business Office. Any purchase in excess of \$20,000 shall require the approval of the Board of Trustees prior to purchase.”

Administration seeks board approval to raise the limit on contracts for small capital projects (such as repair, maintenance, remodeling, construction, or single smaller scale capital projects that do not involve changes to the size and extent of existing facilities) from \$20,000 to \$35,000. Board approval on contracts for non-capital purchases remain unchanged at \$20,000.

The reasons for this request are as follows: one, the IL Public Community College Act, Chapter 110, par. 805/3-27.1, sets the no-bid limit on small capital projects at \$50,000; two, the cost of small repair and remodeling jobs have increased significantly in recent years; three, eases the burden of administrative tasks related to RFPs; and four, allows administration more latitude to award contracts to smaller firms that are minority, female, or persons with disabilities owned. These business owners are either Business Enterprise Program (BEP) certified or may be eligible for certification. This constitutes one prong of a broader institutional strategy to diversify participation in procurement as prime vendors and subcontractors. This aligns with college policy Policy 6.01.01 Business Enterprise for Minorities, Females, and Persons with Disabilities and public act Business Enterprise for Minorities, Females, and Persons with Disabilities Act 20, ILCS 575.01, *et seq.*

This recommendation for policy amendment aligns with:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality, emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

1. Conduct the work of the college in alignment with the core values.

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

MOTION — Move to approve increasing the limit on contracts for small capital projects from \$20,000 to \$35,000.

IX. BUSINESS & FINANCE—Item S

RESOURCE ALLOCATION MANAGEMENT (RAMP)

The Illinois Community College Board compiles a list of capital improvement projects for community colleges that request State of Illinois funding under a program entitled Resource Allocation Management Program (RAMP). Projects submitted to ICCB under RAMP require the local community college Board of Trustees approve the project and the College must also fund a minimum of 25% of the total cost of the project. Projects submitted under RAMP are funded by the State of Illinois in the order they were submitted and by funds allocated by the State.

Parkland College will be submitting a project under RAMP for a new Physical Sciences Training Center, a new construction addition to the campus. This addition would be approximately 27,000 Square Feet of new classroom, laboratory, study, and office space potentially located adjacent to the L Wing of the main campus. The majority of the spaces would be new Chemistry and Biology laboratories and classrooms with the latest technology available. With the growth locally in health professions and in Science, Technology, Engineering, and Math (STEM), this new addition will allow for expanding enrollment in these curriculums and for the newest technology.

The current estimate (FY26) for this new construction addition is \$30,555,995.00. This cost estimate has been calculated using formulas provided by the ICCB documents in the RAMP submission procedures. The College has also retained IGW Architects of Urbana, IL to assist in the preparation of the RAMP submission and to work with the Administration and Health Professions faculty to detail the needs of this new project. The College's portion of the construction would currently be estimated at \$7,642,435.00 which is 25% of the total estimated cost.

MOTION — Move to approve the submittal of the Illinois Community College Board project under the Resource Allocation Management Program for a new Physical Sciences Training Center as per the attached documents.

**Parkland College FY2026 RAMP (Resource Allocation Management) Application:
*Biological/ Chemical and Physical Sciences Training Center***

Projections of the future strongly indicate an increasing need in District 505 for workforce training focused on knowledge and skills in science, technology, and the Health Professions. The collaboration between the University of Illinois at Urbana-Champaign (UIUC) and Carle Foundation Hospital to launch the engineering-based Carle Illinois College of Medicine in Champaign as well as the significant growth of technical start-ups in UIUC's Research Park underscore the need for trained STEM-focused technicians with strong foundations in the sciences.

Parkland's response to these needs is a renewed focus on and strategic expansion of academic programs in science and Health Professions programs. Plans to strengthen its academic STEM and HP programs must take place in tandem with the expansion of classroom and lab spaces appropriately equipped for innovative student-centered science instruction.

A new Biological/Chemical and Physical Sciences Training Center will meet four categories of needs: 1) Chemistry Classroom/Lab Space; 2) Biology Classroom/Lab Spaces; 3) Computer/Virtual Lab spaces; and 4) General/Shared spaces and faculty & staff spaces.

A well-designed Biological/Chemical and Physical Sciences Training Center with the needs for education programming and student success would position Parkland College to continue its mission of serving the employment and educational needs for District 505 for decades to come.

The new building will be a 2-story, ~ 27,000 gross square feet structure located on available land immediately adjacent to the existing L-Wing on the north side of the Parkland College campus. The building will connect to the L-Wing on both floor levels and be designed to meet the specific programmatic needs identified below. It will also be designed to be compatible with the existing campus architecture in terms of form and materials usage.

Project Funding:

- Estimated Local Funds: \$ 7,642,435
- Estimated State Funds: \$22,913,559
- **Estimated Total Funds: \$30,555,995**

Budget Detail:

- Buildings: \$25,965,750
- Land: \$0
- Equipment: \$1,182,167
- Utilities: \$687,306
- Remodeling/Rehabilitation: \$0
- Site Improvements: \$659,814
- Planning: \$2,060,957
- **Total: \$30,555,995**

IX. BUSINESS & FINANCE—Item T*

APPOINTMENT OF LEGAL COUNSEL

Legal counsel is appointed annually on a fiscal year basis.

