

MISSION AND PURPOSES

The mission of Parkland College is to engage the community in learning.

The following purposes are of equal importance in fulfilling the mission of Parkland College:

- Serve students by providing:
 - high-quality and responsive developmental, technical/vocational, transfer, and lifelong educational programs;
 - high-quality and responsive support services;
 - a climate throughout the college that values and promotes integrity, inquiry, diversity, inclusion, active citizenship, global awareness, and academic freedom;
- Serve employees by providing a supportive and responsive work environment;
- Serve the larger community by providing services and resources that promote the intellectual, cultural, and economic development of Illinois Community College District 505.

PARKLAND COLLEGE
 (Community College District #505)
 2400 West Bradley Avenue
 Champaign, Illinois

Board of Trustees' Meeting - 7:00 p.m.

Wednesday, July 17, 2024 | Hybrid Meeting: Room U325 and Microsoft Teams

<https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> | Meeting ID: 275 511 402 865 | Passcode: mkBKbK

Phone Conference: (312) 763-9891 | Ph ID: 481 460 305#

*Agenda items considered to be of a routine nature are marked with an asterisk, and will be included in the Consent Agenda Motion. Items not requested to be removed by any Trustee shall, upon a single motion of any Trustee, seconded by any other Trustee and unanimously approved, be deemed to have been duly approved with the same validity as if each action were separately moved, seconded and approved.

AGENDA

<u>Order of Business</u>	<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
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II.	Pledge of Allegiance	2		X
III.	Consent Agenda Motion	3	X	
IV.	Public Comments	4		X
V.	Communication from PCA	5		X
VI.	Minutes	6		
	* A. Regular and Closed Session Minutes from June 19, 2024			
VII.	Institutional	36		X
VIII.	Program Reports	37		X
	A. Annual Plan Report	38		
	B. Enrollment Report	39		X
	C. Legislative Update			
IX.	Business & Finance	40		X
	A. Freedom of Information Act (FOIA)	41		X
	B. Financial Statements	58		
	* C. Invoices (including Board Travel)	69		X
	D. Tentative Budget	70	X	
	E. Exempt Purchase - Indoor Climate Research Training	72	X	
	F. Exempt Purchase - Modern Campus Catalog and Curriculum System	74	X	
	G. Exempt Purchase - AGCO Building Instructional Technology Purchase	75	X	
	H. Exempt Purchase - Academic Services Office Furniture			

<u>Order of Business</u>		<u>Item</u>	<u>Page</u>	<u>Action</u>	<u>Information</u>
		I. Exempt Purchase - LenelS2 Software Upgrade and Support Plan License and Maintenance Service Hours	76	X	
		J. Exempt Purchase - Tesla Model Y	77	X	
		K. Board Approval - PHS - Reconstruct Softball Field Parking Lot and Access Drive	78	X	
		L. Athletic Department - Office Renovation	80	X	
		M. Board Approval - Food Service Contract	81	X	
		* N. Resolution Identifying Work Contracts to the Installment Purchase Agreement	82		
		* O. Surplus Property	83		
X.	Academic & Student Services	* A. Application of Funds from External Sources	85		
		* B. Acceptance of Funds from External Sources	91		
		* C. Policy Manual Updates	93		
XI.	Closed Session		113	X	
XII.	Open Meeting				
XIII.	Closed Session Audio Approval		113	X	
XIV.	Administrative Services	A. Personnel Report	114	X	
XV.	Trustee Reports		118		X
XVI.	Adjournment		119	X	

July

17 Board of Trustees Meeting, 7:00 p.m.; U325
 18 Board Retreat, I Hotel, 1-5 p.m.; Reception & Dinner 5:30 p.m.
 30 Massage Therapy Recognition Ceremony; 6:30 p.m.; Student Union

August

7-9 ACCT GLI, Jackson, MS
 9-10 ICCTA Executive Committee Retreat, Decatur
 13 Foundation Board Meeting, 7:30 a.m., U325

September

2 Labor Day - College Closed
 5-6 ICCCP Retreat, Allerton Park, Monticello
 12-14 ICCTA Board & Committee Meetings, Springfield
 28 Aviation Reunion, 1-4 p.m., Institute of Aviation
 18 Board of Trustees Meeting; 7:00 p.m.; U325

**NOT FOR RELEASE UNTIL AFTER THE MEETING OF THE PARKLAND
COLLEGE BOARD OF TRUSTEES ON July 17, 2024**

PARKLAND COLLEGE

July 10, 2024

TO: Members of the Board of Trustees

FROM: Dr. Pamela Lau, President

SUBJECT: Board of Trustees' Meeting on July 17, 2024

I. ROLL CALL

INFORMATION

II. PLEDGE OF ALLEGIANCE

Trustees will lead the attendees in saying the Pledge of Allegiance.

INFORMATION

III. CONSENT AGENDA MOTION

Agenda items designated by an asterisk (*) are considered by administration to be routine items. Trustees are asked to review the agenda, and any Trustee can remove an item from the consent agenda motion for discussion prior to action being taken.

MOTION—Move to approve the consent agenda that includes all items included on the agenda that are preceded by an asterisk (*) as follows:

- Minutes from the Regular and Closed Session Meetings held on June 19, 2024
- Invoices (including Board Travel)
- Surplus Property
- Resolution Identifying Work Contracts to the Installment Purchase Agreement
- Application of Funds from External Sources
- Acceptance of Funds from External Sources
- Policy Manual Updates

IV. PUBLIC COMMENTS

The Chair will open the floor for public comments.

INFORMATION

V. COMMUNICATION FROM PCA—Item A

REPORT FROM THE PRESIDENT OF PCA

Adam Karch, President of PCA, will give a brief update on PCA activities.

INFORMATION

VI. MINUTES—Item A*

MINUTES

Minutes of the Regular and Closed Session Meetings held on June 19, 2024, are presented for approval.

CONSENT MOTION—Move to approve minutes of the Board of Trustees' Regular and Closed Session Meetings held on June 19, 2024.

**MINUTES OF REGULAR MEETING OF THE
BOARD OF TRUSTEES
OF COMMUNITY COLLEGE DISTRICT #505
(Parkland College)**

**Counties of Champaign, Coles, Dewitt, Douglas, Edgar,
Ford, Iroquois, Livingston, McLean, Moultrie, Piatt, Vermilion, and State of Illinois**

June 19, 2024

ROLL CALL

The meeting was called to order by James Voyles, Chairman, at 7:04 p.m. The meeting was held electronically via Teams and in Room U325, 2400 W. Bradley, Champaign, Illinois. At the direction of Chair Voyles, Krystal S. Garrett, Assistant to the President/Board of Trustees, called the roll of members of the Board. The following trustees were present: James Ayers, Maureen Banks, Jarrett Clem, Bianca Green, Carolyn Ragsdale, Dana Trimble, Jaden Campbell (Student Trustee), and James Voyles. Also present were President Pamela Lau, representatives of the administration, faculty, staff, and public.

It was moved by Dr. Banks and seconded by Mr. Clem to allow Trustee Trimble to attend the meeting electronically via Teams due to family illness.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None; ABSTAIN—Trimble.

CONSENT AGENDA MOTION

Chair Voyles asked if Trustees had any questions regarding items included on the Consent Agenda.

It was moved by Ms. Green and seconded by Mr. Trimble to approve the consent agenda that includes all items on the agenda that are preceded by an asterisk.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT—None.

The consent agenda adopted included approval of the following items:

- Approved the Minutes of the Special and Regular Meetings held on May 15, 2024.
- Approved the voucher checks listing thru May 31, 2024, including Board travel, totaling \$2,886,689.87.

- Approved the reappointment of Meyer Capel as legal counsel for the Board for FY2025 at a monthly retainer fee of \$250.00.
- Approved the filing of the following grant applications:
 1. Illinois Community College Board (ICCB): FY2025 Illinois Community College Board (ICCB): Adult Education & Family Literacy Activities (AEFLA)
 2. Illinois Community College Board (ICCB): FY2025 Adult Education and Literacy: Integrated English Language and Civics Education (IELCE)
 3. Illinois Community College Board (ICCB): FY2025 Federal Postsecondary Perkins Basic Grant - Career and Technical Education
 4. Approved the recommendation by Legal Counsel that no closed session minutes be released at this time.
- Approved the recommendation by Legal Counsel that a portion of the December 20, 2023, Closed Session minutes be released.

PUBLIC COMMENTS

The Chair opened the floor for public comments. The following individuals shared the following summarized statements:

Beth Hewing – Currently serves as an accounts payable accountant and president of the PSSA Union, and has been employed at Parkland for 14 years. She noted that in May 2023, the Board approved the 2024-2028 Strategic Plan. The fourth pillar of the plan is to invest in Parkland's employees, including work environment, professional development, diversity, shared governance, and attracting and retaining good talent. Improving wages and affordable access to healthcare are vital components of this, and we need to make sure employees have the resources they need to learn, grow & thrive here at Parkland. She noted that there are many open positions that the college has not been able to fill. This trend will accelerate if the college cannot improve wages and affordable healthcare. Employees aim to fulfill the mission and help students find a livable wage. We as an institution must share the same support for employees. She asked that Parkland release additional funds from the college so employees can receive an adequate wage and affordable healthcare.

Laura Wright – Has worked in Accessibility Services for 7 years and is the associate vp & grievance chair of the PSSA Union. According to the MIT living wage calculator, the living wage for a single adult in Champaign County is \$41,000. Approximately half of our membership's starting wages do not meet this threshold. The starting wage for our lowest paygrade comes out to \$14.36/hour, which will be below the State minimum wage of \$15 starting January 1. As of May 16, there were 26 individuals in that pay grade. Employees struggle to make ends meet, which leads to high turnover, resulting in a loss of institutional knowledge and additional strain on other employees. She noted that the college proposed a 3.75% raise and a reduction in the stipend. This stipend reduction and low raise leads to a pay cut, which will result in more employees leaving the college.

Molly Murphy –Currently serves as an academic advisor and union representative for PSS, and has been at Parkland since 2004. She noted that her statement is compiled from other members' comments regarding the proposed contract - While the college does not view the monthly health stipend as part of my income, I need to utilize it for expenses and do not have the ability to save just for medical needs. This proposed raise and health care stipend reduction would result in a significant loss of money. Our member's grade 3 starting pay is barely above a student worker's hourly rate.

Elise Doody-Jones – Currently serves as the program manager of the Highway Construction Careers Training program. She noted that she is on an annual grant and is lucky to be at Parkland for 6 years. She added that her role is to help folks get higher wages and to educate them above the level of ALICE. Parkland's lower grade employees do not meet those standards, so how do we train when we don't meet those standards ourselves. Many coworkers work second jobs to make ends meet. Many can't use what healthcare we have with the high deductible system we have. She asked that Parkland find the money and a way to have our folks be able to feed and house ourselves appropriately. Take a look at what we are doing and align our values with what we are trying to do to train our community.

Eric Shell – Currently works as a technical coordinator in Student Life and has been at Parkland for 4 years. He noted that his position, as a pay grade 10, starts at a minimum ALICE level standard. He added that the stipend is placed into our checks as taxable income and part of our salary. The \$250 per month is an annual swing of \$20,000 when calculated to purchase a house. Unfortunately, with how that works, not too many people can use this for health costs, especially given the cost of living and the housing market. It's imperative to receive these wages to live on a day to day basis.

REPORT FROM THE PRESIDENT OF PCA

Adam Karch, President of PCA, stated that there was no report.

PRESIDENT'S REPORT

Dr. Pamela Lau reported on the following:

- 1. Juneteenth Celebration:** Dr. Lau thanked the trustees who joined the college-wide Juneteenth celebration. We were so glad that Dr. Zelema Harris accepted our invitation to be the Juneteenth guest speaker. This was not only a celebration of the momentous milestone in history when all enslaved individuals were finally freed, it was also a wonderful "welcome home" occasion to have a celebrated and respected past president return. Dr. Harris's legacy continues to live on here at Parkland.
- 2. Equity Plan:** Pursuant to Public Act 102-1046, institutions of higher education (IHEs), are required to develop and submit an equity plan and implement practices that close gaps in enrollment, retention, completion, and student loan repayment rates for underrepresented groups. Plans were due to ICCB and IBHE on May 31, 2024.

The agencies provided the IHEs with an Equity Plan Framework Guidance which included a prescribed outline and information.

Dr. Lau shared a copy of Parkland's submission, noting that we will discuss the college's findings at the Board's summer retreat. The report asked that the college include disaggregated data on student success, findings on equity gaps reflected by the data, responses that the college has taken to close equity gaps, assessment of those responses, and plans that the college will undertake in FY2025.

- 3. Summer Start:** Summer Start is one of the priority initiatives in the Equity Plan. This program focuses on low-income minority students who are rising juniors and seniors in local high schools. This is the second summer that we are offering Summer Start with two two-week sessions: the first session concluded on Thursday, June 13; the second session program began on Monday, June 17.

Dr. Sutton shared that Summer Start came out of a need of low college enrollment from racially diverse and low income populations in our District high schools and for a lack of opportunity for students, grades 8-12, who could not afford or did not have a background that encouraged them to seek opportunities at college. The goal is to create a pipeline of students from 6th grade through high school.

She updated that we invite high school students to attend at no cost to get experience with academic careers and learn academic skills and digital literacy. Parkland has a grant for next year to bring in freshman-senior year high school students. Cindy Smith is working to bring employers to campus to connect with students during their junior & senior years.

This year, they received 149 applications for 56 spots. The hope is to grow it to 200-400 students per summer. Trustee Ragsdale asked what the retention has been from start to finish. Dr. Sutton noted that last year, we lost 1-2 students; and this year, we had two students who did not show. We do an orientation with families at the start of the program, and they are invited back at the end of the two weeks for the completion celebration. Last year, we combined Summer start with the Parkland's Best program and of the 26 students, about half continued on in the Fall. Students receive a stipend for being here, which is paid for through grant funding. This works well for families who may want their student to be working and helps them prioritize their education. Parkland employees are the ones who run the program.

- 4. Congressionally Directed Spending:** U.S. Senator Tamy Duckworth and U.S. Senator Dick Durbin have announced their recommendations for FY2025 congressionally directed spending, and Parkland College is on both their lists. Senator Duckworth has approved our request for \$1,050,000 for upgrades to the Institute of Aviation's flight training program. Our plan is to use these federal funds

to for new airplanes. Senator Durbin has designated \$3.5 million to construct a new dental clinic and training facility to increase dental hygienist enrollments by 40% and to expand charity care services of dental patients.

Dr. Lau thanked Dr. Stuart for her role in helping the college get to this point and developing and maintaining relationships with legislative offices. It is due to her adept management of relationships with external and internal stakeholders that Parkland is on these coveted lists.

5. **Upcoming Events:** The board may want to take note of the following upcoming events:
- June 25: Women of Impact Scholarship Celebration and Selection
 - June 26: Parkland Family Night – a recruitment event for prospective RISE Scholars, 5 PM
 - July 18: The board will hold its annual summer retreat at the I-Hotel starting at 1 p.m. and ending with dinner that same evening.

MARKETING PLAN REPORT

Ruthie Counter, Director of Marketing and Public Relations, presented an overview of the FY2025 Strategic Communications plan and other marketing initiatives. Handouts were provided.

Dr. Stuart thanked Ms. Counter and the Marketing team for all they do.

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, provided a legislative update. A handout was provided.

Trustee Ragsdale asked if Parkland has any obligations to match the funding from Senators Duckworth and Durbin. Dr. Stuart stated that these particular programs do not require a match.

Trustee Ayers asked about the status of the Surgical Tech funding from Rodney Davis. Dr. Stuart noted that these funds take a long time to come to fruition. There are a lot of requirements, studies, and paperwork required for construction projects. The Grants Office and Physical Plant have been stewarding this along, but we do not have an exact timeline.

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart reviewed the requests made under the FOIA during the month and the disposition of the requests.

<u>Requestor</u>	<u>Information Requested</u>
Justin Cunningham	RFP Documentation
Sarah Roper	Public Safety Data

FINANCIAL STATEMENTS

Chris Randles reported that the financial statements for May reflect the results of operations of the College for the first eleven months of fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$888,778. However, our budget modeling projects a potential surplus of \$1.3M

- The key factors for the College's operating results in FY2024 will be tuition & fee revenues (enrollment), CPPRT revenues, and self-funded health claims' expenses.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
 - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop was presented in February.

Mr. Randles noted that our portion of the pie from the system budget dropped about \$37,000. This is likely due to a decrease in credit hours or a shift in enrollment categories and what each category pays. He noted that for the first time in over 30 years, Parkland did not qualify for the equalization grant. Some other schools also fell out of eligibility. He noted two reasons - EAV up considerably and the corporate replacement tax tripled. This puts us down about \$87,000 in budgeted dollars compared to last year.

A few things to note as we wrap up the fiscal year – the auditors have been on campus and have done some auditing in Financial Aid; health care claims are still coming in and were delayed due to a data breach; and we are waiting on one month of unknown

replacement tax revenues. Unless things change with one of these, we are estimating about \$1M surplus.

EXEMPT PURCHASE – INFOBASE

Infobase is a cloud-based provider of research databases for colleges and universities. Due to the discontinuation of an agreement between CARLI and Infobase, the Learning Commons and other consortium member libraries were required to renew resources directly with Infobase.

Through Infobase, Parkland College Learning Commons offers the following scholarly collections of materials to faculty, staff, and students:

Ferguson’s Career Guidance Center	\$2,224.81
Issues & Controversies	\$1,266.91
Films On Demand: Master Academic Package	\$16,474.22
Archival Films & Newsreel Collection	\$0.00
Credo: Academic Core with Backfile	\$3,057.60
Total	\$23,023.54

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside of the classroom.

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

2. Ensure consistent excellence and quality in teaching and learning through coordinated learning outcomes assessment and comprehensive, regular, and consistent program review.

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

3. Prioritize educational affordability for students.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing the database subscription via Infobase for a total cost of \$23,023.54. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (l) contracts for goods or services which are economically procured from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 operating budget for this purchase.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve the purchase agreement for the Infobase database subscription for a total cost of \$23,023.54.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – CARLI LEARNING COMMONS DATABASE COLLECTION

CARLI, the Consortium of Academic and Research Libraries of Illinois, is a collective of 89 libraries in the state of Illinois that adds value to individual member libraries by negotiating prices and sharing costs for high quality informational and educational resources. Purchasing as a collective with member libraries results in significant savings off the list price for electronic books, databases, journals, and other materials. The University of Illinois serves as CARLI's fiscal and contractual agent per their Host Institution Agreement. CARLI currently operates as a unit of the University of Illinois System Office for Academic Affairs.

Of note in this request is the increase in costs of databases through CARLI compared to last year. In addition to the standard price increases for most publishers, several EBSCO databases have been migrated from a standalone agreement with EBSCO to a consortium agreement with CARLI. The EBSCO discovery service renewed in FY2024 at a cost of \$36,508, underwent a review process, and the Learning Commons elected to discontinue the EBSCO agreement in favor of a CARLI-supplied discovery tool known as PRIMO, as well as migrate selected databases to the CARLI model. PRIMO is offered gratis as part of the regular membership fee with CARLI, and thus will not have a separate submission (Fee for 2025 is \$13,940). As a result of this change, the Learning Commons will save approximately \$22,000 annually, which can be redistributed to purchase ongoing eBooks, books, and other learning materials as part of the regular Learning Commons collection development process. All materials are made available to students at no cost.

Through participation in CARLI, Parkland College Learning Commons offers the following scholarly collections of electronic books, reference resources, and journals to faculty, staff, and students:

Vendor	Database	Amount
Chronicle of Higher Education	Chronicle of Higher Education	\$2,806.00
EBSCO	The American Mosaic: The African American Experience	\$792.24
EBSCO	CINAHL Ultimate	\$14,331.61
EBSCO	Veterinary Source	\$2,498.49
EBSCO	EBSCO eBooks Academic Subscription Collection	\$8,357.33
EBSCO	EBSCO eBooks Nursing Subscription Collection	\$2,062.21
EBSCO	Academic Search Ultimate (Upgrade Price)	\$9,593.12
EBSCO	EBSCO eBooks Community College Subscription Collection	\$7,729.81
EBSCO	Dental and Oral Science Source	\$4,002.54
EBSCO	OmniFile Full Text Select	\$749.22
Gale Group	Gale in Context: Opposing Viewpoints	\$4,267.99
Lexis Nexis	Nexis Uni	\$5,165.77
Oxford University Press	Oxford English Dictionary	\$796.94
ProQuest	Syndetics Unbound	\$591.98
TOTAL		\$63,745.25

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside of the classroom.

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

2. Ensure consistent excellence and quality in teaching and learning through coordinated learning outcomes assessment and comprehensive, regular, and consistent program review.

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

3. Prioritize educational affordability for students.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended renewing the database subscriptions via CARLI through the University of Illinois System, Urbana, IL, for an additional year at a total cost of \$63,745.25. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (1) contracts for goods or services which are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone or telegraph. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 operating budget for this purchase.

It was moved by Ms. Ragsdale and seconded by Dr. Banks to approve the purchase agreement for the CARLI databases renewal through the University of Illinois System, Urbana, IL, for a total cost of \$63,745.25.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – ARCHER AVIONICS SYSTEMS

The Institute of Aviation at Parkland College recommends purchasing the remainder of the avionic system from Flightstar for six Piper Archers for \$152,334.90. This includes the removal of existing flight instruments and installation of the following: GARMIN G-500 TXi System with 10.6" widescreen with optional GARMIN SVT Synthetic Vision Technology and a G 5 ADI "Stand-by". The GARMIN G500 TXi system will be installed per GARMIN STC # SA02571SE. The GARMIN G 5 ADI will be installed per GARMIN STC # SA01818WI. Also, an MCI MD-93 Clock / USB port will be added to the pilot's panel as a minor change.

The GARMIN radio package, which was previously approved, will be installed concurrently with the items listed above (GMA-350c audio panel, a GTN-750Xi GPS/NAV/COM system, a GNC-255A NAV/COM, a GI-106B CDI, a GTX-345 ADS-B Transponder).

These installations will make the current Archer fleet consistent across all 12 of our primary trainers. The items for approval above were inadvertently left off the previous board approval request.

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended purchasing avionic systems from Flightstar, Savoy, IL, for a total cost of \$152,334.90. This item is exempt from formal bid requirement per the Illinois Community College Act, Section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part and (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Aviation budget.

Mr. Randles noted that this purchase is in addition to the ones last month, bringing the total spent to around \$1.5M.

It was moved by Ms. Green and seconded by Mr. Trimble to approve the purchase of avionic systems from Flightstar, Savoy, IL, for a total cost of \$152,334.90.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – AGS PRIME SUBSCRIPTION SERVICES

As a condition of the U.S. Department of Labor Employment and Training Strengthening Community College's Training Grant, Parkland College and its partner colleges in the ATOMAT project (Access to Training Opportunities in Manufacturing and Technology) are required to upload participant-level data into the USDOL's Workforce Integrated Performance System (WIPS). Parkland College is the lead college for this project; the partner institutions are Illinois Valley Community College, John A. Logan College, John Wood Community College, Lincoln Land Community College, Rend Lake College, and Shawnee Community College. American Government Services, LLC, has developed a platform that will provide a streamlined process with end-user training and support for the collection and upload of student-level data into the WIPS system each quarter.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

Administration recommended purchasing the AGS Prime Platform Subscription and Annual Strengthening Community College Program Management System Subscription Services from American Government Services, LLC, Hudson, WI, for a total cost of \$60,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services and Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the U.S. Department of Labor ETA Strengthening Community Colleges Training Grant.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve the purchase of AGS Prime Platform Subscription and Annual Strengthening Community College Program Management System Subscription Services from American Government Services, LLC, Hudson, WI, for a total cost of \$60,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

**EXEMPT PURCHASE – EMERGENCY REPAIR IT SERVER ROOM
CONDENSING UNIT**

After several months of operational issues, it has been determined that the condensing unit that serves the HVAC system for the campus IT Server Room is failing. The IT Server Room is located on the 2nd floor of the D Wing and has a separate HVAC system that provides necessary cooling and dehumidification for all of the College's computer servers and related hardware. Should this condensing unit completely fail, the IT Server Room will not have adequate cooling capability to continue to keep the room at an acceptable temperature and the computer servers will start to shut down.

The College has solicited three proposals to replace the condensing unit from reputable mechanical contractors that have completed work for the College in the past several months. The proposals are:

- | | | |
|-------------------------------|------------|--------------|
| 1. A&R Mechanical Contractors | Urbana, IL | \$ 66,860.32 |
| 2. DHM Mechanical Contractors | Urbana, IL | \$ 80,038.06 |
| 3. Entec Services | Peoria, IL | \$101,369.00 |

The purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

These items are exempt from formal bid requirements per the Illinois Community College Act, Section 805/3-27.1 (m) where funds are expended in an emergency and such emergency expenditure is approved by $\frac{3}{4}$ of the members of the board. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 operating budget.

It was moved by Mr. Trimble and seconded by Ms. Ragsdale to approve contracting with A&R Services, Urbana, IL, to provide replacement of the IT Server Room condensing unit for a total cost of \$66,860.32.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – 160 DRIVING ACADEMY

Parkland College Community Education partners with 160 Driving Academy to provide the personnel and equipment as well as the recruitment, instruction, marketing, and job placement services for the truck driver training program.

160 Driving Academy has 19 locations in Illinois and another 100 plus locations out of state. They provide a tuition reimbursement program for those students that qualify. Their goal is to train students according to the trucking regulations, promote safe and secure driving, and place students with one of the top U.S. trucking companies.

Community Education has a long-standing relationship with 160 Driving Academy and was the first community college to partner with them in 2014. After researching available options and discussing program options with other Illinois Community Colleges, 160 Driving Academy was selected due to their professionalism and commitment to quality, including instructors who care.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommended purchasing the truck driver training services from Rock Gate Capital, DBA 160 Driving Academy, Evanston, IL, for a total cost not to exceed \$1,100,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

Dr. Stuart noted that Parkland only pays for students enrolled and only after we collect our portion. We're training around 200 students this upcoming year.

It was moved by Dr. Banks and seconded by Mr. Ayers approve the purchase of services from Rock Gate Capital, DBA 160 Driving Academy, Evanston, IL, for a total cost not to exceed \$1,100,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – BDI DATALYNK, LLC

Parkland College Community Education partners with BDI DataLynk, LLC to provide the subject matter expertise, program content, curriculum, and instruction as well as maintain an approved provider status for the Certified Fiber Optic Technician “track,” including the following:

- Certified Fiber Optics Technician (CFOT)
- Certified Fiber Optics Testing & Maintenance Specialist Course (CFOS/T)
- Certified Fiber Optic Specialist in Splicing (CFOS/S)

BDI DataLynk is located in Atlanta, Georgia, and teaches onsite in over 20 locations across the United States. They provide students with a thorough understanding of fiber installation standards and offer FOA Sanctioned Fiber Optics Training Courses. Each of their courses consists of hands-on skills labs paired with lecture and book learning to prepare for the respective FOA Certification Exam.

In FY2024, Volo was interested in starting a fiber optic apprenticeship, so Community Education researched The Fiber Optic Association's approved provider list. We selected BDI DataLynk after multiple conversations and after receiving three great recommendations from other colleges, including John Wood Community College. We intend to continue this partnership in FY2025 after running a successful pilot program which was funded by WIOA.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommended purchasing the certified fiber optic training services from BDI DataLynk, Atlanta, GA, for a total cost not to exceed \$60,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

It was moved by Ms. Green and seconded by Dr. Banks to approve the purchase of services from DBI DataLynk, Atlanta, GA, for a total cost not to exceed \$60,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – CLUB EUROPA

Based on responses to a community survey, Parkland College Community Education is planning an 11-night customized Journey to Austria, Switzerland, and Southern Germany for 20-29 travelers in Spring 2025. It includes superior tourist or moderate first-class hotels, meals, deluxe motorcoach services, airport transfers, licensed local guides, river cruises, local taxes, and gratuities for local guides and coach drivers.

Parkland College Community Education works with Club Europa, a tour designer and operator specializing in customized group travel to purchase group travel tours for community members including transportation, accommodations, private and public tours, guides, gratuity, and some meals. Club Europa, a leader in international travel to and through Europe, was founded in 1959 and boasts fifty percent European senior staff with travel experience. Their on-site staff of tour directors, local guides, assistants, and chauffeurs are carefully chosen and trained by Club Europa, guaranteeing the highest quality professional service.

Community Education has developed a reputable and long-standing partnership with Club Europa. They are knowledgeable about our audience, experts in European travel, and have designed high-quality European tours for our community for more than 15 years.

Community Education regularly evaluates the program and services and has continued to partner with Club Europa because their programs and services meet or exceed our customers' expectations.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

5. Maintain an open door for the community to visit campus and engage in enriching programs, events, and experiences.

Administration recommended purchasing the group tour from Club Europa, Urbana, IL, for a total cost not to exceed \$134,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

Dr. Stuart noted that Parkland recoups the cost of this 100% and it always has a waitlist.

It was moved by Ms. Green and seconded by Ms. Ragsdale to approve the purchase of services from Club Europa, Urbana, IL, for a total cost not to exceed \$134,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – GREY & ASSOCIATES

Parkland College Community Education uses Grey & Associates to provide various safety training and consulting services. Grey & Associates is a full-service safety provider whose goal is to provide services to our customers so they can achieve successful safety performance and compliance within their workforce. They help employers and employees achieve greater personal, financial and operating success, develop and maintain a higher safe work environment, increase the responsibility and accountability of their core safety organization, and improve overall safety performance.

Community Education has a long-term working relationship with Grey & Associates and has confidence in their quality, variety of services, availability, and skills. Grey &

Associates is a trusted vendor, providing the best quality and service with competitive pricing in our area. In the past six years, other vendors have been used but their services did not meet expectations.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommended purchasing the safety training services from Grey & Associates, Champaign, IL, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve the purchase of services from Grey & Associates, Champaign, IL, for a total cost not to exceed \$30,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – PROTRAIN

Parkland College Community Education plans to utilize ProTrain to expand our online offerings with 500 high-quality courses and certification programs plus applicable course material, course instructors/mentors, student access/support, course hosting/evaluation, and marketing support.

Founded in 2004, ProTrain is dedicated to quality educational services at an affordable cost, in the classroom or online, ensuring success in the workforce through the active engagement of direct relationships with our students, corporations, non-profits, federal and state agencies, higher education, and the military community throughout the United States and internationally. ProTrain is about “Education to Employment” to assist the student population in gaining employment, or developing stackable skill sets to further their career.

After researching available options, Community Education selected ProTrain because they assign a Training Assessment Manager (TAM) to the institution, and they integrate with Modern Campus – Lumens noncredit registration system to provide seamless promotion, registration, and online class access to students. Other vendors researched and considered were World Education, Condensed Curriculum International, LERN UGotClass, ed2go, etc.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommended purchasing the courses, certificates, and certifications from ProTrain, Raleigh, NC, for a total cost not to exceed \$30,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

Trustee Ragsdale asked if we do price comparisons since these don't go out for bid. Dr. Stuart noted that we are looking for specialized services not necessarily the lowest bid but the costs have been evaluated and compared to the market.

It was moved by Mr. Ayers and seconded by Ms. Ragsdale to approve the purchase of services from ProTrain, Raleigh, NC, for a total cost not to exceed \$30,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – STRATEGIC DEVELOPMENT INSTITUTE

Parkland College Community Education purchases books, training materials, and assessment services from Strategic Development Institute (SDI), a distributor for our leadership and customer service training programs. They are a certified trainer for the DiSC assessments and DiSC programs. SDI also provides curriculum for four additional topics in

the Leading EDGE Certificate series, as well as multiple customized classes offered by Community Education.

Community Education has developed a reputable and long-standing Leading EDGE program in partnership with SDI as well as custom soft skills programs (communication, team building, collaboration, time and email management, etc.) to develop employees. SDI offers a variety of quality programs and services at competitive pricing. Community Education regularly evaluates the program and has researched other vendors. Community Education has continued to partner with SDI due to the quality solutions they provide that exceed customers' and students' expectations.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommended purchasing the various leadership and soft skills books, training materials, and assessment services from SDI, Champaign, IL, for a total cost not to exceed \$50,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 Community Education budget for this purchase.

It was moved by Ms. Ragsdale and seconded by Mr. Trimble to approve the purchase of services from Strategic Development Institute, Champaign, IL, for a total cost not to exceed \$50,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXEMPT PURCHASE – ACADEMIC SERVICES FURNITURE LEARNING COMMONS

The Learning Commons has identified additional classrooms, used for bridging and/or developmental courses, that require new furnishings. The furniture currently within classrooms M209, M212, and C132 no longer meets the learning needs of students or faculty.

The furniture will consist of accessible pieces that can be configured to accommodate a variety of teaching/learning opportunities and to increase accessibility to all students. The choices of furnishings are part of an ongoing plan to gain efficiency in the classrooms and maximize learning outcomes. The classrooms identified support students in bridging classes, developmental level courses, and first year experience courses—all of which seek to increase student success in college level coursework.

This purchase relates to the following strategic goal:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

Administration recommended purchasing furniture for the identified classrooms from Krueger International, Green Bay, WI, for a total cost not to exceed \$60,000. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27(k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the ICCB Innovative Bridges and Transitions Grant.

It was moved by Dr. Banks and seconded by Mr. Ayers to approve the purchase of furniture from Krueger International, Green Bay, WI, for a total cost not to exceed \$60,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

PRINTING & BULK MAILING SERVICES – COMMUNITY EDUCATION

A legal bid notice was placed in The News-Gazette. The bid also appeared on the RFP page of the Parkland College website. Bid invitations were sent to fourteen companies requesting bids for printing and bulk mailing services for Community Education brochures for FY25-Q2, FY25-Q3, FY25-Q4, and FY26-Q1. Four vendors returned a bid.

This purchase relates to the following Strategic Goals:

Goal B: Enhance Teaching and Learning: Parkland College will continually improve teaching practices and enhance learning opportunities to maintain excellence in its academic programs.

1. Implement evidence-based instructional practices to create welcoming, inclusive learning environments for transformational educational experiences for students across the diversity spectrum.

3. Create flexible, accessible learning environments that encourage students to participate in and take responsibility for their own education.

5. Identify and support professional development opportunities for faculty to stay current in their respective disciplines and emerging technologies.

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college's priorities among key stakeholders, including policymakers.

5. Maintain an open door for the community to visit campus and engage in enriching programs, events, and experiences.

Bids were received from four companies. The bids are as follows:

Woodward Printing Platteville, WI	\$54,304.66
K.K. Stevens Astoria, IL	\$55,250.98
Indiana Printing and Publishing Company Indiana, PA	\$55,950.00

Liberty Creative Solutions \$140,176.00
Tinley Park, IL

Administration recommended acceptance of the bid from Woodward Printing, Platteville, WI, for a total cost of \$54,304.66. Funds are available from the FY2025 Community Education budget and operating funds.

It was moved by Mr. Trimble and seconded by Ms. Green to approve the bid for printing and bulk mailing services from Woodward Printing, Platteville, WI, for a total cost of \$54,304.66.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

EXTENSION - AUDIT FIRM

Administration recommended that Parkland College’s annual audit services with FORVIS (formerly BKD) be extended for an additional year through FY2025. FORVIS has provided audit services for the College and Foundation for FY2022 – FY2024. The extension recommendation is based on the following factors:

- The firm’s proven ability to perform high-quality audit services in a timely manner.
- The firm’s continuity of staff. This allows the audit to be performed with less interruption to the College and its staff while allowing the audit firm to conduct an even more effective audit. This efficiency is even more critical given the College’s Vice President for Administrative Services/CFO is retiring in June 2026.
- The firm’s pricing. FORVIS was originally selected via a competitive RFP process. Their bid was 18.9% lower than the next lowest bid. The firm’s annual base audit fees have increased at a modest rate.

The proposed fees for the annual service are as follows:

June 30, 2025 (FY2025) \$68,900 (5% increase)

This purchase relates to the following Strategic Goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommended extending the audit service with FORVIS, Decatur, IL for a total cost of \$68,900. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000.00. Funds are available from the audit fund budget for this purchase.

It was moved by Mr. Ayers and seconded by Dr. Banks to extend the audit services for FY2025 with FORVIS, Decatur, IL, for a total cost of \$68,900.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

POLICY AMENDMENT

Current board policy states that the Board of Trustees will approve all contracts and purchases in excess of \$20,000.

Policy 1.03.09 Contracts states: “The Board of Trustees shall approve all contracts that involve a financial obligation of \$20,000 or more regardless of the source of the funds.”

Policy 6.01 Purchasing and Contracts states:

“It is the policy of Parkland College whereby the bid limits, purchasing, and contractual agreements shall be consistent with and in conformance to the Illinois Public Community College Act, Chapter 110, par. 805/3-27.1 and 27.2 as amended.

Procedure

Requests for purchases are initiated by faculty and staff members and must be approved by the department chair or director, and appropriate administrative supervisor before forwarding to the Business Office. Any purchase in excess of \$20,000 shall require the approval of the Board of Trustees prior to purchase.”

Administration seeks board approval to raise the limit on contracts for small capital projects (such as repair, maintenance, remodeling, construction, or single smaller scale capital projects that do not involve changes to the size and extent of existing facilities) from \$20,000 to \$35,000. Board approval on contracts for non-capital purchases remain unchanged at \$20,000.

The reasons for this request are as follows: one, the IL Public Community College Act, Chapter 110, par. 805/3-27.1, sets the no-bid limit on small capital projects at \$50,000; two, the cost of small repair and remodeling jobs have increased significantly in recent years; three, eases the burden of administrative tasks related to RFPs; and four, allows

administration more latitude to award contracts to smaller firms that are minority, female, or persons with disabilities owned. These business owners are either Business Enterprise Program (BEP) certified or may be eligible for certification. This constitutes one prong of a broader institutional strategy to diversify participation in procurement as prime vendors and subcontractors. This aligns with college policy Policy 6.01.01 Business Enterprise for Minorities, Females, and Persons with Disabilities and public act Business Enterprise for Minorities, Females, and Persons with Disabilities Act 20, ILCS 575.01, *et.seq.*

This recommendation for policy amendment aligns with:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality, emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

1. Conduct the work of the college in alignment with the core values.

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.

It was moved by Ms. Ragsdale and seconded by Dr. Banks to approve increasing the limit on contracts for small capital projects from \$20,000 to \$35,000.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

RESOURCE ALLOCATION MANAGEMENT (RAMP)

The Illinois Community College Board compiles a list of capital improvement projects for community colleges that request State of Illinois funding under a program entitled Resource Allocation Management Program (RAMP). Projects submitted to ICCB under RAMP require the local community college Board of Trustees approve the project and the College must also fund a minimum of 25% of the total cost of the project. Projects submitted under RAMP are funded by the State of Illinois in the order they were submitted and by funds allocated by the State.

Parkland College will be submitting a project under RAMP for a new Physical Sciences Training Center, a new construction addition to the campus. This addition would be approximately 27,000 Square Feet of new classroom, laboratory, study, and office space potentially located adjacent to the L Wing of the main campus. The majority of the spaces would be new Chemistry and Biology laboratories and classrooms with the latest technology

available. With the growth locally in health professions and in Science, Technology, Engineering, and Math (STEM), this new addition will allow for expanding enrollment in these curriculums and for the newest technology.

The current estimate (FY26) for this new construction addition is \$30,555,995.00. This cost estimate has been calculated using formulas provided by the ICCB documents in the RAMP submission procedures. The College has also retained IGW Architects of Urbana, IL to assist in the preparation of the RAMP submission and to work with the Administration and Health Professions faculty to detail the needs of this new project. The College's portion of the construction would currently be estimated at \$7,642,435.00 which is 25% of the total estimated cost.

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the submittal of the Illinois Community College Board project under the Resource Allocation Management Program for a new Physical Sciences Training Center as per the attached documents.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

Dr. Banks asked if the cost for IGW Architects was included in the \$7.6M. Mr. Randles explained that the \$7.6M is the college match. He explained the college has to put about 25% of the total. ICCB and the Capital Development Board (CDB) allow you to increment it each year. He noted that there is a selection process for the architect, and it goes through an RFQ approved by the CDB.

Mr. Ayers added that typically ICCB decides what projects get funded and it is supposed to be maintained without projects jumping the list, although that does happen.

Ms. Green asked that if we get selected but can't fund the project, are we required to do it. Mr. Randles stated that we are not bound to do it and noted that the working cash bond law changed this year, which might impact some strategies that we could employ in the future. He noted that it could take several years to get funded.

Dr. Banks asked how this works into the Master Plan. Chris Randles explained that when the plan was created it wasn't thought that we'd do much more in the foreseeable future. So much of our space is specialized, which is why we hired consultants to help us determine if we're using what we have effectively knowing that needs change.

POLICY MANUAL UPDATES (LODGED)

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being lodged and will be presented as a consent motion for approval at the July meeting.

Policy 6.05 Copyrights and Patents

Recent concerns raised by faculty concerning the sharing of materials among faculty led to formation of a faculty committee to rewrite and clarify the intent and interpretation of the policy.