CONSENT MOTION -- Move to reappoint Meyer Capel as legal counsel for the Board for FY 2025 at a monthly retainer fee of \$250.00.

X. ACADEMIC & STUDENT SERVICES—Item A*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. Illinois Community College Board (ICCB): FY2025 Illinois Community College Board (ICCB): Adult Education & Family Literacy Activities (AEFLA)
2. Illinois Community College Board (ICCB): FY2025 Adult Education and Literacy: Integrated English Language and Civics Education (IELCE)
3. Illinois Community College Board (ICCB): FY2025 Federal Postsecondary Perkins Basic Grant - Career and Technical Education

Request to Apply

**Illinois Community College Board (ICCB): Illinois Community College Board (ICCB):
Adult Education & Family Literacy Activities (AEFLA)**

Funding from this grant provides general operating support for Adult Education at Parkland. These grant funds provide comprehensive support to adult students in Illinois by providing educational and literacy services that promote career pathways for adult learners.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Tawanna Nickens, Adult Education

Target Population: Adult learners in District 505.

Benefits to Population: This program provides basic education instruction and services to adult learners in District 505.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2024 - 6/30/2025

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$407,023	N/A	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:

Faculty/staff salaries and fringe benefits, substitute faculty, curriculum licenses, bus tokens, conference travel, instructional supplies, and WIOA One Stop facility costs.

Request to Apply

Illinois Community College Board (ICCB): Adult Education and Literacy: Integrated English Language and Civics Education (IELCE)

Funding from this grant prepares adults who are English Language Learners to enter employment in in-demand occupations. Services provided under this grant include literacy and English language acquisition, civics education, and workforce preparation activities.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Tawanna Nickens, Adult Education

Target Population: This program provides English language acquisition instruction and services to adult learners in District 505.

Benefits to Population: To provide developmental programs, courses, and services which prepare students to pursue college-level work successfully.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2024 - 6/30/2025

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$65,550	N/A	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:

Faculty/staff salaries and fringe benefits and curriculum licenses.

Request to Apply

Illinois Community College Board (ICCB): FY2025 Federal Postsecondary Perkins Basic Grant - Career and Technical Education

The Perkins grant ensures Career & Technical Education programs are of high quality, align with academic and labor market demands, and provide opportunities for all students, especially those who are underserved. The Perkins grant supports CTE programs at Parkland by funding various instructional supplies, equipment, personnel wages, professional development, etc. Perkins helps equip classrooms and labs with current technology to ensure excellence in teaching and learning to our career/technical students.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Derrick Baker, Career & Technical Education

Target Population: CTE students and faculty.

Benefits to Population: This grant improves CTE programs, ensuring students receive high-quality and current education to prepare them for the workforce.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: Proposed Dates: 7/1/2024 - 6/30/2025

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$588,014	N/A	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:

Faculty/staff salaries and fringe benefits, faculty stipends, conference travel, equipment, instructional supplies, advertising, software, memberships and subscriptions, and trainings.

X. ACADEMIC & STUDENT SERVICES—Item B*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

No grant funds were received in May.

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

X. ACADEMIC & STUDENT SERVICES—Item C

POLICY MANUAL UPDATES (LODGED)

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the July meeting.

Policy 6.05 Copyrights and Patents

Recent concerns raised by faculty concerning the sharing of materials among faculty led to formation of a faculty committee to rewrite and clarify the intent and interpretation of the policy.

Policy 8.05 Suspension and Probation

The old version of this policy had not been updated since 1989 and it needed updated to reflect changes in practice that have come about as a result of legislation, legal precedent, and institutional need. Once this policy is passed, appropriate and corresponding edits to the sanction definitions and clarifications of readmission possibilities in the Student Code of Conduct will be made.

Policy 8.10.02 Athletics Scholarships

This proposal accomplishes three things:

1. It adds in the 7 scholarships needed for the new Women’s Cross Country/Half Marathon team.
2. It corrects an error where the old scholarship distribution table did not match the scholarships allocated elsewhere in the policy.
3. It cleans up old process language policy that was out of date and adds in the exclusion of Aviation flight fees for athletic scholarships.

Policy 8.12. Accommodation and Grievance Process for Students and Visitors with Disabilities

The Illinois legislature passed P.A. 103-0058 effective 1/1/24.

Bylaws of the Parkland College Association; Article I – Committees

This change was initially motivated by the merging of the former Departments of Fine and Applied Arts and Social Sciences and Human Services into Arts, Media, and Social Sciences. This created a large and diverse new department with 14 different prefixes. We believe that allowing, but not requiring, additional representatives from academic departments as well as the other groups within the college that are represented in the committee (e.g., non-teaching faculty or part-time faculty) will benefit the work of this committee. We have added language that shows that a department or other group can have two co-representatives. However, no more than two co-representatives are permitted and of these two only one can vote for that department.