Policy 8.05 Suspension and Probation

The old version of this policy had not been updated since 1989 and it needed updated to reflect changes in practice that have come about as a result of legislation, legal precedent, and institutional need. Once this policy is passed, appropriate and corresponding edits to the sanction definitions and clarifications of readmission possibilities in the Student Code of Conduct will be made.

Policy 8.10.02 Athletics Scholarships

This proposal accomplishes three things:

1. It adds in the 7 scholarships needed for the new Women's Cross Country/Half Marathon team.
2. It corrects an error where the old scholarship distribution table did not match the scholarships allocated elsewhere in the policy.
3. It cleans up old process language policy that was out of date and adds in the exclusion of Aviation flight fees for athletic scholarships.

Policy 8.12. Accommodation and Grievance Process for Students and Visitors with Disabilities

The Illinois legislature passed P.A. 103-0058 effective 1/1/24.

Bylaws of the Parkland College Association; Article I – Committees

This change was initially motivated by the merging of the former Departments of Fine and Applied Arts and Social Sciences and Human Services into Arts, Media, and Social Sciences. This created a large and diverse new department with 14 different prefixes. We believe that allowing, but not requiring, additional representatives from academic departments as well as the other groups within the college that are represented in the committee (e.g., non-teaching faculty or part-time faculty) will benefit the work of this committee. We have added language that shows that a department or other group can have two co-representatives. However, no more than two co-representatives are permitted and of these two only one can vote for that department.

CLOSED SESSION

It was moved by Dr. Banks and seconded by Mr. Trimble to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

The Open Meeting resumed at 10:06 p.m.

CLOSED SESSION AUDIO APPROVAL

It was moved by Dr. Banks and seconded by Ms. Ragsdale to approve the audio recording made of the Executive Session of June 19, 2024 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

PERSONNEL REPORT

It was moved by Ms. Green and seconded by Dr. Banks to approve the Personnel Report for June 2024, in accordance with the documents that will be incorporated in the official minutes.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

ADMINISTRATIVE CONTRACT APPROVAL

Administration recommends renewal of the employment contract for Tracy Wahlfeldt as Executive Director of the Parkland College Foundation effective July 1, 2024, through April 30, 2025.

It was moved by Dr. Banks and seconded by Ms. Green to renew the employment contract for Tracy Wahlfeldt as Executive Director of the Parkland College Foundation effective July 1, 2024, through April 30, 2025.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

Dr. Banks inquired about policy changes mid contract and how we ensure it follows the edition when the contract was created versus the latest edition. It was noted that policy is addressed in the sections of the contract and is noted that they may be amended.

Mr. Clem asked about administration raises. Mr. Randles explained that historically they are matched to what the unions do.

ADMINISTRATIVE CONTRACT APPROVAL

Administration recommends renewal of the employment contract for Stephanie Stuart as Vice President for Strategic Partnerships and Workforce Innovation/Chief Communications Officer effective July 1, 2024, through June 30, 2027.

It was moved by Ms. Green and seconded by Mr. Trimble to renew the employment contract for Stephanie Stuart as Vice President for Strategic Partnerships and Workforce Innovation/ Chief Communications Officer effective July 1, 2024, through June 30, 2027.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

TRUSTEE REPORTS

Trustee Ayers presented the education awards for Dr. Lau and Dr. Banks, from the ICCTA meeting, which represents 15 hours of seat time.

Trustee Ragsdale thanked Dr. Lau for her remarks at the Juneteenth event.

ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Clem and seconded by Ms. Green for adjournment and voted AYE by all trustees present. The meeting was adjourned at 10:15 pm.

The motion carried by the following vote: AYES—Ayers, Banks, Clem, Green, Ragsdale, Trimble, Campbell (Advisory Vote), and Voyles; NAYS—None. ABSENT – None.

James Voyles, Chair
Board of Trustees

Maureen Banks, Secretary
Board of Trustees

VII. INSTITUTIONAL—Item A

PRESIDENT'S REPORT

Dr. Pamela Lau will give a brief report to the Board.

INFORMATION

VIII. PROGRAM REPORTS—Item A

FY2025 ANNUAL PLAN REPORT

Dr. Pamela Lau will provide an overview of the Annual Plan summary.

INFORMATION

VIII. PROGRAM REPORTS—Item B

ENROLLMENT REPORT

Kristin Smigielski, Dean of Enrollment Management, will provide the following enrollment reports:

1. Spring 2024 end-of-semester enrollment data and related enrollment trends
2. Summer 2024 preliminary enrollment data and related enrollment trends

INFORMATION

VIII. PROGRAM REPORTS—Item B

LEGISLATIVE UPDATE

Stephanie Stuart, Vice President for Strategic Partnerships and Workforce Innovation, will give a legislative update.

INFORMATION

IX. BUSINESS & FINANCE—Item A

FREEDOM OF INFORMATION ACT (FOIA) REQUESTS

Stephanie Stuart will review any requests made under the FOIA during the month and the disposition of the requests.

Requestor

Sheri Reid, SmartProcure
Kristi Walton, ACME
Justin Cunningham
David Asari
David Asari
David Asari
Jeff D’Alessio
Sid Kincaid

Information Requested

Purchasing Records
Public Spending Information
Purchase Orders
PTK Records
PTK GPA Breakdown
Academic Organization Documentation
Public Safety Data
NSLVE Report

INFORMATION

IX. BUSINESS & FINANCE—Item B

FINANCIAL STATEMENTS

The financial statements for June reflect the unaudited results of operations of the College for fiscal year 2024. The revised budget estimates indicate that expenses will exceed revenues by \$1,249,170. However, our budget modeling projects a potential surplus of \$2.0M. This includes some approved projects and capital purchases being carried over to FY25.

- The key factors for the College’s operating results in FY2024 will be year-end adjustments including medical claims expense allocation, vacation and retirement payable adjustments, student accounts bad debt, and accounts payable at June 30.
- The FY2024 audited beginning operating fund balance is \$41.2M. This amount is 66% of current budgeted operating expenditures.
- The FY2024 final budget projected a \$43,429 surplus.
- The FY2024 College tentative budget was lodged in July.
- The FY2024 College final budget was approved in September.
- The FY2023 College audit was approved in October.
- The TY2023 tax levy was approved in November.
 - Tax levy documents were delivered to all twelve counties in November.
- The budget workshop was presented in February.

INFORMATION

Parkland College
Board of Trustees Balance Sheet
For the 12 Months Ending June 30, 2024

	General Funds	Special Revenue	Oper/Maint Restricted	Auxiliary Funds	Fiduciary Funds	Total All Funds
Assets						
Cash	\$14,612,363	\$3,350,764	(\$347,527)	\$3,976,692	\$734,466	\$22,326,758
Investments	33,291,830	53,978	0	0	7,797,003	41,142,811
Receivables						
Taxes	14,625,139	2,036,634	1,535,620	0	0	18,197,394
Tuition and Fees	9,987,178	21,000	0	245,016	0	10,253,194
Other	100,558	15,320	0	17,922	82,853	216,653
Accrued Revenue	0	0	0	0	0	0
Inventory	0	0	0	0	0	0
Other Assets	0	26,113	0	514,122	0	540,235
Total Assets	\$72,617,069	\$5,503,810	\$1,188,093	\$4,753,752	\$8,614,322	\$92,677,045
Liabilities						
Accounts Payable	\$1,319	\$0	\$0	\$33	(\$280)	\$1,072
Salaries & Withholdings Payable	(1,967,191)	18,594	15,341	0	0	(1,933,255)
Vacation Payable	1,417,698	146,735	0	141,523	0	1,705,956
Retirement Payable	2,307,409	0	0	0	0	2,307,409
Deferred Revenue	22,348,362	1,655,460	1,441,458	1,272,198	0	26,717,477
Other	2,642,096	(4,165)	0	1,508	739,871	3,379,310
Total Liabilities	26,749,693	1,816,624	1,456,799	1,415,261	739,591	32,177,968
Fund Balance						
Fund Balance Beginning	41,178,751	2,544,765	5,602,931	3,788,181	7,735,163	60,849,790
Current Year						
Revenues over Expenses	4,688,625	1,142,421	(5,871,637)	(449,691)	139,568	(350,714)
Total Fund Balance	45,867,376	3,687,186	(268,706)	3,338,490	7,874,731	60,499,077
Total Liabilities and Fund Balance	\$72,617,069	\$5,503,810	\$1,188,093	\$4,753,752	\$8,614,322	\$92,677,045

BOT_BS
2024-07-02, 8:28 AM

Parkland College
Board of Trustees Income Statement
Filters: BOT Funds
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	42,701,266	42,701,266	0	41,850,196	0	851,070
State Government	5,333,174	12,679,005	757,649	12,119,774	0	559,232
Federal Government	13,690,714	18,954,807	884,726	14,028,921	0	4,925,886
Tuition and Fees	29,941,777	30,001,777	114,426	27,944,031	0	2,057,746
Sales and Services	3,741,776	3,888,253	174,307	3,565,091	0	323,162
Investments	1,105,022	1,152,889	41,948	2,120,860	0	(967,971)
Other	5,989,066	6,140,807	83,110	3,035,228	0	3,105,578
Total Revenues	102,502,795	115,518,804	2,056,165	104,664,101	0	10,854,703
Expenses						
Salaries	43,308,871	46,326,906	2,333,165	43,573,218	0	2,753,688
Benefits	9,793,762	10,479,295	656,720	8,751,436	0	1,727,859
Contractual Services	8,803,521	13,140,342	620,925	9,504,108	0	3,636,234
Commodities	4,881,404	5,796,016	578,908	5,028,062	(15)	767,969
Travel and Meeting	899,905	1,432,833	137,286	1,024,114	0	408,718
Fixed Charges	7,650,134	7,722,933	30,357	7,589,782	0	133,151
Utilities	1,621,691	1,631,186	119,512	1,498,789	0	132,397
Capital Outlay	14,277,636	21,419,461	2,127,943	12,935,974	0	8,483,488
Other	15,859,290	18,777,439	945,099	14,921,867	0	3,855,572
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
Total Expenses	109,096,214	128,726,412	7,549,915	104,827,351	(15)	23,899,076
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(6,593,419)	(13,207,608)	(5,493,750)	(163,250)	15	(13,044,373)

BOT_IS - BOT Funds
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: General Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	30,445,787	30,445,787	0	29,549,987	0	895,800
State Government	5,333,174	5,365,423	293,122	5,339,732	0	25,691
Federal Government	125,000	125,000	1,799	85,970	0	39,030
Tuition and Fees	25,134,779	25,134,779	6,486	23,895,060	0	1,239,719
Sales and Services	258,776	265,253	10,783	230,797	0	34,456
Investments	1,075,000	1,075,000	34,405	1,758,020	0	(683,020)
Other	910,100	910,100	53,296	768,033	0	142,067
Total Revenues	63,282,616	63,321,342	399,891	61,627,599	0	1,693,743
Expenses						
Salaries	38,859,825	39,001,086	1,895,964	37,264,080	0	1,737,006
Benefits	8,031,511	8,045,191	518,008	6,810,287	0	1,234,904
Contractual Services	5,019,275	5,567,549	403,116	5,094,336	0	473,214
Commodities	2,714,671	2,797,258	316,029	2,390,126	(15)	407,148
Travel and Meeting	580,803	625,846	63,408	444,680	0	181,166
Fixed Charges	70,309	70,309	4,802	90,007	0	(19,698)
Utilities	1,619,791	1,619,791	118,810	1,489,575	0	130,216
Capital Outlay	1,280,000	1,776,341	327,417	1,260,526	0	515,815
Other	2,198,002	2,202,141	259,982	1,306,819	0	895,321
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
Total Expenses	62,374,187	63,705,512	3,907,537	56,150,436	(15)	7,555,091
Transfers (Net)	(865,000)	(865,000)	6,576	(788,538)	0	(76,462)
Revenues over Expenses	43,429	(1,249,170)	(3,501,070)	4,688,625	15	(5,937,811)

BOT_IS - General Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 01 - Education Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	23,454,580	23,454,580	0	22,374,042	0	1,080,538
State Government	5,333,174	5,365,423	293,122	5,339,732	0	25,691
Federal Government	125,000	125,000	1,799	85,970	0	39,030
Tuition and Fees	25,134,779	25,134,779	6,486	23,895,060	0	1,239,719
Sales and Services	258,776	265,253	10,783	230,797	0	34,456
Investments	1,055,000	1,055,000	23,564	1,618,509	0	(563,509)
Other	215,100	215,100	3,118	49,768	0	165,332
Total Revenues	55,576,409	55,615,135	338,871	53,593,879	0	2,021,256
Expenses						
Salaries	36,943,972	37,085,233	1,744,904	35,483,366	0	1,601,867
Benefits	7,199,693	7,213,373	460,417	6,090,588	0	1,122,785
Contractual Services	4,007,249	4,498,523	301,264	4,062,931	0	435,593
Commodities	2,318,643	2,358,730	266,796	1,992,429	(15)	366,317
Travel and Meeting	561,703	606,746	63,408	444,287	0	162,460
Fixed Charges	40,060	40,060	614	27,759	0	12,301
Utilities	0	0	0	0	0	0
Capital Outlay	930,000	1,076,341	231,937	961,008	0	115,332
Other	2,198,002	2,202,141	259,982	1,306,819	0	895,321
Contingency	2,000,000	2,000,000	0	0	0	2,000,000
Total Expenses	56,199,322	57,081,147	3,329,322	50,369,187	(15)	6,711,975
Transfers (Net)	(865,000)	(865,000)	6,576	(788,538)	0	(76,462)
Revenues over Expenses	(1,487,913)	(2,331,012)	(2,983,874)	2,436,154	15	(4,767,181)

BOT_IS - 01 - Education Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 02 - Operation/Maintenance Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	6,991,207	6,991,207	0	7,175,945	0	(184,738)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	10,841	139,511	0	(119,511)
Other	695,000	695,000	50,178	718,264	0	(23,264)
Total Revenues	7,706,207	7,706,207	61,020	8,033,721	0	(327,514)
Expenses						
Salaries	1,915,853	1,915,853	151,061	1,780,713	0	135,140
Benefits	831,818	831,818	57,591	719,700	0	112,118
Contractual Services	1,012,026	1,069,026	101,852	1,031,405	0	37,621
Commodities	396,028	438,528	49,234	397,697	0	40,831
Travel and Meeting	19,100	19,100	0	393	0	18,707
Fixed Charges	30,249	30,249	4,189	62,248	0	(31,999)
Utilities	1,619,791	1,619,791	118,810	1,489,575	0	130,216
Capital Outlay	350,000	700,000	95,480	299,518	0	400,482
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	6,174,865	6,624,365	578,216	5,781,249	0	843,116
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	1,531,342	1,081,842	(517,196)	2,252,471	0	(1,170,629)

BOT_IS - 02 - Operation/Maintenance Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 03 - Oper/Maint Restricted Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	2,689,255	2,689,255	0	2,689,899	0	(644)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	569,373	569,373	700	532,381	0	36,992
Sales and Services	0	0	0	0	0	0
Investments	20,000	20,000	0	76,898	0	(56,898)
Other	5,000,000	5,000,000	0	2,000,000	0	3,000,000
Total Revenues	8,278,628	8,278,628	700	5,299,178	0	2,979,450
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	245	6,550	0	(6,550)
Contractual Services	1,083,228	1,637,809	12,610	484,410	0	1,153,399
Commodities	(108,855)	(108,855)	0	0	0	(108,855)
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	12,886,237	17,193,637	1,575,021	10,148,596	0	7,045,041
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	13,860,610	18,722,591	1,587,876	10,639,556	0	8,083,035
Transfers (Net)	(569,373)	(569,373)	0	(531,259)	0	(38,114)
Revenues over Expenses	(6,151,355)	(11,013,336)	(1,587,176)	(5,871,637)	0	(5,141,699)

BOT_IS - 03 - Oper/Maint Restricted Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 04 - Bond & Interest Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	5,822,688	5,822,688	0	5,912,815	0	(90,127)
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	5,822,688	5,822,688	0	5,912,815	0	(90,127)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	6,256,610	6,256,610	0	6,256,610	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	6,256,610	6,256,610	0	6,256,610	0	0
Transfers (Net)	569,373	569,373	0	531,259	0	38,114
Revenues over Expenses	135,451	135,451	0	187,464	0	(52,013)

BOT_IS - 04 - Bond & Interest Fund
 2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 05 - Auxiliary Enterprises Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	4,237,625	4,297,625	107,240	3,516,590	0	781,035
Sales and Services	3,483,000	3,623,000	163,524	3,334,294	0	288,706
Investments	22	22	0	12,044	0	(12,022)
Other	78,966	81,411	22,603	110,688	0	(29,277)
Total Revenues	7,799,613	8,002,058	293,366	6,973,617	0	1,028,441
Expenses						
Salaries	3,028,691	3,176,142	181,870	2,982,688	0	193,454
Benefits	563,325	589,871	37,579	465,332	0	124,538
Contractual Services	2,248,418	2,350,839	103,826	1,744,454	0	606,385
Commodities	2,189,049	2,377,231	160,640	2,185,958	0	191,273
Travel and Meeting	299,102	447,732	33,850	335,244	0	112,488
Fixed Charges	623,215	616,715	19,675	450,401	0	166,314
Utilities	1,900	1,900	129	1,700	0	200
Capital Outlay	71,300	116,600	5,777	50,852	0	65,748
Other	224,656	220,063	10,060	81,678	0	138,385
Contingency	0	0	0	0	0	0
Total Expenses	9,249,656	9,897,092	553,406	8,298,308	0	1,598,785
Transfers (Net)	875,000	875,000	0	875,000	0	0
Revenues over Expenses	(575,043)	(1,020,034)	(260,040)	(449,691)	0	(570,343)

BOT_IS - 05 - Auxiliary Enterprises Fund
2024-07-02, 8:30 AM

Parkland College
Combining Statement of Revenue, Expenses
and Changes in Retained Earnings
Enterprise Funds
For the 12 months ending June 30, 2024

	Child Care Services	Reprographics	Student Government	Athletics	Business Development Center	Bookstore	Prospectus	Aviation	Total
Operating Revenue									
Local Government	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
State Government	0	0	0	0	0	0	0	0	0
Federal	0	0	0	0	0	0	0	0	0
Tuition and Fees	0	0	319,483	0	1,122,165	0	0	2,074,943	3,516,590
Sales and Service	396,928	178,909	46,012	0	1,071,520	1,640,926	0	0	3,334,294
Facilities Revenue	0	0	0	0	356	0	0	0	356
Investment Revenue	0	0	0	0	0	0	0	12,044	12,044
Non-Government Gifts, Grants, Bequests	0	0	0	0	0	0	0	0	0
Other Revenue	0	0	0	0	97,351	0	0	12,981	110,332
	<u>396,928</u>	<u>178,909</u>	<u>365,496</u>	<u>0</u>	<u>2,291,392</u>	<u>1,640,926</u>	<u>0</u>	<u>2,099,967</u>	<u>6,973,617</u>
Operating Expenses									
Salaries	418,406	62,263	52,169	489,612	832,523	171,102	0	956,612	2,982,688
Employee Benefits	61,253	25,430	14,775	61,998	160,344	20,888	0	120,646	465,332
Contractual Services	978	0	42,980	104,878	1,185,217	25,000	0	385,401	1,744,454
General Materials and Supplies	53,897	64,650	1,692	120,261	168,806	1,183,209	799	592,644	2,185,958
Travel, Conferences and Meetings	0	0	16,646	288,641	17,746	0	7	12,204	335,244
Fixed Charges	0	62,647	0	9,597	21,900	185,866	0	170,391	450,401
Utilities	0	0	0	0	1,700	0	0	0	1,700
Capital Outlay	17,425	0	0	27,299	6,128	0	0	0	50,852
Other Expenditures	1,335	0	32,720	0	47,098	526	0	0	81,678
Contingencies	0	0	0	0	0	0	0	0	0
	<u>553,293</u>	<u>214,990</u>	<u>160,982</u>	<u>1,102,286</u>	<u>2,441,462</u>	<u>1,586,590</u>	<u>806</u>	<u>2,237,897</u>	<u>8,298,308</u>
Operating Income (Loss)	(156,366)	(36,082)	204,513	(1,102,286)	(150,071)	54,336	(806)	(137,930)	(1,324,691)
Other Financing Sources									
Operating Transfers, Net	100,000	50,000	0	725,000	0	0	0	0	875,000
Net Income (Loss)	(56,366)	13,918	204,513	(377,286)	(150,071)	54,336	(806)	(137,930)	(449,691)
Retained Earnings (Deficit), July 1 2023	135,804	116,401	95,496	15,345	2,939	3,008,028	(20,231)	434,398	3,788,181
Retained Earnings (Deficit), Jun. 30, 2023	<u>\$79,438</u>	<u>\$130,320</u>	<u>\$300,010</u>	<u>(\$361,941)</u>	<u>(\$147,132)</u>	<u>\$3,062,364</u>	<u>(\$21,036)</u>	<u>\$296,468</u>	<u>\$3,336,490</u>

Enterprise Rev and Exp
2024-07-02, 8:31 AM

Parkland College
Board of Trustees Income Statement
Filters: Special Revenue Funds
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	3,743,536	3,743,536	0	3,697,496	0	46,040
State Government	0	7,313,582	464,527	6,780,042	0	533,541
Federal Government	13,565,714	18,829,807	882,927	13,942,950	0	4,886,856
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	47,867	967	47,867	0	0
Other	0	149,296	7,212	156,508	0	(7,212)
Total Revenues	17,309,250	30,084,088	1,355,632	24,624,862	0	5,459,226
Expenses						
Salaries	1,420,355	4,149,679	255,331	3,326,451	0	823,228
Benefits	1,198,926	1,844,234	100,888	1,469,267	0	374,967
Contractual Services	452,600	3,584,145	101,373	2,180,908	0	1,403,236
Commodities	86,539	730,381	102,239	451,978	0	278,404
Travel and Meeting	20,000	359,255	40,027	244,191	0	115,064
Fixed Charges	700,000	779,299	5,880	792,764	0	(13,465)
Utilities	0	9,495	572	7,514	0	1,981
Capital Outlay	40,099	2,332,883	219,729	1,475,999	0	856,884
Other	13,436,632	16,355,235	675,057	13,533,370	0	2,821,866
Contingency	0	0	0	0	0	0
Total Expenses	17,355,151	30,144,606	1,501,096	23,482,442	0	6,662,164
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(45,901)	(60,518)	(145,464)	1,142,421	0	(1,202,939)

BOT_IS - Special Revenue Funds
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 06 - Restricted Purposes Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	7,313,582	464,527	6,780,042	0	533,541
Federal Government	13,565,714	18,829,807	882,927	13,942,950	0	4,886,856
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	47,867	967	47,867	0	0
Other	0	149,296	7,212	156,508	0	(7,212)
Total Revenues	13,565,714	26,340,552	1,355,632	20,927,367	0	5,413,185
Expenses						
Salaries	147,923	2,877,247	154,548	2,103,058	0	774,189
Benefits	0	645,308	33,966	400,286	0	245,021
Contractual Services	0	3,129,916	82,160	1,870,548	0	1,259,368
Commodities	0	645,681	98,685	382,877	0	262,804
Travel and Meeting	0	339,255	39,446	225,796	0	113,459
Fixed Charges	0	79,299	5,015	75,574	0	3,725
Utilities	0	9,495	572	7,514	0	1,981
Capital Outlay	0	2,277,539	219,729	1,423,595	0	853,944
Other	13,417,791	16,336,812	672,741	13,518,284	0	2,818,528
Contingency	0	0	0	0	0	0
Total Expenses	13,565,714	26,340,552	1,306,862	20,007,533	0	6,333,019
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	48,771	919,834	0	(919,834)

BOT_IS - 06 - Restricted Purposes Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 11 - Audit Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	97,873	97,873	0	96,416	0	1,457
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	97,873	97,873	0	96,416	0	1,457
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	90,000	90,000	3,500	56,865	0	33,135
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	90,000	90,000	3,500	56,865	0	33,135
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	7,873	7,873	(3,500)	39,551	0	(31,678)

BOT_IS - 11 - Audit Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 12 - Liability, Prot, & Stmnt Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	3,645,663	3,645,663	0	3,601,079	0	44,584
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	3,645,663	3,645,663	0	3,601,079	0	44,584
Expenses						
Salaries	1,272,432	1,272,432	100,783	1,223,393	0	49,039
Benefits	1,198,926	1,198,926	66,923	1,068,980	0	129,946
Contractual Services	362,600	364,228	15,712	253,495	0	110,733
Commodities	86,539	84,700	3,555	69,100	0	15,600
Travel and Meeting	20,000	20,000	581	18,395	0	1,605
Fixed Charges	700,000	700,000	865	717,190	0	(17,190)
Utilities	0	0	0	0	0	0
Capital Outlay	40,099	55,344	0	52,404	0	2,940
Other	18,841	18,423	2,316	15,086	0	3,337
Contingency	0	0	0	0	0	0
Total Expenses	3,699,437	3,714,054	190,734	3,418,044	0	296,010
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	(53,774)	(68,391)	(190,734)	183,035	0	(251,426)

BOT_IS - 12 - Liability, Prot, & Stmnt Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: Fiduciary Funds
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	6,576	226,030	0	(216,030)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	6,576	226,030	0	(216,030)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(6,576)	(86,462)	0	76,462
Revenues over Expenses	0	0	0	139,568	0	(139,568)

BOT_IS - Fiduciary Funds
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 07 - Working Cash Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	10,000	10,000	6,576	226,030	0	(216,030)
Other	0	0	0	0	0	0
Total Revenues	10,000	10,000	6,576	226,030	0	(216,030)
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	(10,000)	(10,000)	(6,576)	(86,462)	0	76,462
Revenues over Expenses	0	0	0	139,568	0	(139,568)

BOT_IS - 07 - Working Cash Fund
2024-07-02, 8:30 AM

Parkland College
Board of Trustees Income Statement
Filters: 10 - Trust & Agency Fund
For the 12 Months Ending June 30, 2024

	Original Budget	Revised Budget	Actual		Encumber YTD	Balance Available
			June	YTD		
Revenues						
Local Government	0	0	0	0	0	0
State Government	0	0	0	0	0	0
Federal Government	0	0	0	0	0	0
Tuition and Fees	0	0	0	0	0	0
Sales and Services	0	0	0	0	0	0
Investments	0	0	0	0	0	0
Other	0	0	0	0	0	0
Total Revenues	0	0	0	0	0	0
Expenses						
Salaries	0	0	0	0	0	0
Benefits	0	0	0	0	0	0
Contractual Services	0	0	0	0	0	0
Commodities	0	0	0	0	0	0
Travel and Meeting	0	0	0	0	0	0
Fixed Charges	0	0	0	0	0	0
Utilities	0	0	0	0	0	0
Capital Outlay	0	0	0	0	0	0
Other	0	0	0	0	0	0
Contingency	0	0	0	0	0	0
Total Expenses	0	0	0	0	0	0
Transfers (Net)	0	0	0	0	0	0
Revenues over Expenses	0	0	0	0	0	0

IX. BUSINESS & FINANCE—Item C*

INVOICES (INCLUDING BOARD TRAVEL)

Included herein are the voucher checks listing thru June 30, 2024.

CONSENT MOTION—Approve the voucher checks listing thru June 30, 2024, totaling \$ 4,362,681.79, in accordance with the document that will be incorporated in the official minutes.

PARKLAND COLLEGE
VOUCHER CHECKS LISTING THRU JUNE 30, 2024

CHECK NUMBER	PAY DATE	PAYEE NAME	AMOUNT	AMOUNT	GL ACCOUNT DESCRIPTION
1007825	06/06/2024	A & R Mechanical Contractors I	12,375.00		Maintenance: Maintenance Services
1007826	06/06/2024	Ability SCS Inc	695.00		Youth Programs: Other Material and Supplies
1007827	06/06/2024	Active Cyber	6,500.00		Campus Tech - Security: Maintenance Services
1007828	06/06/2024	Admin Partners LLC	344.00		Human Resource: Other Contractual Services
1007829	06/06/2024	AHW LLC	2,400.00		Perkins-Post Secondary: Computer Software
1007830	06/06/2024	Airgas Inc	59,897.00		Perkins-Post Secondary: Equipment-Instructional >2500
1007831	06/06/2024	Lucas D. Allen	2,676.24		FCAE FY24: Travel In State
1007832	06/06/2024	Allsteel Inc	945.94		Institutional: Other Expenses
1007833	06/06/2024	Altorfer Inc	2,600.00		IDOT HCCTP Grant: Instr Service Contracts
1007834	06/06/2024	Amazon	8,984.70		Computing Administration: Other Material and Supplies
1007835	06/06/2024	American Heart Association	230.73		Professional Development: Books/Binding Costs
1007836	06/06/2024	AT&T	789.49		Utilities: Telephone
1007837	06/06/2024	Avfuel Corporation	900.00		Aviation Program: Vehicle Supplies
1007838	06/06/2024	B & H Photo & Electronics Corp	214.23		Computing Administration: Other Material and Supplies
1007839	06/06/2024	Bill Smith Auto Parts	950.00		Perkins-Post Secondary: Instructional Supplies
1007840	06/06/2024	Mr. Stacey D. Birdsong	925.00		Softball: Other Conf/Meeting Expenses
1007841	06/06/2024	Bodine Electric	10,421.43		Plant Administration: Building Remodeling
1007842	06/06/2024	Casey Bolin	181.18		FCAE FY24: Travel In State
1007843	06/06/2024	Broadcasters General Store	165.75		Fine Arts Administration: Office-Supplies
1007844	06/06/2024	Brown Industries Inc	97.90		Surgical Technology: Instructional Supplies
1007845	06/06/2024	Leah K. Buhr	113.90		FCAE FY24: Travel In State
1007846	06/06/2024	Ms. Holly M. Busboom	200.00		Center for Excellence: Prof Development - PT Faculty
1007847	06/06/2024	Cambridge University Press	399.92		Bookstore: Resale Textbooks
1007848	06/06/2024	Carle Foundation	156,859.88		General: Property Tax Refund AP
1007849	06/06/2024	Carle	19.80		Professional Development: Instructional Supplies
1007850	06/06/2024	Carle	19.80		Professional Development: Instructional Supplies
1007851	06/06/2024	Carle	12,360.00		Training Room: Other Contractual Services
1007852	06/06/2024	Carle	290.00		IDOT HCCTP Grant: Other Contractual Services
1007853	06/06/2024	CDW-Government	23,731.46		Administrative Software Proj: Other Contractual Services
1007854	06/06/2024	Central Illinois Xray Inc	436.82		Radiologic Technology: Instructional Supplies
1007855	06/06/2024	Mrs. Heather R. Chalk	82.68		Dual Credit: Travel In State
1007856	06/06/2024	Champaign Country Club	710.00		Unrestricted/Creating Impact: College Conf/Meeting Expense
1007857	06/06/2024	Champaign Park District	2,250.00		Penny Severns Grant: Rental-Facilities
1007858	06/06/2024	Champaign Public Library	1,253.45		Penny Severns Grant: Instructional Supplies
1007859	06/06/2024	Chemical Maintenance Inc	209.15		Custodial: Maintenance/Custodial Supply
1007860	06/06/2024	Cintas Corp	111.10		Maintenance: Maintenance/Custodial Supply
1007861	06/06/2024	The College Board	4,875.00		Assessment Center: Other Material and Supplies
1007862	06/06/2024	CCN Financial Services Inc	3,118.40		Academic Computing: Maintenance Services
1007863	06/06/2024	Combes Corporation	890.87		FY24 Mental Health Early Act: Other Contractual Services
1007864	06/06/2024	Commercial Builders Inc	1,484.91		Plant Administration: Building Remodeling
1007865	06/06/2024	Commercial Collision of Champa	165.96		Student Organization: Maintenance Services
1007866	06/06/2024	Consolidated Edison Developmen	9,829.66		Utilities: Electricity
1007867	06/06/2024	ConvergeOne, Inc	5,619.23		Computing Administration: Maintenance Services
1007868	06/06/2024	Megan N. Coy	974.42		FCAE FY24: Travel In State
1007869	06/06/2024	Davis-Houk Mechanical Inc	3,529.05		Maintenance: Maintenance Services
1007870	06/06/2024	Dell Marketing LP	6,856.14		Academic Computing: Equipment-Office >2500
1007871	06/06/2024	Department of Veterans Affairs	71.80		General: Chapter 33
1007872	06/06/2024	Department of Veterans Affairs	400.90		General: Chapter 33
1007873	06/06/2024	Dust and Sons	135.45		Collision Repair: Instructional Supplies
1007874	06/06/2024	Educational Innovations Inc	388.50		Bookstore: Resale Textbooks
1007875	06/06/2024	Enterprise Rent-A-Car Midwest	840.50		Transportation: Rental-Equipment
1007876	06/06/2024	Fasteners Etc Inc	8.34		Maintenance: Maintenance/Custodial Supply
1007877	06/06/2024	Fenix Parts Peoria Llc	3,150.00		Perkins-Post Secondary: Instructional Supplies
1007878	06/06/2024	Fisher Scientific	686.07		Chemistry: Instructional Supplies
1007879	06/06/2024	Flinn Scientific Inc	367.60		Chemistry: Instructional Supplies
1007880	06/06/2024	FORVIS Llp	3,500.00		Audit: Audit Services
1007881	06/06/2024	GFI Digital Inc	3,151.20		Computing Administration: Other Contractual Services
1007882	06/06/2024	Grainger Industrial Supplies	28,862.47		AGCO Building: Equipment-Instructional >2500
1007883	06/06/2024	Ms. Emily R. Gregg	1,440.28		Perkins-Post Secondary: Travel In State
1007884	06/06/2024	Habegger Corporation	2,718.00		Maintenance: Maintenance/Custodial Supply
1007885	06/06/2024	Habegger Corporation	5,436.00		Maintenance: Maintenance/Custodial Supply
1007886	06/06/2024	Mrs. Alina Haidri	116.74		Adult Literacy Fund: Instit Support Contract
1007887	06/06/2024	Allison M. Hand	537.43		FCAE FY24: Telephone
1007888	06/06/2024	John Heiser	1,096.32		FCAE FY24: Travel In State
1007889	06/06/2024	Henderson Janitorial Llc	1,600.00		Aviation Program: Other Contractual Services
1007890	06/06/2024	Hendrick Dorms, Inc.	855.50		Automotive: Advertising

1007891	06/06/2024	Holt Supply Company	1,376.80	Maintenance: Maintenance/Custodial Supply
1007892	06/06/2024	HD Supply Formerly Home Depot	66.24	Custodial: Maintenance/Custodial Supply
1007893	06/06/2024	Mr. Dennis W. Huffman	124.50	Agriculture-Engineering Scienc: College Conf/Meeting Expense
1007894	06/06/2024	Illini Radio Group	465.00	Dean of Arts and Sciences: Advertising
1007895	06/06/2024	IL Dept. of Employment Securit	153.00	Institutional: Unemployment Ins
1007896	06/06/2024	Illinois FFA Center	250.00	FCAE FY24: Instr Service Contracts
1007897	06/06/2024	Illinois Office of the State F	125.00	Maintenance: Maintenance Services
1007898	06/06/2024	Indiana Printing and Publishin	15,195.37	Marketing: Printing
1007899	06/06/2024	Johnstone Supply Peoria	96.20	Maintenance: Maintenance/Custodial Supply
1007900	06/06/2024	Mrs. Tami L. Kennett	80.00	Academic Institutional: Staff Development-Faculty
1007901	06/06/2024	Kirby Risk Electrical Supply	785.64	Maintenance: Maintenance/Custodial Supply
1007902	06/06/2024	Ms. Doris A. Klenke	400.50	Personal Development: Instructional Supplies
1007903	06/06/2024	LabSource Inc	702.98	Chemistry: Instructional Supplies
1007904	06/06/2024	Lakeland Holdings Llc	17,950.00	Trio Student Support Serv FY22: Other Conf/Meeting Expenses
1007905	06/06/2024	Ms. Emma C. Larson		22.72 FY24 Mental Health Early Act: College Conf/Meeting Expense
1007906	06/06/2024	Lee's Sports	783.23	Baseball: Other Conf/Meeting Expenses
1007907	06/06/2024	Luck's Music Library	315.62	Music: Instructional Supplies
1007908	06/06/2024	Magnatag Inc	4,850.61	FY24 Trades School Program: Other Supplies
1007909	06/06/2024	McCormick Distributing Inc	702.45	Child Development: Other Material and Supplies
1007910	06/06/2024	McGraw-Hill LLC	18,742.40	Bookstore: Resale Textbooks
1007911	06/06/2024	Medline Industries Inc	1,494.80	Surgical Technology: Instructional Supplies
1007912	06/06/2024	Menards	416.64	Construction Tech: Instructional Supplies
1007913	06/06/2024	MH Equipment Company	1,570.40	Business and Agriculture: Other Contractual Services
1007914	06/06/2024	Michaels' Catering LLC	1,770.00	FY24 CCAMPIS: Other Conf/Meeting Expenses
1007915	06/06/2024	Midland Paper Company	1,935.58	Reprographics: Other Material and Supplies
1007916	06/06/2024	Midstate Collection Solutions	7,390.68	General Institutional: Collection Agency Fees
1007917	06/06/2024	Midwest Fiber Inc.	129.55	Maintenance: Maintenance Services
1007918	06/06/2024	Mock Medical, LLC	783.80	Surgical Technology: Instructional Supplies
1007919	06/06/2024	MSC Industrial Supply	1,270.28	Compuer Aided Drafting: Instructional Supplies
1007920	06/06/2024	Multi Service Aviation	72.50	Aviation Program: Vehicle Supplies
1007921	06/06/2024	Muncie Aviation Company	181.05	Aviation Program: Repair Materials/Supplies
1007922	06/06/2024	Napa Auto Parts	1,424.65	Grounds: Maintenance/Custodial Supply
1007923	06/06/2024	NCMPR	1,150.00	Marketing: Publications and Dues
1007924	06/06/2024	Ms. Catherine A. Newnum	43.58	Child Development: Instructional Supplies
1007925	06/06/2024	Ms. Kimberly A. Pankau	357.67	Nursing: College Conf/Meeting Expense
1007926	06/06/2024	Parkland College	189.00	Innovative Bridge-Transition: Other Expenses
1007927	06/06/2024	Parkland College	72.27	FY24 CCAMPIS: Other Expenses
1007928	06/06/2024	Parkland College	3,026.00	PATH Program: Other Expenses
1007929	06/06/2024	Parkland College	225.19	FY24 CCAMPIS: Other Expenses
1007930	06/06/2024	Parkland College	4,026.16	General Institutional: Staff/Family Tuition Waiver
1007931	06/06/2024	Mitratech Holdings Inc	1,921.11	Computing Administration: Maintenance Services
1007932	06/06/2024	Pepsi-Cola Champaign-Urbana Bo	163.63	Bookstore: Resale Food
1007933	06/06/2024	Della Perrone Photography	550.00	Marketing: Printing
1007934	06/06/2024	PESI, Inc.	459.99	FY24 Mental Health Early Act: College Conf/Meeting Expense
1007935	06/06/2024	Pitney Bowes Global Financial	1,997.28	General Institutional: Maintenance Services
1007936	06/06/2024	Pocket Nurse Enterprises Inc	315.48	Perkins-Post Secondary: Instructional Supplies
1007937	06/06/2024	Premier Dental Products Co	18,612.00	Dental Hygiene: Instructional Supplies
1007938	06/06/2024	Professional Outdoor Solutions	7,005.00	Athletics General Fund: Instructional Supplies
1007939	06/06/2024	Mrs. Megan Przygoda	253.26	Dean of Career & Technical Ed: Travel In State
1007940	06/06/2024	Quicksilver Mailing Services L	200.60	Central Receiving: Postage
1007941	06/06/2024	Radiation Detection Company	332.20	Radiologic Technology: Instructional Supplies
1007942	06/06/2024	Realityworks Inc	5,821.90	FY24 Trades School Program: Other Supplies
1007943	06/06/2024	Regional Office of Education	26,934.30	FCAE FY24: Indirect
1007944	06/06/2024	Remco Electrical Corporation	44,350.50	Plant Administration: Building Remodeling
1007945	06/06/2024	Ms. Michelle D. Roberts	94.73	Occupation Therapy: Instructional Supplies
1007946	06/06/2024	Rogards Office PLUS	5,687.87	Central Receiving: Office-Supplies
1007947	06/06/2024	Mr. Corbin T. Sebens	72.00	Golf: Other Conf/Meeting Expenses
1007948	06/06/2024	Sigma Aldrich Inc	1,128.74	Biology: Instructional Supplies
1007949	06/06/2024	SiteOne Landscape Supply LLC	270.83	Grounds: Maintenance Services
1007950	06/06/2024	Sport Redi-Mix	1,464.00	IDOT HCCTP Grant: Materials
1007951	06/06/2024	Springfield Metropolitan Expos	1,051.80	FCAE FY24: Instr Service Contracts
1007952	06/06/2024	Starcrest Cleaners	210.10	Public Safety: Maintenance Services
1007953	06/06/2024	TherapyEd Ltd	2,310.00	Occupation Therapy: Instructional Supplies
1007954	06/06/2024	Thryv, Inc	2,655.00	Aviation Program: Advertising
1007955	06/06/2024	Timothy Tribble	230.00	Baseball: Other Contractual Services
1007956	06/06/2024	Uline	87.00	Biology: Instructional Supplies
1007957	06/06/2024	United Fuel Company	312.20	Aviation Program: Vehicle Supplies
1007958	06/06/2024	United Parcel Service	543.58	Bookstore: Resale Textbooks
1007959	06/06/2024	University of Illinois	64,924.00	Vet Tech: Instr Service Contracts
1007960	06/06/2024	University of Illinois	7,528.06	Student Services Events: Other Expenses
1007961	06/06/2024	Verizon Wireless	38.01	Dean of Career & Technical Ed: Computer Software
1007962	06/06/2024	Victoria Beach	2,000.00	FY24 Mental Health Early Act: Other Material and Supplies