INFORMATION

A. Sponsor Information

1. Sponsor Name: Nancy Sutton
2. Date: 1/16/24
3. Email: nsutton@parkland.edu
4. Office phone: 217-353-2113

B. Policy Information

1. Policy title: **POLICY 6.05 COPYRIGHTS AND PATENTS**

2. If this is a new policy please provide the following:

- A concise explanation for why the policy is being created
- A write-up of the new policy for review
- A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met

3. If this is a change to existing policy/procedure please provide the following:

- A concise explanation/rationale for the changes:
Recent concerns raised by faculty concerning the sharing of materials among faculty led to formation of a faculty committee to rewrite and clarify the intent and interpretation of the policy
- The changes to the policy/procedure (changes should be made in **bold**, all deletions should be in ~~strike through~~). Do not use color unless an exception has been cleared with the chair of the Policy Manual Committee:
Policy is a rewrite since making minor edits was not possible for the changes needed

POLICY 6.05 COPYRIGHTS AND PATENTS

The College recognizes that the creation of scholarly materials can be of benefit to the author and the College and is to be encouraged. This policy is intended to foster the traditional freedoms of faculty and staff regarding the creation of such materials and to provide a fair balance of interests in such works.

Copyrights

Under copyright law, the right to copyright, or to assign subsidiary rights, normally belongs to the author of the work. However, in the case of "work for hire", the employer or other entity for whom the work has been prepared shares in copyright ownership. "Work for hire" includes materials created within the regular scope of one's employment. When materials are created because of employment at Parkland College the college holds the copyright to those materials.

However, the College cedes ownership of instructional materials to the faculty authors, except as otherwise specified by written agreement. Instructional materials including but not limited to assignments, class notes, presentations, web pages, computer or courseware applications, tests, glossaries, bibliographies, study guides, laboratory materials, lectures, charts, visual aids, audio and visual recordings are covered under the following provisions:

- Faculty hold the copyright.
- The college retains the right to use such material for accreditation, archiving, and administrative purposes, outside of classroom use.
- Faculty under contract with the College may be asked to share materials with colleagues, but such use requires permission, as well as acknowledgement, of the creator by the user. Faculty have the right to refuse permission.
- Copyright of instructional materials developed as a result of faculty receiving compensation for program direction, course coordination, or special projects is held by the college if creating material is part of the requirement of the position.
- Development of materials that may require a high degree of College resources such as video production, graphic design, software integration, or printing may require a written agreement of ownership.
- The college retains full rights to all course syllabi and the master set of course outlines as defined in Policy 5.01.01.

Royalties

Faculty and staff may accrue royalties and income from the sale of copyrighted materials unless: The College and the employee have previously entered into a written agreement for the College to support a project for the specific purpose of producing such materials.

- Under such agreements, including those with an external party (e.g., a grant or contract) where the terms of the agreement require the College to hold or transfer ownership in the copyrightable work, the College shall hold the copyright.

- In the event royalties are received by the College for publication or use of materials, the College shall assign a portion of the royalties to the authors of the materials.
- The percentage assignment of such royalties shall be determined by the College after consideration of all relevant factors including the amount of personal time given to the project by the authors. In all cases, the College shall assign at least 50 percent of the total royalties to the author or authors.
- Works owned by the author may be copyrighted, published, and distributed by the author, or by others to whom the author has assigned such rights.
- Authors may request that the work be produced through the College; and, if the request is granted, an agreement will be drawn up specifying the duties of the author and the College, the distribution of any income received between the author and College (for benefits of the College), and other mutually agreed upon terms. The agreement shall be approved by the President of the College or designee.
- To avoid the appearance of impropriety, faculty authors who require their students to purchase their works will donate the equivalent amount of any royalties received from such purchases to the College for use in an appropriate fund (e.g., department or College scholarship).
- Income received by the College from any copyrightable works belonging to the College, following payment of the author's share, shall be used in ways to produce the greatest benefit to the College and to the public in a manner to be determined by the President of the College or designee.

Patents

The principle is recognized that discoveries, inventions, and patents which are the result of research carried on by, or under the direction of, faculty and staff on college time, with significant use of college facilities, or from college funds under their control belong to the College and shall be used and controlled in ways to produce the greatest benefit to the College and to the public.

Patentable inventions or discoveries shall be submitted to the appropriate administrator to be considered for submission to a research corporation which may patent and commercialize the invention or discovery without expense to the inventor or discoverer or to the College. If an invention is not submitted to or accepted by such research corporation, its disposition will be determined by the President of the College or designee.

Income received by the College from any patent shall be shared with the inventor or discoverer in a manner determined by the President of the College or designee. The share of any income to the College resulting from the commercial development or discoveries shall be used in ways to produce the greatest benefit to the College, as determined by the President of the College or designee.

Agreements with sponsors, which provide that the sponsor may determine disposition of patentable inventions or discoveries, may be accepted when required by applicable state or federal statutes or when the action of the Board in waiving its rights to such inventions or discoveries is determined to be in the public interest. Any such waiver requires the approval of

the President of the College or designee. Approval by the President shall be required for use of the name of the College in advertising or promoting commercial development resulting from research.