1007963	06/06/2024	Village of Rantoul	360.00	Adult Education: Rental-Facilities
1007964	06/06/2024	VWR International LLC	63.48	Chemistry: Instructional Supplies
1007965	06/06/2024	Mr. Chris M. Warren	1,439.61	Natural Sciences Administration: College Conf/Meeting Expense
1007966	06/06/2024	Jennifer Waters	528.32	FCAE FY24: Travel In State
1007967	06/06/2024	Weldstar Company	1,040.58	Manufacturing Operations: Instructional Supplies
1007968	06/06/2024	Strategic Development Institut	7,267.50	Custom Training: Instructional Supplies
1007969	06/06/2024	Western Inter. Commission High	1,850.00	Center for Excellence: Other Expenses
1007974	06/13/2024	Rock Gate Capital	4,770.00	Truck Driving: Instr Service Contracts
1007975	06/13/2024	A & R Mechanical Contractors I	6,006.25	Maintenance: Maintenance Services
1007976	06/13/2024	Acadental Inc	11,740.33	Dental Hygiene: Instructional Supplies
1007977	06/13/2024	Access Locksmiths & Security L	4,840.00	Maintenance: Maintenance Services
1007978	06/13/2024	Mrs. Cynthia M. Adamek	545.68	College Theatre: Other Contractual Services
1007979	06/13/2024	Advance Auto Parts	178.89	Ford Asset: Instructional Supplies
1007980	06/13/2024	AHW LLC	7.74	Grounds: Maintenance/Custodial Supply
1007981	06/13/2024	Amazon	3,061.25	FY24 Trades School Program: Other Expenses
1007982	06/13/2024	AT&T	76.80	Utilities: Telephone
1007983	06/13/2024	B & H Photo & Electronics Corp	436.50	Academic Computing: Audio/Visual Materials
1007984	06/13/2024	Benco Dental	10,374.46	Dental Hygiene: Instructional Supplies
1007985	06/13/2024	Bodine Electric	5,700.21	Maintenance: Maintenance Services
1007986	06/13/2024	Bone Clones	1,875.00	Biology: Instructional Supplies
1007987	06/13/2024	BSN Sports	2,149.61	Athletics General Fund: Other Material and Supplies
1007988	06/13/2024	Tim Burch	1,000.00	Baseball: Other Conf/Meeting Expenses
1007989	06/13/2024	Campus Ink, Inc	11,166.25	Volleyball: Other Material and Supplies
1007990	06/13/2024	Carle	650.00	Occupational Hlth: Other Expenses
1007991	06/13/2024	Carle Regional EMS	7,600.00	Emergency Medical: Instr Service Contracts
1007992	06/13/2024	Carnegie Dartlet Llc	1,000.00	VP Inst Advance: Other Expenses
1007993	06/13/2024	CASAS	1,885.25	Adult Ed State Performance 3401: Instructional Supplies
1007994	06/13/2024	Castle Branch Inc	62.00	Health Professional Administration: Other Material and Supplies
1007995	06/13/2024	CDW-Government	3,316.57	Administrative Software Proj: Consultants
1007996	06/13/2024	Central Steel & Wire Company	997.34	Manufacturing Operations: Instructional Supplies
1007997	06/13/2024	Champaign A&k Insulation Co In	548.86	Maintenance: Maintenance Services
1007998	06/13/2024	Champaign Multimedia Group	302.00	Fiscal Administration: Advertising
1007999	06/13/2024	Champaign Urbana Mass Transit	990.00	Adult Ed State Basic 3400: Instructional Supplies
1008000	06/13/2024	Chemical Maintenance Inc	1,179.70	Custodial: Maintenance/Custodial Supply
1008001	06/13/2024	Cintas Corp	331.74	Diesel Power: Instructional Supplies
1008002	06/13/2024	Cleaver Brooks Sales and Servi	246.15	Maintenance: Maintenance/Custodial Supply
1008003	06/13/2024	Clover Learning Inc	3,200.00	Radiologic Technology: Instructional Supplies
1008004	06/13/2024	Alicia N. Coartney	973.25	Emergency Medical: Instructional Supplies
1008005	06/13/2024	Comcast	599.43	Utilities: Telephone
1008006	06/13/2024	Confidential On-Site Paper Shr	173.45	Fiscal Administration: Other Contractual Services
1008007	06/13/2024	Consolidated Communications	960.13	Utilities: Telephone
1008008	06/13/2024	Constellation NewEnergy	56,425.28	Utilities: Electricity
1008009	06/13/2024	Corky's Service Center	155.00	Student Organization: Maintenance Services
1008010	06/13/2024	Country Arbors Nursery	367.75	Grounds: Maintenance/Custodial Supply
1008011	06/13/2024	County of Champaign Illinois	1,202.00	IL Co-op Work Study (ICWS): Other Contractual Services
1008012	06/13/2024	Crowne Plaza Springfield	3,160.08	FCAE Donation: Deposits for Others
1008013	06/13/2024	CU Woodshop Supply Inc	1,760.00	Personal Development: Instr Service Contracts
1008014	06/13/2024	John Davin	260.00	FCAE FY24: Instr Service Contracts
1008015	06/13/2024	Dell Marketing LP	236,223.03	Academic Computing: Equipment-Office >2500
1008016	06/13/2024	DH Pace Company	1,438.95	Maintenance: Maintenance Services
1008017	06/13/2024	Dixon Graphics	11,125.35	Networking: Instructional Supplies
1008018	06/13/2024	Dominion Dental Services Usa I	1,691.50	General: Dental
1008019	06/13/2024	Dust and Sons	137.50	Collision Repair: Instructional Supplies
1008020	06/13/2024	Eastern Engineering Supply Inc	3,250.69	Reprographics: Other Material and Supplies
1008021	06/13/2024	Ellucian Company, L.P.	5,129.00	Computing Administration: Maintenance Services
1008022	06/13/2024	Enterprise Rent-A-Car Midwest	1,679.00	Transportation: Rental-Equipment
1008023	06/13/2024	Mrs. Wendy L. Farmer	43.37	Practical Nursing: Other Material and Supplies
1008024	06/13/2024	Fastenal Company	333.70	Automotive: Instructional Supplies
1008025	06/13/2024	Ferrilli Information Group	1,500.00	Administrative Software Proj: Consultants
1008026	06/13/2024	Ms. Krystal S. Garrett	667.62	Board of Trustees: Travel In State
1008027	06/13/2024	Gartner Inc	64,275.00	Computing Administration: Maintenance Services
1008028	06/13/2024	Grainger Industrial Supplies	23,914.03	AGCO Building: Equipment-Instructional >2500
1008029	06/13/2024	Ms. Emily R. Gregg	275.00	Academic Institutional: Staff Development-Faculty
1008030	06/13/2024	Habegger Corporation	261.67	Maintenance: Maintenance/Custodial Supply
1008031	06/13/2024	Habegger Corporation	523.34	Maintenance: Maintenance/Custodial Supply
1008032	06/13/2024	Amanda K. Harden	547.50	ECACE Grant: Other
1008033	06/13/2024	Cody Hawkins	1,000.00	Baseball: Other Conf/Meeting Expenses
1008034	06/13/2024	Hendrick Dorms, Inc.	5,800.74	Child Development: Other Material and Supplies
1008035	06/13/2024	High Caliber Training Center I	2,340.00	Personal Development: Instr Service Contracts
1008036	06/13/2024	HOH Water Technology, Inc	1,609.58	Maintenance: Maintenance Services
1008037	06/13/2024	Holt Supply Company	369.58	Maintenance: Maintenance/Custodial Supply
1008038	06/13/2024	Howard Industries Inc	4,606.45	FY24 Trades School Program: Equipment-Instructional >2500

1008039	06/13/2024	IBM	3,971.41	Computing Administration: Maintenance Services
1008040	06/13/2024	Illini FS	2,124.42	Grounds: Maintenance/Custodial Supply
1008041	06/13/2024	Illinois American Water	547.06	Utilities: Water, Sewage
1008043	06/13/2024	Johnstone Supply Peoria	492.82	Maintenance: Maintenance/Custodial Supply
1008044	06/13/2024	Joliet Junior College	3,000.00	General Institutional: Publications and Dues
1008045	06/13/2024	Mr. Edward A. Karr	391.95	Assessment Center: Travel In State
1008046	06/13/2024	Kemper Industrial Equip/Midwes	1,500.00	Softball: Other Material and Supplies
1008047	06/13/2024	Kirby Risk Electrical Supply	411.30	Maintenance: Maintenance/Custodial Supply
1008048	06/13/2024	Koester Consulting Services LI	263.00	Professional Development: Instr Service Contracts
1008049	06/13/2024	Krueger International Inc	1,649.10	FY24 Trades School Program: Other Supplies
1008050	06/13/2024	Laner Muchin Ltd	165.00	Human Resource: Other Contractual Services
1008051	06/13/2024	Lorenz Supply Co	3,479.88	Custodial: Maintenance/Custodial Supply
1008052	06/13/2024	Mason R. Madigan	108.38	Public Safety: College Conf/Meeting Expense
1008053	06/13/2024	McCormick Distributing Inc	321.06	Child Development: Other Material and Supplies
1008054	06/13/2024	McKenzie Wagner, Inc.	25,644.28	Marketing: Advertising
1008055	06/13/2024	Medline Industries Inc	6,586.09	Occupational Hlth: Other Supplies
1008056	06/13/2024	Midland Paper Company	9,806.00	Reprographics: Other Material and Supplies
1008057	06/13/2024	Midwest Construction Rentals I	336.25	Maintenance: Maintenance Services
1008058	06/13/2024	MSC Industrial Supply	243.49	IDOT HCCTP Grant: Instructional Supplies
1008059	06/13/2024	Municiple Marking Distributors	1,621.00	Construction Tech: Instructional Supplies
1008060	06/13/2024	MVES Llc	3,000.00	Strengthening Com College FY24: Instr Service Contracts
1008061	06/13/2024	MyBinding, LLC	1,895.31	Reprographics: Office-Supplies
1008062	06/13/2024	Napa Auto Parts	18.27	Grounds: Maintenance/Custodial Supply
1008063	06/13/2024	National Safety Council	8,900.00	Traffic Safety: Instr Service Contracts
1008064	06/13/2024	Niemann Foods	18.00	Grounds: Maintenance Services
1008065	06/13/2024	Niemann Foods	46.78	Grounds: Maintenance/Custodial Supply
1008066	06/13/2024	Oak Terrace Resort	13,498.45	General Institutional: Travel In State
1008067	06/13/2024	OSF Medical Group-Occupational	25.00	Human Resource: Other Employee Benefits Vacation
1008068	06/13/2024	Parkland College	221.30	Volleyball: Other Material and Supplies
1008069	06/13/2024	Parkland College	5,495.00	IDOT HCCTP Grant: Instr Service Contracts
1008070	06/13/2024	Parkland College	292.11	FY24 CCAMPIS: Other Expenses
1008071	06/13/2024	Parkland College	890.59	FY24 CCAMPIS: Other Expenses
1008073	06/13/2024	Pentegra Systems Llc	147,722.60	PHS Ext Camera Phase I: Building Remodeling
1008074	06/13/2024	Pitney Bowes Global Financial	1,517.70	General Institutional: Maintenance Services
1008075	06/13/2024	Pocket Nurse Enterprises Inc	856.43	Medical Assisting: Instructional Supplies
1008076	06/13/2024	Portal Entertainment Group, LI	12,558.00	Youth Programs: Instr Service Contracts
1008077	06/13/2024	PowerBlock Inc	4,360.33	Natural Sciences Adminstration: Instructional Supplies
1008078	06/13/2024	Prairieland Feeds	2,321.55	Vet Tech: Instructional Supplies
1008079	06/13/2024	Professional Outdoor Solutions	149.38	Grounds: Maintenance Services
1008080	06/13/2024	Ms. Carolyn J. Ragsdale	127.30	Board of Trustees: Travel In State
1008082	06/13/2024	Rio Grande	74.54	FY24 Trades School Program: Other Supplies
1008083	06/13/2024	Scott Russell	1,000.00	Baseball: Other Conf/Meeting Expenses
1008084	06/13/2024	SiteOne Landscape Supply LLC	135.42	Grounds: Maintenance/Custodial Supply
1008085	06/13/2024	SK Service Corp	3,603.00	Occupational Hlth: Maintenance Services
1008086	06/13/2024	Staples	119.50	Assessment Center: Office-Supplies
1008087	06/13/2024	Swank Motion Pictures Inc	745.00	Student Services: Other Conf/Meeting Expenses
1008089	06/13/2024	Terminix Services Inc	1,600.00	Maintenance: Maintenance Services
1008090	06/13/2024	Transfr Inc	15,000.00	Perkins-Post Secondary: Computer Software
1008091	06/13/2024	TrophyTime Inc	73.50	Marketing: Other Material and Supplies
1008092	06/13/2024	TSI Commercial	7,357.00	Plant Administration: Building Remodeling
1008093	06/13/2024	Mahogany C. Turner	500.00	FY24 SWFT: WEI: Other Expenses
1008094	06/13/2024	United Parcel Service	1,326.22	Central Receiving: Postage
1008096	06/13/2024	USI Insurance Services Nationa	865.09	Institutional: General Insurance
1008097	06/13/2024	Verizon Wireless	722.77	Utilities: Telephone
1008099	06/13/2024	James Voyles	100.50	Board of Trustees: Travel In State
1008100	06/13/2024	Wallcur, LLC	344.25	Medical Assisting: Instructional Supplies
1008101	06/13/2024	Alicia L. Ward	65.00	FCAE FY24: Instr Service Contracts
1008102	06/13/2024	Weldstar Company	88.75	Manufacturing Operations: Instructional Supplies
1008103	06/13/2024	Strategic Development Institut	2,310.00	Custom Training: Instructional Supplies
1008104	06/13/2024	Wex Bank	2,497.07	Athletics General Fund: College Conf/Meeting Expense
1008105	06/13/2024	Xerox Corporation	5,571.26	Reprographics: Install Pay Lease/Pur Agree
1008106	06/13/2024	Young Innovations	10,511.28	Dental Hygiene: Instructional Supplies
1008122	06/13/2024	CDW-Government	31,180.00	Administrative Software Proj: Other Contractual Services
1008123	06/13/2024	Dell Marketing LP	37,348.79	FY24 Trades School Program: Equipment-Instructional >2500
1008124	06/13/2024	Everything Branded Usa Inc	1,455.83	FY24 Trades School Program: Other Supplies
1008125	06/13/2024	Makerbot Industries Llc	2,101.02	FY24 Trades School Program: Other Supplies
1008126	06/13/2024	Medline Industries Inc	550.75	Public Safety: Other Expenses
1008129	06/20/2024	Rock Gate Capital	14,310.00	Truck Driving: Instr Service Contracts
1008130	06/20/2024	A & R Mechanical Contractors I	17,229.31	Maintenance: Maintenance Services
1008131	06/20/2024	ABC Sanitary	125.00	Maintenance: Maintenance Services
1008132	06/20/2024	Access Locksmiths & Security L	990.00	Maintenance: Maintenance/Custodial Supply
1008133	06/20/2024	Accurate Biometrics	1,120.00	Human Resource: Advertising

1008134	06/20/2024	ACI Payments Inc	975.45	Fiscal Administration: Other Fixed Charges
1008135	06/20/2024	Acoustic Design of America Inc	4,123.26	Math Administration: Other Material and Supplies
1008136	06/20/2024	Advance Auto Parts	545.22	Ford Asset: Instructional Supplies
1008137	06/20/2024	AHW LLC	24.12	Grounds: Maintenance/Custodial Supply
1008138	06/20/2024	Amazon	3,346.87	FY24 Trades School Program: Other Supplies
1008139	06/20/2024	Ameren Illinois	519.37	Utilities: Electricity
1008140	06/20/2024	Annawan High School	50.00	FCAE FY24: Instr Service Contracts
1008141	06/20/2024	AT&T	2,618.08	Utilities: Telephone
1008142	06/20/2024	Avfuel Corporation	18,073.99	Aviation Program: Vehicle Supplies
1008143	06/20/2024	Celeste Bello	500.00	FY24 Trades School Program: Other Expenses
1008144	06/20/2024	Benco Dental	19,950.00	Dean of Health Professions: Equipment-Instructional >2500
1008145	06/20/2024	Bill Smith Auto Parts	2,555.00	Perkins-Post Secondary: Instructional Supplies
1008146	06/20/2024	Birkey's Farm Store, Inc	638.82	Grounds: Maintenance Services
1008147	06/20/2024	Black Rocket Productions	129.00	Youth Programs: Instr Service Contracts
1008148	06/20/2024	Bluford High School	50.00	FCAE FY24: Instr Service Contracts
1008149	06/20/2024	Boeing Distribution Inc	1,214.51	Aviation Program: Repair Materials/Supplies
1008150	06/20/2024	Mr. Benjamin D. Boltinghouse	752.34	Compliance: Other Conf/Meeting Expenses
1008151	06/20/2024	Bound Tree Medical LLC	59.13	Professional Development: Instructional Supplies
1008152	06/20/2024	Amani N. Brown	500.00	FY24 Trades School Program: Other Expenses
1008153	06/20/2024	BSN Sports	4,014.28	Athletics General Fund: Other Material and Supplies
1008154	06/20/2024	Cain's Marine Welding Inc	327.68	Dean of Career & Technical Ed: Other Expenses
1008155	06/20/2024	Cambridge Community High School	50.00	FCAE FY24: Instr Service Contracts
1008156	06/20/2024	Cameron Craft	3,503.00	NSF EPASS: Other Contractual Services
1008157	06/20/2024	Carle	5,000.00	Health Professional Administration: Other Material and Supplies
1008158	06/20/2024	Jamarion M. Cartmill-Brown	500.00	FY24 Trades School Program: Other Expenses
1008159	06/20/2024	Castle Branch Inc	63.00	Human Resource: Recruit Personnel/Athletes
1008160	06/20/2024	CenturyLink	185.88	Utilities: Telephone
1008161	06/20/2024	Champaign Ford City	37.67	Ford Asset: Instructional Supplies
1008162	06/20/2024	Chemical Maintenance Inc	1,016.01	Custodial: Maintenance/Custodial Supply
1008163	06/20/2024	Cintas Corp	354.66	Agriculture-Engineering Scienc: Maintenance Services
1008164	06/20/2024	Cintas Corp	114.87	Grounds: Maintenance/Custodial Supply
1008165	06/20/2024	Ms. Julie R. Clark	28.46	Project Read: Other Conf/Meeting Expenses
1008166	06/20/2024	Clauss Specialties	1,626.11	Grounds: Maintenance/Custodial Supply
1008167	06/20/2024	Commercial Builders Inc	3,319.52	Campus Door Lock Phase II PHS: Building Remodeling
1008168	06/20/2024	Constellation NewEnergy	14,393.49	Utilities: Gas
1008169	06/20/2024	Country Arbors Nursery	104.25	Grounds: Maintenance/Custodial Supply
1008170	06/20/2024	Mrs. April E. Crawley	80.00	Center for Excellence: Prof Development - PT Faculty
1008171	06/20/2024	Crete-Monee High School	50.00	FCAE FY24: Instr Service Contracts
1008172	06/20/2024	Cumberland High School	50.00	FCAE FY24: Instr Service Contracts
1008173	06/20/2024	Cyntox LLC	249.35	Occupational Hlth: Other Supplies
1008174	06/20/2024	Dakota Junior-Senior High Scho	50.00	FCAE FY24: Instr Service Contracts
1008175	06/20/2024	Danville Area Community Colleg	277.60	Professional Development: Instructional Supplies
1008176	06/20/2024	Delavan High School	50.00	FCAE FY24: Instr Service Contracts
1008177	06/20/2024	Dell Marketing LP	101.99	Computing Administration: Maintenance Services
1008178	06/20/2024	Jose Diego Nicolas	500.00	FY24 Trades School Program: Other Expenses
1008179	06/20/2024	Morgan Dixon	500.00	FY24 Trades School Program: Other Expenses
1008180	06/20/2024	Douglas Carl Johnson	1,000.00	Illinois Arts Council: Other Contractual Services
1008181	06/20/2024	Ms. Sheryl A. Drake	40.81	FY24 Trades School Program: Other Supplies
1008182	06/20/2024	Eduard Duran	412.50	Soccer Mens: Other Contractual Services
1008183	06/20/2024	Durand High School	50.00	FCAE FY24: Instr Service Contracts
1008184	06/20/2024	Mrs. Jennifer L. Durst	81.80	Academic Institutional: Staff Development-Faculty
1008185	06/20/2024	Dust and Sons	1,331.22	Collision Repair: Instructional Supplies
1008186	06/20/2024	EAB Global Inc	1,170.00	Intl Student Svcs: Other Contractual Services
1008187	06/20/2024	Echo Healthcare Inc	15,875.00	Simulation: Other Contractual Services
1008188	06/20/2024	Mr. Nicholas A. Eisenmenger	192.00	NSF EPASS: Travel-Out of State
1008189	06/20/2024	ELM Resources	4,500.00	Teri Loan ELM Scholar: Deposits for Others
1008190	06/20/2024	Brooklyn L. Engelhardt	500.00	FY24 Trades School Program: Other Expenses
1008191	06/20/2024	Enterprise Rent-A-Car Midwest	1,669.00	Transportation: Rental-Equipment
1008192	06/20/2024	Enterprise Rent-A-Car Midwest	29.30	Public Safety: Travel In State-Admin
1008193	06/20/2024	Ms. Casey R. Evans	153.38	Center for Excellence: Prof Development - PT Faculty
1008194	06/20/2024	Fisher Scientific	180.51	Chemistry: Instructional Supplies
1008195	06/20/2024	Flightstar	37,087.38	Aviation Program: Maintenance Services
1008196	06/20/2024	Flinn Scientific Inc	48.12	Chemistry: Instructional Supplies
1008197	06/20/2024	Frasca International Inc	80,530.00	FY24 Trades School Program: Equipment-Instructional >2500
1008198	06/20/2024	Galva CUSD #224	50.00	FCAE FY24: Instr Service Contracts
1008199	06/20/2024	Angelo G. Gaona	500.00	FY24 Trades School Program: Other Expenses
1008200	06/20/2024	GFI Digital Inc	14,293.19	Computing Administration: Other Contractual Services
1008201	06/20/2024	Glenbard Township High School	50.00	FCAE FY24: Instr Service Contracts
1008202	06/20/2024	Global Music Rights LLC	1,395.20	Student Projects: Other Contractual Services
1008203	06/20/2024	Grainger Industrial Supplies	1,878.81	FY24 Trades School Program: Other Supplies
1008204	06/20/2024	Dr. Sarah Grison	1,055.50	Academic Institutional: Travel In State-Faculty
1008205	06/20/2024	James Gutierrez	500.00	FY24 Trades School Program: Other Expenses

1008206	06/20/2024 Habegger Corporation	106.80	Maintenance: Maintenance/Custodial Supply
1008207	06/20/2024 Habegger Corporation	263.37	Maintenance: Maintenance/Custodial Supply
1008208	06/20/2024 Mrs. Alina Haidri	68.34	Project Read: Other Conf/Meeting Expenses
1008209	06/20/2024 Alyssa N. Hamilton	1,000.00	Murray Wise Land Contest: Student Grants, Scholarships
1008210	06/20/2024 Kevin J. Harbour	120.10	Training Room: Instructional Supplies
1008211	06/20/2024 Hartman Publishing	810.00	Bookstore: Resale Textbooks
1008212	06/20/2024 Health Alliance Medical Plans,	41,940.64	General: Group Health Insurance
1008213	06/20/2024 Heartland Community College	500.00	Senegal - Study Abroad: Deposits for Others
1008214	06/20/2024 Hendrick Dorms, Inc.	314.45	Women of Impact Scholarship: College Conf/Meeting Expense
1008215	06/20/2024 Michelle Hernandez-Hernandez	500.00	FY24 Trades School Program: Other Expenses
1008216	06/20/2024 Hicksgas	73.96	Maintenance: Maintenance/Custodial Supply
1008217	06/20/2024 Holt Supply Company	411.80	Maintenance: Maintenance/Custodial Supply
1008218	06/20/2024 Howard Industries Inc	10,011.00	FY24 Trades School Program: Equipment-Instructional >2500
1008219	06/20/2024 Illiana Pullers Association	2,010.00	Diesel Pulling: Deposits for Others
1008220	06/20/2024 Illini Bluffs Cusd #327	50.00	FCAE FY24: Instr Service Contracts
1008221	06/20/2024 Illinois American Water	8,971.06	Utilities: Water, Sewage
1008222	06/20/2024 Illinois Association of Realto	340.00	Professional Development: Instructional Supplies
1008223	06/20/2024 Ingram Book Company	123.50	Bookstore: Resale Textbooks
1008224	06/20/2024 Isaksen Glerum Wachter LLC	7,920.00	Plant Administration: Athletic Office Remodel
1008225	06/20/2024 John Wiley & Sons Inc	540.00	Student Government: Other Conf/Meeting Expenses
1008226	06/20/2024 John Wiley & Sons Inc	1,500.41	Student Government: Other Conf/Meeting Expenses
1008227	06/20/2024 Johnson Controls Fire Protecti	2,650.56	Maintenance: Maintenance Services
1008228	06/20/2024 Justi Hudson	20.00	Child Development: Other Material and Supplies
1008229	06/20/2024 Mrs. Dawn M. Kamphaus	498.54	General Institutional: College Conf/Meeting Expense
1008230	06/20/2024 Kansas Cusd #3	50.00	FCAE FY24: Instr Service Contracts
1008231	06/20/2024 Imari Kimbrough	500.00	FY24 Trades School Program: Other Expenses
1008232	06/20/2024 Tazyah A. Kinard	500.00	FY24 Trades School Program: Other Expenses
1008233	06/20/2024 Kirby Risk Electrical Supply	164.25	Maintenance: Maintenance/Custodial Supply
1008234	06/20/2024 Ms. Doris A. Klenke	155.61	Personal Development: Instructional Supplies
1008235	06/20/2024 Knoxville High School	50.00	FCAE FY24: Instr Service Contracts
1008236	06/20/2024 Kone Inc	2,829.76	Maintenance: Maintenance Services
1008237	06/20/2024 Krueger International Inc	4,467.52	Vice President Academics: Other Capital Outlay >2500
1008238	06/20/2024 Dr. John C. Larkin	11.14	General: FICA
1008239	06/20/2024 Aaliyah Larkins	500.00	FY24 Trades School Program: Other Expenses
1008240	06/20/2024 Learning Resources Network	97.50	Professional Development: Instr Service Contracts
1008241	06/20/2024 Lena-Winslow High School	50.00	FCAE FY24: Instr Service Contracts
1008242	06/20/2024 Gavin C. Lomax	1,000.00	Murray Wise Land Contest: Student Grants, Scholarships
1008243	06/20/2024 Lynn Peavey Company	36.50	Chemistry: Instructional Supplies
1008244	06/20/2024 Mammoth Printshop Llc	3,470.00	FY24 Trades School Program: Advertising
1008245	06/20/2024 Marissa Junior-Senior High Sch	50.00	FCAE FY24: Instr Service Contracts
1008246	06/20/2024 Maroa-Forsyth High School	50.00	FCAE FY24: Instr Service Contracts
1008247	06/20/2024 Alondra G. Martinez	500.00	FY24 Trades School Program: Other Expenses
1008248	06/20/2024 MBS Textbook Exchange Inc	251.94	Bookstore: Resale Textbooks
1008249	06/20/2024 Macy McCall	35.00	Personal Development: Instructional Supplies
1008250	06/20/2024 McCormick Distributing Inc	152.92	Child Development: Other Material and Supplies
1008251	06/20/2024 Ms. Waylena M. McCully	500.00	Center for Excellence: Staff Develop-Support Staff
1008252	06/20/2024 Mrs. Kelly L. McPherson	80.00	Center for Excellence: Prof Development - PT Faculty
1008253	06/20/2024 Ms. Amber L. Melander	150.00	Center for Excellence: Prof Development - PT Faculty
1008254	06/20/2024 Menards	1,044.49	Construction Tech: Instructional Supplies
1008255	06/20/2024 Mercer Co School Dist 404	50.00	FCAE FY24: Instr Service Contracts
1008256	06/20/2024 Jeremiah L. Merrick	406.25	FY24 Trades School Program: Other Expenses
1008257	06/20/2024 Meyer Capel	6,816.00	Institutional: Legal Services
1008258	06/20/2024 Midwest Central High School	50.00	FCAE FY24: Instr Service Contracts
1008259	06/20/2024 Midwest Construction Rentals I	616.45	Maintenance: Maintenance Services
1008260	06/20/2024 Lisa Miller	200.00	FCAE FY24: Instr Service Contracts
1008261	06/20/2024 Minuteman Press	1,915.61	FCAE FY24: Instr Service Contracts
1008262	06/20/2024 Josue Mukoka	500.00	FY24 Trades School Program: Other Expenses
1008263	06/20/2024 Muncie Aviation Company	847.00	Bookstore: Resale Textbooks
1008264	06/20/2024 Napa Auto Parts	76.90	Grounds: Maintenance/Custodial Supply
1008265	06/20/2024 Niemann Foods	71.47	Grounds: Maintenance/Custodial Supply
1008266	06/20/2024 Norris Tire & Auto Center	223.00	Grounds: Maintenance Services
1008267	06/20/2024 Olympia High School	50.00	FCAE FY24: Instr Service Contracts
1008268	06/20/2024 OSF SJMC Foundation	0.68	Occupational Hlth: Other Supplies
1008269	06/20/2024 Overdrive Inc	1,382.35	Library: Books/Binding Costs
1008270	06/20/2024 Parkland College	401.27	PATH Program: Other Expenses
1008271	06/20/2024 Parkland College	4,091.50	Softball Foundation Fund: Student Grants, Scholarships
1008272	06/20/2024 Pearl City High School	50.00	FCAE FY24: Instr Service Contracts
1008273	06/20/2024 Pearson Education	2,443.86	Bookstore: Resale Textbooks
1008274	06/20/2024 Pecatonica High School	50.00	FCAE FY24: Instr Service Contracts
1008275	06/20/2024 Petry-Kuhne Company	720,144.71	AGCO Building: New Buildings and Additions
1008276	06/20/2024 Power Supply of Illinois	3,724.73	Maintenance: Maintenance Services
1008277	06/20/2024 Project Te	2,575.00	Ag Club: Deposits for Others

1008278	06/20/2024	Mrs. Megan Przygoda	318.22	Dean of Career & Technical Ed: Travel In State-Othr Personnel
1008279	06/20/2024	Purdue University	4,200.00	NSF EPASS: Travel-Out of State
1008280	06/20/2024	Quincy Area Vocational Technic	50.00	FCAE FY24: Instr Service Contracts
1008281	06/20/2024	Radiation Detection Company	172.99	Radiologic Technology: Instructional Supplies
1008282	06/20/2024	River Bend School Dist #2	50.00	FCAE FY24: Instr Service Contracts
1008283	06/20/2024	Mr. Jonathan C. Ross	364.00	Rev Up: Travel Out State-Faculty
1008284	06/20/2024	Brian Rowell	500.00	FY24 Trades School Program: Other Expenses
1008285	06/20/2024	Joseph M. Segobiano	412.50	Soccer Mens: Other Contractual Services
1008286	06/20/2024	Faith M. Sellers	500.00	FY24 Trades School Program: Other Expenses
1008287	06/20/2024	Sherman's	187.71	Grounds: Maintenance Services
1008288	06/20/2024	Katelyn M. Sims	267.02	Athletics General Fund: Instructional Supplies
1008289	06/20/2024	Ronald Smith	500.00	FY24 Trades School Program: Other Expenses
1008290	06/20/2024	Raidon S. Soutchay	500.00	FY24 Trades School Program: Other Expenses
1008291	06/20/2024	Spark Hire Inc	9,588.00	Human Resource: Recruit Personnel/Athletes
1008292	06/20/2024	Starcrest Cleaners	191.67	Practical Nursing: Instructional Supplies
1008293	06/20/2024	Stark County High School	50.00	FCAE FY24: Instr Service Contracts
1008294	06/20/2024	Sycamore High School	50.00	FCAE FY24: Instr Service Contracts
1008295	06/20/2024	Senichi L. Takeda	500.00	FY24 Trades School Program: Other Expenses
1008296	06/20/2024	Ms. Karen L. Talbott	12.26	Child Development: Other Supplies
1008297	06/20/2024	Terminix Services Inc	362.00	Maintenance: Maintenance Services
1008298	06/20/2024	Jacqueline Torres	500.00	FY24 Trades School Program: Other Expenses
1008299	06/20/2024	Tri-City High School	50.00	FCAE FY24: Instr Service Contracts
1008300	06/20/2024	Tri-Valley High School	50.00	FCAE FY24: Instr Service Contracts
1008301	06/20/2024	TrophyTime Inc	260.80	Nursing: Office-Supplies
1008302	06/20/2024	United Parcel Service	289.21	Bookstore: Resale Textbooks
1008303	06/20/2024	UpKeep Maintenance Service Inc	3,040.00	Custodial: Other Contractual Services
1008304	06/20/2024	USI Insurance Services Nationa	11,659.00	Aviation Program: General Insurance
1008305	06/20/2024	Isabel Valencia-Ramirez	500.00	FY24 Trades School Program: Other Expenses
1008306	06/20/2024	Villa Grove High School	50.00	FCAE FY24: Instr Service Contracts
1008307	06/20/2024	Madison Walker	500.00	FY24 Trades School Program: Other Expenses
1008308	06/20/2024	Mr. Chris M. Warren	1,799.00	Academic Institutional: Staff Development-Faculty
1008309	06/20/2024	Raneise L. Waters	500.00	FY24 Trades School Program: Other Expenses
1008310	06/20/2024	Wayne City High School	50.00	FCAE FY24: Instr Service Contracts
1008311	06/20/2024	Winchester High School	50.00	FCAE FY24: Instr Service Contracts
1008312	06/20/2024	Wing Aero Products	89.85	Bookstore: Resale Textbooks
1008313	06/20/2024	WTK LLC	399.79	Computing Administration: Other Material and Supplies
1008314	06/20/2024	Sofia N. Zavala	500.00	FY24 Trades School Program: Other Expenses
1008527	06/20/2024	Grainger Industrial Supplies	9,191.67	AGCO Building: Equipment-Instructional >2500
1008528	06/20/2024	Petry-Kuhne Company	637,722.16	AGCO Building: New Buildings and Additions
1008529	06/27/2024	4IMPRINT	816.36	FY24 Mental Health Early Act: Other Material and Supplies
1008530	06/27/2024	51 Fire & Safety Corp	8,106.00	Maintenance: Maintenance Services
1008531	06/27/2024	A & R Mechanical Contractors I	10,902.00	Maintenance: Maintenance Services
1008532	06/27/2024	AACRAO	1,500.00	Admissions and Records: Publications and Dues
1008533	06/27/2024	Abbott's Florist	303.95	Human Resource: Other Expenses
1008534	06/27/2024	Advanced Commercial Roofing	10,581.00	Maintenance: Maintenance Services
1008536	06/27/2024	Amazon	7,456.87	FY24 Mental Health Early Act: Other Material and Supplies
1008537	06/27/2024	Ameren Illinois	10,500.81	Utilities: Electricity
1008538	06/27/2024	American Dental Association	2,570.20	Dental Hygiene: Instructional Supplies
1008539	06/27/2024	American Psychiatric Associati	1,045.50	FY24 Mental Health Early Act: Other Material and Supplies
1008540	06/27/2024	Angelo's Inc	5,853.48	General Institutional: Travel In State
1008541	06/27/2024	AT&T	512.46	Utilities: Telephone
1008542	06/27/2024	AT&T	2,874.43	Utilities: Telephone
1008543	06/27/2024	AT&T	1,288.14	Utilities: Telephone
1008544	06/27/2024	Authorized Acquisitions Llc	5,165.00	HRSA Surgical Tech Remodel: Building Remodeling
1008545	06/27/2024	Avfuel Corporation	18,498.89	Aviation Program: Vehicle Supplies
1008546	06/27/2024	Benco Dental	3,105.72	Dental Hygiene: Office-Supplies
1008547	06/27/2024	Mr. Robert E. Bielmeier	236.00	Financial Aid: College Conf/Meeting Expense
1008548	06/27/2024	Bio-Rad Laboratories Inc	2,172.14	NSF MICRO-CCS: Other Material and Supplies
1008549	06/27/2024	Blackmore and Glunt Inc	5,406.00	Maintenance: Maintenance/Custodial Supply
1008550	06/27/2024	Madison Bock	260.00	FCAE FY24: Instr Service Contracts
1008551	06/27/2024	Bodine Electric	2,398.00	Administrative Software Proj: Consultants
1008552	06/27/2024	Jerry M. Brockett	97.50	FCAE FY24: Instr Service Contracts
1008553	06/27/2024	Dr. Marya C. Burke	474.15	FY24 Mental Health Early Act: College Conf/Meeting Expense
1008554	06/27/2024	NCS Pearson, Inc.	1,441.86	Academic Computing: Maintenance Services
1008555	06/27/2024	Champaign Multimedia Group	777.20	Board of Trustees: Publications and Dues
1008556	06/27/2024	Chemical Maintenance Inc	1,697.12	Custodial: Maintenance/Custodial Supply
1008557	06/27/2024	Club Europa	22,306.00	Dijon Study Abroad: Deposits for Others
1008558	06/27/2024	Commercial Builders Inc	16,658.72	ECACE Grant: Building Remodeling
1008559	06/27/2024	Connor Company	1,630.14	Maintenance: Maintenance/Custodial Supply
1008560	06/27/2024	Dixon Graphics	4,593.16	Maintenance: Maintenance/Custodial Supply
1008561	06/27/2024	Mrs. Heather E. Doody-Jones	253.02	Center for Excellence: Staff Develop-Support Staff
1008562	06/27/2024	Dubson Heating Air Conditionin	500.00	Scholarships Revolve: Deposits for Others