Approved: September 19, 1984

Revised: June 18, 1997

Proposed Revisions: Spring 2024

Current Policy

POLICY 6.05 COPYRIGHTS AND PATENTS

~~The College recognizes that the creation of scholarly materials can be of benefit to the author and the College and is to be encouraged. This policy is intended to foster the traditional freedoms of faculty and staff with regard to the creation of such materials and to provide a fair balance of the interests in such works. Members of the staff who develop materials shall have complete copyrights to such materials and all royalties which may accrue from such materials unless the College and the staff member have previously entered into an agreement for the College to support a project for the specific purpose of producing such materials. Under such an agreement, the College shall hold the copyright. In the event royalties are received by the College for publication or use of materials, the College shall assign a portion of the royalties to the authors of the materials. The percentage assignment of such royalties shall be determined by the College after consideration of all relevant factors including the amount of personal time given to the project by the authors. In all cases, the College shall assign at least 50 percent of the total royalties to the author or authors.~~

~~Approved: September 19, 1984~~

~~Revised: June 18, 1997~~

Procedure

A. Copyrights

1. Works subject to copyright may include, but are not limited to, the following:

- a. Books, journal articles, texts, glossaries, bibliographies, study guides, laboratory manual syllabi, tests, and proposals
- b. Lectures, dramatic or musical works, and unpublished scripts
- c. Films, film strips, charts, transparencies, and all other visual aids
- d. Pictorial, graphic and sculptural works
- e. Audio and video tapes and cassettes
- f. Programmed instruction materials
- g. Computer programs

2. Under copyright law, the right to copyright any of the above, or to assign subsidiary rights, normally belongs to the author of the work. However, in the case of "work for hire", the employer or other entity for whom the work has been prepared is considered the copyright owner. To establish guidelines for determining whether or not a "work for hire" relationship exists and to balance the equitable interests involved, the following principles will be followed: Ownership in copyrightable works produced by authors who are faculty or staff at the College shall remain with the authors except in the following situations, in which ownership of all rights in copyrightable works produced shall belong to the College (for the benefit of the College):

- a. Works prepared under an agreement with an external party (e.g., a grant or contract) where the terms of the agreement require the College to hold or transfer ownership in the copyrightable work.
- b. Works expressly commissioned in writing by the College.
- c. If an author is uncertain about the ownership of a work arising out of a particular assignment, before undertaking the assignment the author shall be entitled to request and to receive a clarifying written statement from the President of the College.

3. If more than half the cost of production of a copyrightable work not considered a "work for hire" hereunder was provided through College resources, the author shall grant the College an irrevocable, nonexclusive, royalty free license to use, copy, and sell such work in connection with its teaching, research and public service programs.

4. With respect to copyrightable works owned or used by the College pursuant to paragraph A.2 or A.3 above, the author may be required to execute such documents as are necessary to vest ownership or a royalty free license to copy, use, and sell such works in the College or its designee and to warrant that such works do not infringe any pre-existing copyright.

5. When the College commissions the preparation of copyrightable work by an author who is not a faculty or staff member, the contract with such authors shall specify that the work shall be considered "work for hire."

6. Works owned by the author may be copyrighted, published, and distributed by the author, or by others to whom the author has assigned such rights, subject only to any license referred to in paragraph A.3 above. Authors may request that the work be produced through the College; and, if the request is granted, an agreement will be drawn up specifying the duties of the author and the College, the distribution of any income received between the author and College (for benefits of the College), and other mutually agreed upon terms. The agreement shall be approved by the President of the College, after considering the recommendations of the appropriate administrator or committee.

7. To avoid the appearance of impropriety, faculty authors who require their students to purchase their works should:

- a. Donate the equivalent amount of any royalties received from such purchases to the College for use in an appropriate fund (e.g., department or College scholarship); or
- b. Consider other appropriate methods of divesting themselves of the equivalent amount of any such royalties.

8. In the event that income is received by the College from any copyrightable works belonging to the College, an appropriate share shall be paid to the author. The amount of said share shall be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

9. The College's share of copyright income shall be used and controlled in ways to produce the greatest benefit to the College and to the public in a manner to be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

B. Patents

1. The principle is recognized that discoveries, inventions, and patents which are the result of research carried on by, or under the direction of, faculty and staff on College time, with significant use of College facilities, or from College funds under their control belong to the College and shall be used and controlled in ways to produce the greatest benefit to the College and to the public.

2. Patentable inventions or discoveries covered by paragraph B.1 above shall be submitted to the appropriate administrator or committee to be considered for submission to a research corporation which may patent and commercialize the invention or discovery without expense to the inventor or discoverer or to the College. If an invention is not submitted to or accepted by such research corporation, its disposition will be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

3. In the event that income is received by the College (for the benefit of the College) from any patent, an appropriate share shall be paid to the inventor or discoverer. This share is to be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

4. Agreements with sponsors, which provide that the sponsor may determine disposition of patentable inventions or discoveries, may be accepted when required by applicable state or federal statutes or when the action of the Board in waiving its rights to such inventions or discoveries is determined to be in the public interest. Any such waiver requires the approval of the President of the College.