1008563	06/27/2024	Ferrilli Information Group	375.00	Computing Administration: Maintenance Services
1008564	06/27/2024	Fisher Scientific	87.87	Chemistry: Instructional Supplies
1008565	06/27/2024	GFI Digital Inc	15,354.00	Computing Administration: Other Contractual Services
1008566	06/27/2024	Ms. Sarah J. Hartman	239.20	Admissions and Records: College Conf/Meeting Expense
1008567	06/27/2024	Joe Heavner	65.00	FCAE FY24: Instr Service Contracts
1008568	06/27/2024	Hendrick Dorms, Inc.	279.80	President: College Conf/Meeting Expense
1008569	06/27/2024	Herriott's Coffee Columbia Str	86.00	President: Office-Supplies
1008570	06/27/2024	Holt Supply Company	9.90	Maintenance: Maintenance/Custodial Supply
1008571	06/27/2024	Hu-Friedy Mfg Co LLC	38,293.80	Dental Hygiene: Instructional Supplies
1008572	06/27/2024	Hyperice Inc	2,498.00	Kinesiology: Instructional Supplies
1008573	06/27/2024	Intech Innovations Inc	2,640.00	Academic Computing: Maintenance Services
1008574	06/27/2024	Isaksen Glerum Wachter LLC	28,632.94	Plant Administration: Building Remodeling
1008575	06/27/2024	JW Pepper & Sons Inc	160.49	Music: Instructional Supplies
1008576	06/27/2024	JW Pepper & Sons Inc	188.00	Music: Instructional Supplies
1008577	06/27/2024	Mrs. Dawn M. Kamphaus	236.00	Financial Aid: College Conf/Meeting Expense
1008578	06/27/2024	Kirby Risk Electrical Supply	215.30	Green Revolving Fund: Deposits for Others
1008579	06/27/2024	John Lamp	260.00	FCAE FY24: Instr Service Contracts
1008580	06/27/2024	Mrs. Miranda B. Marten	187.00	Center for Excellence: Prof Development - PT Faculty
1008581	06/27/2024	McCormick Distributing Inc	118.75	Child Development: Other Material and Supplies
1008582	06/27/2024	Sarah McKinnies	195.00	FCAE FY24: Instr Service Contracts
1008583	06/27/2024	Mediacom Communications Corpor	3,435.63	Academic Computing: Repair Materials/Supplies
1008584	06/27/2024	Medline Industries Inc	604.10	Respiratory Care Technology: Instructional Supplies
1008585	06/27/2024	Jacob V. Meisner	260.00	FCAE FY24: Instr Service Contracts
1008586	06/27/2024	Menards	794.72	Electronics: Instructional Supplies
1008587	06/27/2024	Meyer Capel	5,008.25	Institutional: Legal Services
1008588	06/27/2024	Mid-West Athletic Conference	525.00	Athletics General Fund: Publications and Dues
1008589	06/27/2024	Haas Factory Outlet-Chicago	1,860.35	Compuer Aided Drafting: Instructional Supplies
1008590	06/27/2024	Orasoptic	1,447.00	Dental Hygiene: Instructional Supplies
1008591	06/27/2024	Harley M. Painter	65.00	FCAE FY24: Instr Service Contracts
1008592	06/27/2024	Harley M. Painter	357.50	FCAE FY24: Instr Service Contracts
1008593	06/27/2024	Parkland College	8,958.00	General Institutional: Staff/Family Tuition Waiver
1008594	06/27/2024	Parkland College	2,800.00	General Institutional: Travel In State
1008595	06/27/2024	Perkinelmer U.S. Llc	5,730.70	Chemistry: Maintenance Services
1008596	06/27/2024	Ann Piotrowski	195.00	FCAE FY24: Instr Service Contracts
1008597	06/27/2024	Point and Click Solutions Inc	15,567.40	FY24 Mental Health Early Act: Computer Software
1008598	06/27/2024	Poplar Grove Airmotive, Inc.	32,850.00	Aviation Program: Repair Materials/Supplies
1008599	06/27/2024	PowerBlock Inc	2,984.03	Kinesiology: Instructional Supplies
1008600	06/27/2024	Prairieland Feeds	1,143.60	Vet Tech: Instructional Supplies
1008601	06/27/2024	Ms. Carolyn J. Ragsdale	255.66	Board of Trustees: Travel In State
1008602	06/27/2024	Ray O'Herron Co Inc	1,620.00	Public Safety: Other Supplies
1008603	06/27/2024	Remco Electrical Corporation	15,843.50	Plant Administration: Building Remodeling
1008604	06/27/2024	Ms. Michelle D. Roberts	1,332.00	Academic Institutional: Staff Development-Faculty
1008605	06/27/2024	Rogards Office PLUS	719.44	Public Safety: Office-Supplies
1008606	06/27/2024	Amy Rogier	260.00	FCAE FY24: Instr Service Contracts
1008607	06/27/2024	Cherie L. Rogier	260.00	FCAE FY24: Instr Service Contracts
1008608	06/27/2024	Roth Drainage	8,850.00	PHS Drainage North Campus: Building Remodeling
1008609	06/27/2024	Sam's Club	2,125.89	Innovative Bridge-Transition: Other Expenses
1008610	06/27/2024	Ms. Katie L. Schacht	476.03	FY24 Mental Health Early Act: College Conf/Meeting Expense
1008611	06/27/2024	Securitas Technology Corporati	906.36	Maintenance: Maintenance Services
1008612	06/27/2024	Sherwin Williams	16.56	Maintenance: Maintenance/Custodial Supply
1008613	06/27/2024	Brett Sorensen	97.50	FCAE FY24: Instr Service Contracts
1008614	06/27/2024	Terminix Services Inc	61.00	Maintenance: Maintenance Services
1008615	06/27/2024	TrophyTime Inc	509.00	President: College Conf/Meeting Expense
1008616	06/27/2024	United Parcel Service	98.16	Bookstore: Resale Textbooks
1008617	06/27/2024	Urbana & Champaign Sanitary Di	6,400.39	Utilities: Water, Sewage
1008618	06/27/2024	Village of Rantoul	800.00	Baseball: Other Contractual Services
1008619	06/27/2024	VWR International LLC	610.40	Chemistry: Instructional Supplies
1008620	06/27/2024	Weldstar Company	281.91	Maintenance: Maintenance Services
1008621	06/27/2024	Mr. Adam M. Zwawi	1,769.04	NSF MICRO-CCS: Other Expenses
1008638	06/27/2024	Ameren Illinois	725.00	Utilities: Electricity
1008639	06/27/2024	CDW-Government	5,636.76	Computing Administration: Maintenance Services
1008640	06/27/2024	Holt Supply Company	304.50	Maintenance: Maintenance/Custodial Supply
1008641	06/27/2024	Kirby Risk Electrical Supply	645.80	Maintenance: Maintenance/Custodial Supply
1008642	06/27/2024	Quicksilver Mailing Services L	123.96	Central Receiving: Postage
1008643	06/27/2024	Shawnee Community College	29,397.64	Strengthening Com College FY24: Other Contractual Services
E0053847	06/06/2024	Ms. Rebecca R. Bahnke	211.53	Occupation Therapy: Instructional Supplies
E0053848	06/06/2024	Shaunesy Carlen	240.00	IDOT HCCTP Grant: Other Expenses
E0053849	06/06/2024	Ms. Jaylyn M. Craven	221.10	Medical Assisting: Travel In State
E0053850	06/06/2024	Bernard D. Ellis, Jr.	240.00	IDOT HCCTP Grant: Other Expenses
E0053851	06/06/2024	Ms. Amy N. Frasca	71.93	Center for Excellence: Staff Develop-Support Staff
E0053852	06/06/2024	Javario S. Gill	240.00	IDOT HCCTP Grant: Other Expenses
E0053853	06/06/2024	Ms. Janice L. Grewatz	1,024.81	Perkins-Post Secondary: Travel In State

E0053854	06/06/2024	Mrs. Dawn R. Hollwedel	150.00	Center for Excellence: Prof Development - PT Faculty
E0053855	06/06/2024	Mrs. Brittany N. Kelly	337.75	Center for Excellence: Prof Development - PT Faculty
E0053856	06/06/2024	Jayla C. Laplace	500.00	FY24 SWFT: WEI: Other Expenses
E0053857	06/06/2024	David Z. Lopez	240.00	IDOT HCCTP Grant: Other Expenses
E0053858	06/06/2024	Ms. Joline J. Luecke	187.00	Center for Excellence: Prof Development - PT Faculty
E0053859	06/06/2024	Ryder J. Matteson	240.00	IDOT HCCTP Grant: Other Expenses
E0053860	06/06/2024	Lashonda D. McCullough	240.00	IDOT HCCTP Grant: Other Expenses
E0053861	06/06/2024	Mr. Patrick S. McGinness	800.00	Center for Excellence: Staff Develop-Support Staff
E0053862	06/06/2024	Markia N. Minor	240.00	IDOT HCCTP Grant: Other Expenses
E0053863	06/06/2024	Japhon P. Myles	210.00	IDOT HCCTP Grant: Other Expenses
E0053864	06/06/2024	Mr. Thaddeus N. Nzomo	115.24	Adult Literacy Fund: Instit Support Contract
E0053865	06/06/2024	Joshua Ostrander	240.00	IDOT HCCTP Grant: Other Expenses
E0053866	06/06/2024	Jesus E. Padilla	500.00	FY24 SWFT: WEI: Other Expenses
E0053867	06/06/2024	Mouder Said	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053868	06/06/2024	Tyler J. Simmons	220.00	IDOT HCCTP Grant: Other Expenses
E0053869	06/06/2024	Sergio A. Sosa	270.00	IDOT HCCTP Grant: Other Expenses
E0053870	06/06/2024	Tania A. Spates	500.00	Cobra Venture Program: Student Grants, Scholarships
E0053871	06/06/2024	Ms. Julie A. Weishar	1,889.50	Social Science Administration: College Conf/Meeting Expense
E0053872	06/06/2024	Christopher Winston	240.00	IDOT HCCTP Grant: Other Expenses
E0053873	06/06/2024	Robert C. Wiseman	240.00	IDOT HCCTP Grant: Other Expenses
E0053876	06/13/2024	Shaunesy Carlen	290.00	IDOT HCCTP Grant: Other Expenses
E0053877	06/13/2024	Ms. Lisa K. Costello	56.43	Art Gallery: Deposits for Others
E0053878	06/13/2024	Mr. David E. Donsbach	123.28	Fiscal Administration: College Conf/Meeting Expense
E0053879	06/13/2024	Bernard D. Ellis, Jr.	290.00	IDOT HCCTP Grant: Other Expenses
E0053880	06/13/2024	Mariah A. Frimpong	100.00	PATH Program: Other Expenses
E0053881	06/13/2024	Javario S. Gill	110.00	IDOT HCCTP Grant: Other Expenses
E0053882	06/13/2024	Ms. Martha G. Jacobson	307.18	Human Resource: Other Expenses
E0053883	06/13/2024	David Z. Lopez	290.00	IDOT HCCTP Grant: Other Expenses
E0053884	06/13/2024	Ryder J. Matteson	290.00	IDOT HCCTP Grant: Other Expenses
E0053885	06/13/2024	Lashonda D. McCullough	180.00	IDOT HCCTP Grant: Other Expenses
E0053886	06/13/2024	Shaylie G. Miller	100.00	PATH Program: Other Expenses
E0053887	06/13/2024	Markia N. Minor	290.00	IDOT HCCTP Grant: Other Expenses
E0053888	06/13/2024	Japhon P. Myles	290.00	IDOT HCCTP Grant: Other Expenses
E0053889	06/13/2024	Joshua Ostrander	290.00	IDOT HCCTP Grant: Other Expenses
E0053890	06/13/2024	Aria A. Pleasure	500.00	FY24 SWFT: WEI: Other Expenses
E0053891	06/13/2024	Tyler J. Simmons	290.00	IDOT HCCTP Grant: Other Expenses
E0053892	06/13/2024	Ms. Maliya Smith	808.77	FY24 Mental Health Early Act: College Conf/Meeting Expense
E0053893	06/13/2024	Sergio A. Sosa	290.00	IDOT HCCTP Grant: Other Expenses
E0053894	06/13/2024	Mrs. Kristen H. Wall	187.00	Academic Institutional: Staff Development-Faculty
E0053895	06/13/2024	Mr. David C. Webb	194.70	Community Ed Admin: Travel In State
E0053896	06/13/2024	Christopher Winston	290.00	IDOT HCCTP Grant: Other Expenses
E0053897	06/13/2024	Robert C. Wiseman	290.00	IDOT HCCTP Grant: Other Expenses
E0053916	06/20/2024	Dr. Azeem Ahmad	613.88	Natural Sciences Administration: College Conf/Meeting Expense
E0053917	06/20/2024	Santus C. Amaraegbu	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053918	06/20/2024	Lesly Andrade	1,033.34	PATH Program: Other Expenses
E0053919	06/20/2024	Ms. Beth E. Bachtold	1,793.33	Vice President Academics: Other Expenses
E0053920	06/20/2024	Stephanie T. Back	159.00	PATH Program: Other Expenses
E0053921	06/20/2024	Mr. Derrick A. Baker	2,303.00	NSF EPASS: Travel-Out of State
E0053922	06/20/2024	Anahi G. Becerril	933.34	PATH Program: Other Expenses
E0053923	06/20/2024	Thomas R. Bradley Jr	833.34	PATH Program: Other Expenses
E0053924	06/20/2024	Kimberly D. Brunelle	500.00	PATH Program: Other Expenses
E0053925	06/20/2024	Grace M. Burnsmier	633.34	PATH Program: Other Expenses
E0053926	06/20/2024	Katrina R. Catizone	183.00	PATH Program: Other Expenses
E0053927	06/20/2024	Ms. Amy K. Chamley	3,059.34	ECACE Grant: Travel In State-Othr Personnel
E0053928	06/20/2024	LaRhonda A. Chinn	1,033.34	PATH Program: Other Expenses
E0053929	06/20/2024	Lauren Craig	2,021.95	Compliance: Travel-Out of State
E0053930	06/20/2024	Kendrick S. Crossland, Jr.	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053931	06/20/2024	Keeley M. Crozier	500.00	PATH Program: Other Expenses
E0053932	06/20/2024	Elizabeth C. Drollinger	633.34	PATH Program: Other Expenses
E0053933	06/20/2024	Lara C. Earnhart	933.34	PATH Program: Other Expenses
E0053934	06/20/2024	Teresa M. Ely	933.34	PATH Program: Other Expenses
E0053935	06/20/2024	Mariah A. Frimpong	633.34	PATH Program: Other Expenses
E0053936	06/20/2024	Nicole K. Gremer	833.34	PATH Program: Other Expenses
E0053937	06/20/2024	Diana Gutierrez	1,433.34	PATH Program: Other Expenses
E0053938	06/20/2024	Chloe A. Hammond	1,133.34	PATH Program: Other Expenses
E0053939	06/20/2024	Kelley L. Harvey	1,133.34	PATH Program: Other Expenses
E0053940	06/20/2024	Jose A. Hernandez	633.34	PATH Program: Other Expenses
E0053941	06/20/2024	Mrs. Laura L. Hettinger	2,585.69	Academic Institutional: Staff Development-Faculty
E0053942	06/20/2024	Kotora T. Hillard	500.00	PATH Program: Other Expenses
E0053943	06/20/2024	Mrs. Dawn R. Hollwedel	187.00	Center for Excellence: Prof Development - PT Faculty
E0053944	06/20/2024	Fabiola Jaramillo	633.34	PATH Program: Other Expenses
E0053945	06/20/2024	Lisa S. Kebede	1,133.34	PATH Program: Other Expenses

E0053946	06/20/2024	Keviantae T. King	300.00	FY24 SWFT: WEI: Other Expenses
E0053947	06/20/2024	Ms. Jody E. Littleton	3,862.00	FY24 IDEAS PSAT: Travel Out State-Faculty
E0053948	06/20/2024	Ms. Milly J. Machinchy	500.00	FY24 SWFT: WEI: Other Expenses
E0053949	06/20/2024	Justimie M. Mambongo, Jr.	500.00	PATH Program: Other Expenses
E0053950	06/20/2024	Derrick S. Marion	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053951	06/20/2024	Mr. Mark-Saint McDowell	375.00	Trio Student Supprt Svcs FY23: Other Conf/Meeting Expenses
E0053952	06/20/2024	Ramsey C. McGraw	1,133.34	PATH Program: Other Expenses
E0053953	06/20/2024	Shaylie G. Miller	633.34	PATH Program: Other Expenses
E0053954	06/20/2024	Veda K. Miller	500.00	PATH Program: Other Expenses
E0053955	06/20/2024	Zoey N. Mitchell	633.34	PATH Program: Other Expenses
E0053956	06/20/2024	Victoria M. Mullis	500.00	FY24 SWFT: WEI: Other Expenses
E0053957	06/20/2024	Melissa K. Qualls	500.00	PATH Program: Other Expenses
E0053958	06/20/2024	Vanessa M. Ramon-Calderon	500.00	FY24 SWFT: WEI: Other Expenses
E0053959	06/20/2024	Taniya N. Reinhart	633.34	PATH Program: Other Expenses
E0053960	06/20/2024	Elizabeth A. Schunke	382.00	PATH Program: Other Expenses
E0053961	06/20/2024	Mario I. Scruggs	1,000.00	FY24 SWFT: WEI: Other Expenses
E0053962	06/20/2024	Elijah J. Sexe	633.34	PATH Program: Other Expenses
E0053963	06/20/2024	Dylan G. Sorrell	633.34	PATH Program: Other Expenses
E0053964	06/20/2024	Mr. Michael R. Trame		2,874.02 Student Services Administration: Travel Out State-Othr Pers'l
E0053965	06/20/2024	Cheryl L. Weaver	633.34	PATH Program: Other Expenses
E0053966	06/20/2024	Daniela J. Zeilenga	1,205.42	PATH Program: Other Expenses
E0053967	06/20/2024	Robert J. Zufall	500.00	FY24 SWFT: WEI: Other Expenses
E0054242	06/27/2024	Katrina R. Catizone	500.00	PATH Program: Other Expenses
E0054243	06/27/2024	Ms. Lisa K. Costello	240.00	Center for Excellence: Staff Develop-Support Staff
E0054244	06/27/2024	Bridget M. Elementi	1,769.04	NSF MICRO-CCS: Other Expenses
E0054245	06/27/2024	Ms. Lori K. Garrett	588.24	Vice President Academics: Other Expenses
E0054246	06/27/2024	Mrs. Dawn R. Hollwedel	197.00	Center for Excellence: Prof Development - PT Faculty
E0054247	06/27/2024	Ms. Emma C. Larson	126.64	FY24 Mental Health Early Act: Computer Software
E0054248	06/27/2024	Fiona D. Lindsay-Olivera	1,769.04	NSF MICRO-CCS: Other Expenses
E0054249	06/27/2024	Mr. Charles R. Mitsdarfer	192.87	Business and Agriculture: Travel In State-Faculty
E0054250	06/27/2024	Mr. Michael R. Trame	2,874.02	Student Services Administration: Travel Out State-Othr Pers'l
E0054251	06/27/2024	Dr. Lori J. Williams	2,133.08	Humanities Administration: College Conf/Meeting Expense
		Student Refunds	438,225.79	1,390.65
		Totals Voucher Checks	<u>\$ 4,362,681.79</u>	<u>\$ 4,287.39</u>

Last Check Numbers Used: AP = 1008643 AP = E0054251 ST = 1008637 ST = E0054262

IX. BUSINESS & FINANCE—Item D

TENTATIVE BUDGET

The tentative budget for FY2025 will be presented for information. The tentative budget will be on display for public viewing prior to final budget approval. Notice of the tentative budget will be placed in the News-Gazette.

The final budget will be presented for approval at the September 2024 Board meeting. Any questions regarding the budget prior to the September meeting may be directed to Chris Randles or Dave Donsbach.

INFORMATION

IX. BUSINESS & FINANCE—Item E

EXEMPT PURCHASE - INDOOR CLIMATE RESEARCH TRAINING

Parkland College Community Education partners with Indoor Climate Research & Training (ICRT) to provide energy auditor training to underserved populations through the Clean Energy Jobs Act (CEJA) grant. ICRT conducts basic research at the intersection of energy efficiency and indoor air quality, and provides accredited, high-quality building science training for assessors, inspectors, and associates from the Illinois community action agencies. ICRT was previously a part of the Applied Research Institute (ARI) within the University of Illinois College of Engineering and is now housed at the Regional Planning Commission (RPC). ICRT was one of the first training centers accredited by the Interstate Renewable Energy Council (IREC) to deliver quality building science training. Parkland will utilize the training and expertise of ICRT to train participants in weatherization work such as energy audits, quality control inspections, insulation, air sealing, and HVAC inspection and improvements.

In FY2024, we researched ICRT and participated in their open house prior to applying for the CEJA funding. They came highly recommended, are experts in their field, and run the training program for the Illinois Home Weatherization Assistance Program, providing weatherization services to families around the state of Illinois.

This purchase relates to the following strategic goal:

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

1. Sustain Parkland College's role as a regional leader in economic and workforce development, forging partnerships with industry and government that spur job creation, expand the workforce pipeline, upskill incumbent workers, accelerate innovation, and foster a thriving entrepreneurial ecosystem within District 505.
3. Provide and develop relevant credit and non-credit lifelong learning opportunities for District 505, with a particular focus on engaging with historically underserved communities.

Administration recommends purchasing the energy auditor training services from Indoor Climate Research and Training of Champaign, IL, for a total cost not to exceed \$87,000. Items are exempt from formal bid requirements per the Illinois Public Community College Purchasing Act section 805/3-27.1 (a) contracts for the services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2025 Community Education budget and the Clean Energy Jobs Act (CEJA) grant for this purchase.

MOTION— Move to approve the purchase of services from Indoor Climate Research and Training of Champaign, IL, for a total cost not to exceed \$87,000.

IX. BUSINESS & FINANCE—Item F

EXEMPT PURCHASE - MODERN CAMPUS CATALOG AND CURRICULUM SYSTEM

The College recommends purchasing the Catalog and Curriculum Management system from Modern Campus, Camarillo, CA. Current catalog and curriculum processes involve a great deal of duplicated, manual work and effort to propagate changes to all locations. The current catalog is a static PDF that lacks accessibility; catalog content is not able to be integrated throughout the college website. Acquiring a Catalog/Curriculum solution will allow the creation of workflows and a “Change Once, Publish Everywhere” approach for better content management. Content can be propagated throughout the website using APIs, and can be pushed to update Colleague course data using a bidirectional integration. The intended modules will allow us to engage with prospective and current students in a more meaningful way, providing fewer steps in course selection and degree planning, encouraging greater interaction with career pathways, and addressing new Gainful Employment financial value transparency requirements from the federal government.