5. The share of any income to the College resulting from the commercial development or discoveries shall be used and controlled in ways to produce the greatest benefit to the College. Such use shall be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

6. Approval by the President shall be required for use of the name of the College in advertising or promoting commercial development resulting from research, and approval by the President shall be required for use of the name of the College for such purposes.

A. Sponsor Information

1. Sponsor Name: Mike Trame
2. Date: 2/21/24
3. Email: mtrame@parkland.edu
4. Office phone: 217-351-2551

B. Policy Information

1. Policy title: Policy 8.05 Suspension and Probation
2. If this is a new policy please provide the following:
 - A concise explanation for why the policy is being created
 - A write-up of the new policy for review
 - A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met
3. If this is a change to existing policy/procedure please provide the following:
 - The policy number: 8.05
 - A concise explanation/rationale for the changes:

The old version of this policy had not been updated since 1989 and it needed updated to reflect changes in practice that have come about as a result of legislation, legal precedent, and institutional need. Once this policy is passed, appropriate and corresponding edits to the sanction definitions and clarifications of readmission possibilities in the Student Code of Conduct will be made.
 - The changes to the policy/procedure (changes should be made in **bold**, all deletions should be in ~~strike through~~). Do not use color unless an exception has been cleared with the chair of the Policy Manual Committee

**POLICY 8.05 ~~SUSPENSION AND PROBATION~~ STUDENT CONDUCT
SANCTIONS AND DISMISSAL FOR ACADEMIC DEFICIENCIES**

The College ~~has~~ **is authorized to** ~~adopted and published~~ **policies and** procedures regarding ~~the~~ that can lead to the removal of a student from their academic pursuits at Parkland College.

The following student conduct sanctions, that may lead to a removal of a student from their academic pursuits, include: expulsion, suspension, ~~probation,~~ and administrative withdrawal from a course/academic program. The descriptions of and procedures for these sanctions are within the Student Handbook.

A student that is not able to demonstrate appropriate levels of academic progress may also be subject to administrative withdrawal from a course/academic program or dismissal from the College ~~of students~~ for academic deficiencies. Academic progress requirements and ~~R~~readmission procedures, after dismissal for academic deficiencies, are ~~also~~ established by the College. These procedures are ~~listed~~ **detailed in the College Catalog **and the Student Handbook.****

Approved: September 19, 1984

Revised: June 7, 1989

End of Chapter 8:

VI. Student Conduct Code

See ~~*Student Policies and Procedures Manual*~~ ***Student Handbook***

Revised: December 21, 2005

**PCA Policy and Procedure Committee
Policy Proposal Template**

Please electronically submit this form with an electronic copy of the policy you want considered. To potentially be considered, the chair of the Policy Manual Committee needs these documents at least three school days prior to the meeting date.

Sponsor Name Mike Trame

Date [Click here to enter a date.](#) 11/7/2023

Email mtrame@parkland.edu

Office phone 217-351-2551

1. POLICY TITLE: 8.10.02 Athletics Scholarships
2. IS THIS A **NEW** POLICY? YES (skip to question 4) NO
3. IS THIS A **CHANGE** TO EXISTING POLICY? YES NO (skip to question 4)

-Provide the policy number 8.10.01 Athletics

-What are the changes?

Please see the attached document.

-Provide a concise explanation/rationale for the change

This proposal accomplishes three things:

1. It adds in the 7 scholarships needed for the new Women's Cross Country/Half Marathon team.
2. It corrects an error where the old scholarship distribution table did not match the scholarships allocated elsewhere in the policy.
3. It cleans up old process language policy that was out of date and adds in the exclusion of Aviation flight fees for athletic scholarships.

8.10.02 Athletics

The Athletic Department has a total of ~~86~~ **93** full semester tuition and fees waivers (**excluding Aviation flight fees**) available each year to allocate among the sports as regulated by the National Junior College Athletic Association as follows:

<u>Men's Program</u>	<u>Women's Program</u>
Baseball..... 45 16	Softball..... 40 11
Basketball..... 40 11	Basketball..... 40 11
Golf..... 5 6	Volleyball..... 40 11
Soccer..... 9 10	Soccer..... 9 10
	Cross Country/Half Marathon..... 7
Total 39 43	Total..... 39 50

Procedures

These waivers will be awarded under the following guidelines:

1. Individual awards will be recommended by the coach and approved by the Athletic Director and the College President.
2. The terms of the offered award will be specifically designated in written contract form (NJCAA Letter of Intent) to be signed by the student, parent (if the student is under 18), coach and the appropriate College official.
3. If all the allocated full tuition and fee waivers are not used by a given sport, the Athletic Director may use his/her discretion in awarding the unused waiver to other sports for that current year. Candidates for the waiver must be eligible for regular College admission (following national eligibility rules) as a high school graduate or GED recipient. The tuition award is renewable each semester for a maximum of six full-time semesters, or until the student has completed his/her sophomore year of eligibility.
4. To continue in eligibility for renewal, the student must have passed a minimum of 12 hours of College course work during the previous full-time semester with a minimum "C" average. In addition, the student must be making reasonable progress toward a declared educational objective. Summer school hours may be used to make up deficiencies in spring credit hours and grade point average in order for the tuition waiver to be granted in the upcoming semester. Athletes who are not meeting academic progress will meet with the Athletic Director to determine continuation of the tuition waiver for the following semester.
5. Students wanting to attend summer school and receive their award must follow the guidelines for eligibility renewal.
6. The student ~~will~~ **may** lose the eligibility for renewal if he or she is in violation of the Student Conduct Code.
- ~~7. The College will not submit a request for chargeback for any out-of-district student enrolled with an approved scholarship.~~
7. Full tuition and fee waivers can be issued to in-district, out-of-district, and out-of-state to include international residents.
8. All in-state athletes will be required to submit the "Free Application for Federal Student Aid" (FAFSA). The College will not waive tuition and fees if the student athlete qualifies for funding under the Illinois Student Assistance Commission Monetary Award Program (MAP).

Athletics Out-of-District Tuition Waivers

In addition to the ~~86~~ **93** full tuition and fee waivers (**excluding Aviation flight fees**), the athletic department may award out-of-district tuition and fee waivers. Full tuition and fee waivers and out-of-

district tuition and fee waivers are not to exceed the number of total waivers allowable under the NJCAA regulations for each sport. All incoming freshmen and transfer students, **receiving an out-of-district tuition waiver**, must sign an NJCAA "Letter of Intent". ~~and an "In-District Residency Form."~~ Renewal of out-of-district tuition and fee waivers is at the discretion of the Athletic Director.

A. Sponsor Information

1. Sponsor Name: Mike Trame
2. Date: 1/12/24
3. Email: mtrame@parkland.edu
4. Office phone: 217-351-2551

B. Policy Information

1. Policy title: Accommodation Procedure for Students
2. If this is a new policy please provide the following:
 - A concise explanation for why the policy is being created
 - A write-up of the new policy for review
 - A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met
3. If this is a change to existing policy/procedure please provide the following:
 - The policy number:
8.12.01
 - A concise explanation/rationale for the changes:
The Illinois legislature passed **P.A. 103-0058** effective 1/1/24.
 - The changes to the policy/procedure (changes should be made in **bold**, all deletions should be in ~~strike through~~). Do not use color unless an exception has been cleared with the chair of the Policy Manual Committee

POLICY 8.12 ACCOMMODATION AND GRIEVANCE PROCESS FOR STUDENTS AND VISITORS WITH DISABILITIES

The policy of the College is to provide an accessible campus, both in terms of the physical environment and programs/services, to all students, staff, and visitors. The College will comply with all regulations as set forth by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008, the Illinois Accessibility Code of 1988, and all subsequent and relevant federal and state legislation. Parkland College will foster communications with individuals with disabilities and respond to their requests for accessible programs, services, and activities. Accessibility Services, part of the Division of Counseling Services, is responsible for:

- coordinating support services and accommodations for students,
- addressing concerns from students and the public regarding compliance and accessibility,
- working with the physical plant director to review the physical accessibility of the campus;
- working with students, Academic Services, and other departments to develop appropriate accommodations and
- addressing the specific needs of visitors who wish to access the College's programs and services.

Special support services are provided to students or visitors with disabilities who are otherwise qualified to participate in and benefit from a specific course, program, or activity as outlined in 8.12.01 and 8.12.03.

The College's duty to evaluate the need for services under the aforementioned laws is initiated when the student or visitor voluntarily requests services and follows the procedures outlined in 8.12.01 and 8.12.03. The existence of mental, learning, physical, or other health impairments, in itself, does not justify the need for special support services in the college environment. Requesting parties who desire a review of the ADA regulations to receive accommodations to any part of an academic program, facility, or service should contact Accessibility Services. The requesting party's relationship with the Accessibility Services Specialist is vital throughout the interactive process.

Addressing Harassment/Discrimination

Parkland's general harassment/discrimination policy for students is policy 8.26. A claim involving potential disability discrimination arising out of an accommodation concern may only be heard under one of these two policies, not both. Please see the Dean of Counseling Services for more information.

Definitions

A "complainant" is any individual who follows the appropriate procedure below to obtain reasonable accommodations and who files a formal complaint, using the

ADA Complaint Form, with the Dean of Counseling Services.

A "grievance" is a formal complaint filed under the ADA by an individual with a documented disability. The individual must meet the essential eligibility requirements for participation in or receipt of benefits of a program, activity, or service offered by Parkland College. In addition, the individual believes they have been excluded from participation in, or denied the benefits of, any program, service, or activity of Parkland College or feels they have been subject to discrimination by Parkland College due to their disability.

“Appropriate disability documentation” is a rehabilitation, psychological, medical, or educational report describing the disability and completed by a qualified authority (e.g., doctor, psychologist, or licensed mental health professional.)

8.12.01 ACCOMMODATION PROCEDURE FOR STUDENTS

(Final version of this policy pending BOT approval)

Policy, including addition in bold, effective 1/1/2024

The student submits appropriate disability documentation to Accessibility Services or requests accommodations. **In compliance with the Removing Barriers to Higher Education Success Act (P.A. 103-0058), more information on what constitutes appropriate documentation can be found on the Accessibility Services website and in the Parkland College Accessibility Services Handbook.**

After making a comprehensive review, Accessibility Services provides an initial recommendation for possible accommodations. Accessibility Services develops an accommodation plan through an interactive process with input from the student and relevant members of the college community, as needed.

8.12.02 ACCOMODATION PROCEDURE FOR VISITORS

1. The visitor contacts Accessibility Services to request accommodations.
2. The Accessibility Specialist reviews the visitor’s information and arranges for appropriate accommodation to provide equal access to the specific program or activity.
3. If the visitor has concerns about the arranged accommodations before the event, they should discuss this with Accessibility Services so additional accommodations can be made.

8.12.03 FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE FOR STUDENTS

If agreement cannot be reached regarding requests for accommodations at the end of the accommodation process between the requesting party and the College, the following formal ADA grievance procedures are available.

1. Before the formal grievance process is instituted, students should first meet with the individual whom they believe has violated, misapplied, or misinterpreted the policy or procedure, if possible.
2. If the student needs support to meet with the individual, they should meet with their Accessibility Services Specialist to address the problem. The Specialist is available to give students guidance in resolving the problem. If agreement cannot be reached regarding requests for accommodations at the end of the informal and interactive process between the requesting party and the College, the following formal ADA grievance procedures are available.
3. If an individual desires to file a formal written grievance, they must submit it to the Dean of Counseling Services no later than 20 school days after the occurrence that prompted the grievance. They must complete and submit the ADA Complaint Form prescribed for this purpose to receive proper consideration by the Dean. Upon request, the Dean of Counseling Services or designee will assist in completing the ADA Complaint Form.
4. A college official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve the matter. The official will provide a written response of findings to the complainant and the Vice President for Student Services within 10 school days after receipt of the completed ADA Complaint Form unless an extension is granted by the Vice President of Student Services.

Time Limits

Grievances must be submitted through the channels defined above within the specified time limits. Time limits are stated in school days. Requests for extensions to time limits require approval by the Vice President for Student Services or designee and will be communicated in writing to the student.

A complainant's failure to submit a formal written grievance within the specified time limits shall render the grievance request null and void and the College's position at the end of the process will be final.

Confidentiality

During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. The ability of the designated official to properly investigate or respond to allegations of harassment or discrimination will be limited if the complainant is unwilling to provide adequate information or requests confidentiality, or if the elapsed time has compromised the evidence. The confidentiality of all parties who are interviewed or who present information throughout the proceeding will be maintained as fully as possible. Information about the allegation of harassment or discrimination shall be shared only on a need-to-know basis. The College will not be responsible for any disclosure made by the complainant. This process does not preclude the complainant from filing a grievance through the alternative resolution options below.

Grievance Records

Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years.

Appeal Process

If the complainant is not satisfied with the grievance findings to their complaint, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the Vice President for Student Services. The Vice President for Student Services or designee will provide a written response to the appeal within 10 school days of its receipt. The response by the Vice President for Student Services or designee will be considered final, and the College's grievance process will end there.

Alternative Resolution Options

Resolution is best sought through the above procedure at the college level; however, this policy and procedures do not prevent a person from filing a complaint with other state or federal agencies such as the Human Rights Commission (state), Department of Justice (federal), or Office for Civil Rights (federal).

8.12.04 FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE FOR VISITORS

If agreement cannot be reached regarding requests for accommodations at the end of the informal and interactive process between the requesting party and the College, the following formal ADA grievance procedures are available.

Addressing Harassment/Discrimination

If visitors believe they have been discriminated against because of their disability, they should bring the situation to the attention of the Dean of Counseling Services.

1. If a visitor has concerns about how their accommodations were implemented, they should contact an Accessibility Services Specialist.
2. If an individual desires to file a formal written grievance, they must submit it to the Dean of Counseling Services no later than 20 school days after the occurrence that prompted the grievance. They must complete and submit the ADA Complaint Form prescribed for this purpose to receive proper consideration by the Dean. Upon request, the Dean of Counseling Services or designee will assist in completing the ADA Complaint Form.
3. A college official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve the matter. The official will provide a written response of findings to the complainant and the Vice President for Student Services within 10 school days after receipt of the completed ADA Complaint Form unless an extension is granted by the Vice President for Student Services.

Time Limits

Grievances must be submitted through the channels defined above within the specified time limits. Time limits are stated in school days. Requests for extensions to time limits require approval by the Vice President for Student Services or designee and will be communicated in writing to the visitor.

A complainant's failure to submit a grievance within the specified time limits shall render the grievance request null and void and the College's position at the end of the informal process will be final.

Confidentiality

During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. The ability of the designated official to properly investigate or respond to allegations of harassment or discrimination will be limited if the complainant is unwilling to provide adequate information, or requests confidentiality, or if the elapsed time has compromised the evidence. The confidentiality of all parties who are interviewed or who present information throughout the proceeding will be maintained as fully as possible. Information about the allegation of harassment or discrimination shall be shared only on a need-to-know basis. The College will not be responsible for any disclosure made by the complainant. This process does not preclude the complainant from filing a grievance through the alternative resolution options below.

Grievance Records

Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years.

Appeal Process

If the complainant is not satisfied with the grievance findings to their complaint, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the Vice President for Student Services. The Vice President for Student Services or designee will provide a written response to the appeal within 10 school days of its receipt. The response by the Vice President for Student Services or designee will be considered final, and the College's grievance process will end there.

Alternative Resolution Options

Resolution is best sought through the above procedure at the college level; however, the policy and procedures do not prevent a person from filing a complaint with other state or federal agencies such as the Human Rights Commission (state), Department of Justice (federal), or Office for Civil Rights (federal).

Approved: January 20, 1993

Revised:
February
20, 2013

Revised: July 17, 2019

Revised: July 19, 2023

A. Sponsor Information

- 1. Sponsor Name: Carrie Taylor, Chair of Professional Development Subcommittee for Faculty
- 2. Date: September 26, 2023
- 3. Email: ctaylor@parkland.edu
- 4. Office phone: (217)353-2088

B. Policy Information

- 1. Policy title: Bylaws of the Parkland College Association; Article I – Committees

This is a change to existing policy/procedure.

The policy number: Article I – Committees, 6. Professional Development Committee, Subcommittees on Professional Development: Subcommittee for Faculty

A concise explanation/rationale for the changes:

This change was initially motivated by the merging of the former Departments of Fine and Applied Arts and Social Sciences and Human Services into Arts, Media, and Social Sciences. This created a large and diverse new department with 14 different prefixes. We believe that allowing, but not requiring, additional representatives from academic departments as well as the other groups within the college that are represented in the committee (e.g., non-teaching faculty or part-time faculty) will benefit the work of this committee. We have added language that shows that a department or other group can have two co-representatives. However, no more than two co-representatives are permitted and of these two only one can vote for that department.

Our proposed changes to the Professional Development Subcommittee for Faculty are shown below. Changes have been noted in bold, and deletions in strikethrough. Thank you for your time and attention. We are available to answer questions or offer clarification.

6. Subcommittees on Professional Development:

Subcommittee for Faculty		Subcommittee for Staff	
14 Members	Recommend actions on faculty professional development	14 Members	Recommend actions on staff professional development
Chair selected from within membership	Advise and make recommendations to the Center for	Chair selected from within membership	Advise and make recommendations to the Center for Excellence in
<i>Staggered, two-year terms:</i> * One full-time faculty member		<i>Staggered, two-year terms:</i> * Ten members selected from	

<p>selected from each academic department</p> <p>* One non-teaching faculty</p> <p>* One part-time faculty Representative</p> <p>Departments or other groups represented on the committee can choose an additional non-voting co-representative., but only one representative will be a voting member.</p> <p>Vice President for Academic Services</p> <p>Director, Center for Excellence in Teaching and Learning</p> <p>* Voting</p>	<p>Excellence in Teaching and Learning</p> <p>Communicate professional development ideas to and from academic departments</p> <p>Other duties as determined by the subcommittee</p>	<p>professional support and confidential Staff</p> <p>* One member from Public Safety</p> <p>Associate Vice President, Chief Human Resources Officer</p> <p>Vice President for Student Services</p> <p>* Voting</p> <p>NOTE: Membership may be expanded as needed to include other groups not otherwise represented.</p>	<p>Teaching and Learning</p> <p>Communicate professional development ideas to and from campus units</p> <p>Other duties as determined by the subcommittee</p>
Subcommittee for Faculty	Subcommittee for Staff		

XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of June 19, 2024 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for June 2024, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for June 2024, in accordance with the documents that will be incorporated in the official minutes.

XIV. ADMINISTRATIVE SERVICES—Item B

ADMINISTRATIVE CONTRACT APPROVAL

Administration recommends renewal of the employment contract for Tracy Wahlfeldt as Executive Director of the Parkland College Foundation effective July 1, 2024, through April 30, 2025.

MOTION—Move to renew the employment contract for Tracy Wahlfeldt as Executive Director of the Parkland College Foundation effective July 1, 2024, through April 30, 2025.

XIV. ADMINISTRATIVE SERVICES—Item C

ADMINISTRATIVE CONTRACT APPROVAL

Administration recommends renewal of the employment contract for Stephanie Stuart as Vice President for Strategic Partnerships and Workforce Innovation/Chief Communications Officer effective July 1, 2024, through June 30, 2027.

MOTION— Move to renew the employment contract for Stephanie Stuart as Vice President for Strategic Partnerships and Workforce Innovation/Chief Communications Officer effective July 1, 2024, through June 30, 2027.

XV. MISCELLANEOUS—Item A

RELEASE OF CLOSED SESSION MINUTES*

Closed session minutes are reviewed on a semi-annual basis for determination if said minutes should be released for public inspection. Legal Counsel reviewed and recommended that a portion of the minutes from the December 20, 2023, Closed Session meeting be released.

CONSENT MOTION—Move to approve the recommendation by Legal Counsel that a portion of the December 20, 2023, Closed Session minutes be released.

XVI. TRUSTEE REPORTS

The Chair will open the floor for Board comments.

INFORMATION

XVII. ADJOURNMENT

A motion and second will be made for adjournment of the June 21, 2023, Board of Trustees meeting.

PARKLAND COLLEGE

STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.