Following demonstrations by the four leading vendors providing curriculum and catalog software, the College has selected Modern Campus, Camarillo, CA, as the provider for these services.

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside the classroom.

Goal C: Enrich the Community: Parkland College will work collaboratively to enrich the District 505 community.

4. Effectively market and promote the college, its programs, and services to raise awareness of opportunities for social and economic mobility and career advancement; increase awareness of the college's priorities among key stakeholders, including policymakers.

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

This purchase relates to the following IT strategic vision and objectives and key results:

IT Objectives and Key Results:

Objective 2: Empower faculty and staff with innovative IT solutions to drive student enrolment, enhance retention, and ensure student success.

C. Support Academic Services efforts in procuring and implementing Curriculum and Course Management to centralize academic program organization and course content delivery. This system simplifies administrative tasks, enhances student-faculty collaboration, offers performance analytics, and creates better opportunities to serve our students. The measure of success is Academic Services satisfaction.

Objective 3: Employ IT capabilities to modernize and simplify administrative processes, promoting efficiency and stakeholder satisfaction.

C. Identify and eliminate or simplify at least ten redundant or outdated administrative steps or procedures using newly employed IT capabilities. Leverage artificial intelligence (AI) and other automation tools that are already available to the college.

Administration recommends purchasing the Catalog and Curriculum Management system from Modern Campus, Camarillo, CA, at an annual cost of \$33,000 and a one-time implementation service fee of \$22,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds for this purchase are available from the FY2025 operating budget.

MOTION— Move to approve the purchase of Catalog and Curriculum System from Modern Campus, Camarillo, CA, for a total cost of \$55,000.
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IX. BUSINESS & FINANCE—Item G

EXEMPT PURCHASE - AGCO BUILDING INSTRUCTIONAL TECHNOLOGY PURCHASE

As part of the AGCO project, the Administration recommends purchasing and deploying the necessary technology in the new K building to support instructional needs. These purchases include audiovisual and lecture capture equipment. The equipment will be procured from an IPHEC-approved vendor, Presidio, New York, NY.

This purchase will include classroom technology, including overhead projectors and cameras, to support faculty and instructional needs. It will allow for course resource creation by lecture captures. Lectures can be archived and used to create a repository of learning materials for current and future students. This will also allow students to view past lectures to reinforce the content or view it if they cannot attend a lecture.

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside the classroom.

Goal E: Secure Our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

This purchase relates to the following IT strategic plan vision and mission:

IT Vision: Campus Technologies empowers the Parkland College community through technology.

IT Mission:

1. Enhance the student digital experience to create a seamless, inclusive, and engaging journey from admission through alum engagement.

2. Empower faculty and staff with innovative IT solutions to drive student enrollment, enhance retention, and ensure student success.

Administration recommends the purchase of audiovisual and lecture capture equipment not to exceed a total cost of \$175,000. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services; (g) contracts for duplicating machines and supplies. Board authorization is requested since the cost exceeds \$20,000. Funds that are available from restricted project funds.

MOTION— Move to approve the purchase of audiovisual and lecture capture equipment from Presidio, New York, NY, for a total cost not to exceed \$175,000.

IX. BUSINESS & FINANCE—Item H

EXEMPT PURCHASE - ACADEMIC SERVICES OFFICE FURNITURE

Academic Services has identified a need to update the office furniture in the spaces for recently hired faculty and staff and those who have changed positions within the divisions since 2022. Upgrading furnishings is an ongoing project to replace furniture between 25 and 50 years old in academic wings. The older furniture does not address current technological, ergonomic, or accessibility concerns.

This purchase relates to the following strategic goal:

Goal D: Invest in our Employees: Parkland College will invest in the enrichment and development of all employees as they fulfill the mission.

1. Foster a mission-driven work environment.

Administration recommends purchasing furniture and installation for up to 12 offices and workspaces for a cost not to exceed \$62,000, from Krueger International, Green Bay, WI. This purchase utilizes the Illinois Public Higher Education Cooperative (IPHEC) agreement. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (k) contracts for goods or services procured from another governmental agency. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2025 operating budget for this purchase.

MOTION— Move to approve the purchase of furniture and installation from Krueger International, Green Bay, WI, for a total cost not to exceed \$62,000.

IX. BUSINESS & FINANCE—Item I

EXEMPT PURCHASE - LENEL S2 SOFTWARE UPGRADE AND SUPPORT PLAN LICENSE AND MAINTENANCE SERVICE HOURS

In support of our educational and institutional infrastructure, the College plans to renew the LenelS2 Software Upgrade and Support Plan License. This agreement allows the College to work with Midwest Integrated Solutions, an approved Lenel S2 partner, to have software upgrades and patches installed in the coming year. This one-year agreement will likely run from July 18, 2024, through July 17, 2025, and cost \$33,151.

Additionally, the college is purchasing 120 hours of preventative and corrective maintenance hours from Midwest Integrated Solutions for a cost of \$18,600. These service hours will be used over the next year for any adjustment, programming, configuration, repair, and replacement services that the College needs to maintain and utilize its electronic security system. Midwest Integrated Solutions was the subcontractor that performed all the system's initial implementation, programming, and configuration for the general contractor, Bodine Electric, over the past three years.

This purchase relates to the following strategic goals:

Goal A: Empower Our Students: Parkland College will empower all students for success.

3. Enhance student success and resilience through comprehensive and accessible learning support systems in and outside the classroom.

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

2. Create an environment of accessible technology that supports and secures the college's learning experiences, business operations, and digital assets.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends renewing the LenelS2 Software Upgrade and Support Plan License and the service hours from Midwest Integrated Solutions, Bradley, IL, for a total cost of \$51,751. These items are exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (f) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Board authorization is requested since the cost exceeds \$20,000. Funds are available from PHS funds and Campus Master Plan bond funds for this purchase.

MOTION— Move to approve the purchase of the LenelS2 Software Update and Support Plan and maintenance service hours from Midwest Integrated Solutions, Bradley, IL, for a total cost of \$51,751.
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IX. BUSINESS & FINANCE—Item J

EXEMPT PURCHASE - TESLA MODEL Y

The Automotive Technology curriculum provides training to prepare students for entry-level positions within the automotive service industry. Changes in vehicle technology are increasing the prevalence of hybrid and battery-electric vehicles. These high-voltage systems require specific safety and repair procedure training. The purchase of this vehicle will allow us to expand our automotive technology curriculum to current standards and better prepare our graduates for industry employment.

This purchase relates to the following strategic goal:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends the purchase of a used 2022 Tesla Model Y Long Range, VIN# 7SAYGAE9NF316758, with 44,560 miles from SERRA Champaign, Savoy, IL, for a total cost of \$28,452.03. This item is exempt from formal bid requirements per the Illinois Public Community College Act section 805/3-27.1 (i) purchases of equipment previously owned by some entity other than the district itself. Board authorization is requested since the cost exceeds \$20,000. Funds are available from the FY2024 ICCB Rev Up grant for this purchase.

MOTION — Move to approve the purchase of a used 2022 Tesla Model Y from SERRA Champaign, Savoy, IL, for a total cost of \$28,452.03.

IX. BUSINESS & FINANCE—Item K

BOARD APPROVAL - PHS – RECONSTRUCT SOFTBALL FIELD PARKING LOT AND ACCESS DRIVE

A legal bid notice was placed in the News-Gazette for general contractors to reconstruct the softball field parking lot and access drive. The bid notice was also posted on Clark Dietz’s Quest website. Three contractors were given the project plans.

At the September 2023 Board of Trustees meeting, Protection, Health, and Safety funds were approved for the reconstruction of the Softball parking lot and access drive.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Bids for this project have been received from two contractors. The bids are as follows:

Mid Illinois Concrete Urbana, IL	\$ 978,300
Petry-Kuhne Company Champaign, IL	\$ 1,204,800

Administration recommends accepting the bid for reconstructing the softball field parking lot and access drive from Mid Illinois Concrete, Urbana, IL, in the amount of \$978,300. Board authorization is requested since the cost exceeds \$20,000. PHS funds are available for this project.

MOTION— Move to approve the bid for reconstructing softball field parking lot and access drive from Mid Illinois Concrete, Urbana, IL, for a total cost of \$978,300.

IX. BUSINESS & FINANCE—Item L

ATHLETIC DEPARTMENT - OFFICE RENOVATION

The offices for Parkland College’s Athletic Department are located on the main floor in the southeast corner of the P-Building/Gymnasium. The current offices are original construction from 1976. The complex of offices is dated and small, with an obsolete, high maintenance HVAC system. IGW Architects of Urbana, IL, were engaged to assist with the design of a new office space and develop construction plans. The proposed plans call for expanding the footprint of the Athletic offices into the existing south lobby. The new space will provide for an inviting and professional-looking front reception desk area, a small copy room, and more spacious offices for the Athletic Director, Administrative Assistant, and Coaches. The new professional appearance will also assist coaches with facility tours as they recruit athletes to Parkland College. A new HVAC system will also be added that will integrate into the campus building automation system allowing for better comfort and cost savings.

A legal bid notice was placed in the News-Gazette for general contractors to make renovations to the Athletic Offices. The bid was also posted on Eastern Engineering Online Plan Room. Five contractors were given the project plans.

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Bids for this project have been received from five contractors. The bids are as follows:

Commercial Builders, Inc. Champaign, IL	\$324,200
Barber & DeAtley, Inc. Urbana, IL	\$357,500
Petry-Kuhn Company Champaign, IL	\$385,200
Broeren Russo Builders, Inc. Champaign, IL	\$398,400
Johnco Construction Makinaw, IL	\$417,000

Administration recommends accepting the bid for renovation of the Athletic Department offices from Commercial Builders, Inc., Champaign, IL, for a total cost of \$324,200. Board authorization is requested since the cost exceeds \$20,000. Funds are available from FY2025 operating budget and fund balance for this purchase.

MOTION— Move to approve the bid for Athletic Office renovations from Commercial Builders Inc. Champaign IL, for a total cost of \$324,200.

IX. BUSINESS & FINANCE—Item M

BOARD APPROVAL - FOOD SERVICE CONTRACT

The College had a contract with Hendrick House, Inc. to provide food service on campus from August 2018 through June 2024. Hendrick House, Inc. decided not to complete their contract. A Request for Proposal (RFP) was released by the College to identify potential dining service providers. One company responded to the RFP, Campus Culinary Solutions, LLC, (CCS) Champaign, IL.

CCS brings fresh, from scratch healthy meals to clients, and its mission is to take catering services beyond just food service. They also provide services on the University of Illinois Urbana-Champaign campus.

Representatives of CCS have met with the College Administration to discuss the vision and mission of their operation of providing food service on campus. Parkland College and CCS have agreed tentatively to a contract for providing dining services on campus from August 1, 2024, through May 31, 2027. The contract would provide for CCS to operate on campus with no revenue sharing. Parkland College will provide the food serving and preparation areas to CCS at no cost.

The contract agreement is related to the following strategic goal:

This purchase relates to the following strategic goals:

Goal E: Secure our Future: Parkland College will strive for sustainable fiscal vitality emphasizing a continued investment in the human, technological, physical, and virtual assets of the college.

4. Maintain sustainable resources and maximize efficiency to support the learning mission of the college.

Administration recommends approving Campus Culinary Solutions, LLC, Urbana, IL, as the food service provider for Parkland College beginning August 1, 2024. Terms and conditions of the contract will be contained with the official Board materials.

<p>MOTION— Move to approve Campus Culinary Solutions, LLC, Champaign, IL, as the food service provider for Parkland College beginning August 1, 2024. Terms and conditions of the contract will be contained with the official Board materials.</p>

IX. BUSINESS & FINANCE—Item N*

RESOLUTION IDENTIFYING WORK CONTRACTS TO THE INSTALLMENT
PURCHASE AGREEMENT

Consideration and action on a Resolution identifying work contracts to the Installment Purchase Agreement entered into in connection with the issuance of Series 2008 and Series 2009 Debt Certificates.

This Resolution formally acknowledges the use of the specified debt certificate proceeds for the purpose of making payments to the contractors noted for Master Plan capital work.

CONSENT MOTION— Move to adopt the Resolution identifying work contracts to the Installment Purchase Agreement entered into in connection with the issuance of Series 2008 and Series 2009 Debt Certificates in accordance with the Resolution, that will be incorporated in the official minutes.

IX. BUSINESS & FINANCE—Item O*

SURPLUS PROPERTY

The Applied Science and Technologies department no longer needs the vehicles listed below. These vehicles are no longer functional or have too much corrosion to be used in the lab effectively.

Administration is requesting Board approval for disposal of the following items:

<u>Description</u>	<u>Qty</u>
1997 BMW 540i VIN: WBADE6327VBW57440 Mileage: approximately 180,000	1
2006 Honda Accord VIN: 1HGCM65546007241 Mileage: approximately 230,000	1
2005 Ford Taurus VIN: 1FAFP53245A263180 Mileage: approximately 30,000	1
2005 Ford Taurus VIN: 1FAFP53285A263179 Mileage: approximately 30,000	1
2007 Ford Focus VIN: 1FAFP34N97W256003 Mileage: approximately 1,000	1
2001 Honda Accord VIN: 1HGCG56481A017593 Mileage: approximately 250,000	1
2009 Chevrolet Tahoe VIN: 1GNEC03039R263382 Mileage: approximately 50,000	1
2012 Ford Fusion VIN: 3FADP0L30CR440913 Mileage: approximately 50,000	1

2008 Chevrolet Suburban VIN: 3GNFK16398G143054 Mileage: approximately 800	1
2003 Audi A6 VIN: WAULT64B33N051578 Mileage: approximately 200,000	1
2005 Saturn Ion VIN: 1G8AJ52F65Z135030 Mileage: approximately 230,000	1
1998 Nissan Frontier VIN: 1N6DD21S1WC323933 Mileage: approximately 175,000	1
2011 Subaru Legacy VIN: 4S3BMCA66B3229091 Mileage: approximately 150,000	1
2009 Dodge Grand Caravan VIN: 2D8HN54119R546721 Mileage: approximately 165,000	1

CONSENT MOTION— Move to declare the above mentioned items as surplus property.

X. ACADEMIC & STUDENT SERVICES—Item A*

APPLICATION OF FUNDS FROM EXTERNAL SOURCES

Grant proposals as described in the accompanying summaries are presented for consideration prior to submission to the specific agencies.

CONSENT MOTION—Move to approve the filing of the following grant applications in accordance with the accompanying summaries which will be incorporated in the official minutes:

1. USDA-NIFA-Agriculture and Food Research Initiative (AFRI): Sustainable Agriculture Systems (SAS): *Quantifying and Transforming Agricultural and Food Industry from Linear to Circular Bioeconomic Systems*
2. Illinois Board of Higher Education (IBHE): Illinois Cooperative Work Study (ICWS)
3. Illinois Community College Board (ICCB): Workforce Equity Initiative (WEI)—*Support for Workforce Training (SWFT)*
4. Illinois Community College Board (ICCB): FY2024 Pipeline for the Advancement of the Healthcare Workforce (PATH)—*SWFT Healthcare*

Request to Apply

USDA-NIFA-Agriculture and Food Research Initiative (AFRI): Sustainable Agriculture Systems (SAS): Quantifying and Transforming Agricultural and Food Industry from Linear to Circular Bioeconomic Systems

Parkland College is partnering with the University of Illinois to develop a workforce development program for the Circular Bioeconomy (CBE) sector. This program will involve creating career pathways, integrating CBE components into agricultural programs, and building career awareness for students, with a particular focus on underrepresented demographics. The project will also provide training for English language learners (ELLs) to prepare them for entry-level positions in CBE careers.

Submitted to: University of Illinois at Urbana-Champaign

Proposed by: Stephanie Stuart and Pamela Lau, Administration

Target Population: Pre-college and college students.

Benefits to Population: Career exploration, tuition assistance, and career/pathway mapping will help prepare students for careers in the circular bioeconomy.

Project Lead: University of Illinois at Urbana-Champaign

Other Partners: Parkland College

Proposed Dates: 1/16/2025 - 1/15/2030

	First Year	All Years		First Year	All Years
All Partners Grant Request:	TBA	TBA	Parkland's Cash Match:	N/A	N/A
Parkland's Grant Request:	\$149,500	\$642,000	Parkland's In-kind Match:	N/A	N/A

Use of grant funds:

Faculty release time, a new staff position, summer camp tuition, ECCA tuition reimbursement, tuition for noncredit English language learner student preparation, consultants, and indirect cost recovery.

Request to Apply

Illinois Board of Higher Education (IBHE): Illinois Cooperative Work Study (ICWS)

The ICWS grant provides funding for paid student work experience. Parkland’s goals for this project are to improve partnerships with local businesses, and to meet the academic, financial, and career needs of Parkland’s diverse student population. By increasing the number of work study opportunities available to students—especially those from historically underrepresented groups—Parkland’s Business/Computer Science & Technology department can ensure students have access to relevant internship opportunities that provide clear career pathways and promote permanent employment in Illinois.

Submitted to: Illinois Board of Higher Education (IBHE)

Proposed by: Tim Newcomb, Business/Computer Science & Technologies

Target Population: Parkland BCST students

Benefits to Population: Provide paid on-the-job learning experiences and employer connections.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: 7/1/2024 - 6/30/2025

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	N/A	N/A
Parkland’s Grant Request:	\$35,830	N/A	Parkland’s In-kind Match:	N/A	N/A

**in-kind cost explanation is on the last page of this document*

Use of grant funds:

Funds will cover 50% of students’ work study/internship wages.

In-Kind Costs Explanation

Grant: Illinois Board of Higher Education (IBHE):
Illinois Cooperative Work Study Program
(ICWS)

In-Kind Amount: \$6,288

Explanation: This grant encourages institutional matching funds. Parkland's match for this grant consists of in-kind faculty ECH time for work on the project.

Request to Apply

Illinois Community College Board (ICCB): Workforce Equity Initiative (WEI)—*Support for Workforce Training (SWFT)*

Parkland’s *Support for Workforce Training (SWFT)* program will continue to accelerate participants on a path to high-skilled, high wage, and in-demand occupations. This year, the program will serve at least 123 new participants with a focus on African Americans and other underrepresented and underserved groups. Participants will select from programs that offer good-paying jobs and have career growth potential.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Alicia Beck, Workforce Development

Target Population: Students who are African American, underrepresented minorities, low-income, etc.

Benefits to Population: Provides scholarships for comprehensive training programs as well as wraparound support.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: Proposed Dates: 7/1/2024 - 9/30/2025

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	N/A	N/A
Parkland’s Grant Request:	\$1,200,000	N/A	Parkland’s In-kind Match:	N/A	N/A

Use of grant funds:

Staff salaries and benefits; conference travel; office supplies; software; CDL rental space; participant tuition, stipends, fees, textbooks; printing; marketing; and student emergency financial assistance.

Request to Apply

Illinois Community College Board (ICCB): FY2024 Pipeline for the Advancement of the Healthcare Workforce (PATH)—*SWFT Healthcare*

Parkland’s PATH project, *SWFT Healthcare*, helps meet unmet labor market needs by facilitating student access to academic and social supports, as well as necessary employment skills. In addition to content-specific tutoring, students will receive intensive advising and employment skills coaching. Parkland will continue to work with local and regional healthcare providers to promote continuing education and upward mobility opportunities for incumbent and underemployed workers in identified areas of need. Parkland intends to serve at least 81 students in this funding round, particularly in the areas of respiratory care, surgical technology, and radiologic technology.

Submitted to: Illinois Community College Board (ICCB)

Proposed by: Alicia Beck, Workforce Development

Target Population: Underrepresented populations, including African American and Hispanic/Latino individuals, and low-income students.

Benefits to Population: Provides tuition, fees, books, and stipends at no-cost to students.

Project Lead: Parkland College

Other Partners: N/A

Proposed Dates: Proposed Dates: 7/1/2024 - 6/30/2025

	First Year	All Years		First Year	All Years
All Partners Grant Request:	N/A	N/A	Parkland’s Cash Match:	N/A	N/A
Parkland’s Grant Request:	\$426,017	N/A	Parkland’s In-kind Match:	N/A	N/A

Use of grant funds:

Program manager salary and benefits; office supplies; student tuition, stipends, textbooks, and emergency funds.

X. ACADEMIC & STUDENT SERVICES—Item B*

ACCEPTANCE OF FUNDS FROM EXTERNAL SOURCES

Attached is a summary of funds awarded to the College from external sources:

1. Illinois Arts Council Agency (IACA): Summer Youth Employment in the Arts
2. Illinois Community College Board (ICCB): FY2024 Taking Back the Trades Grant
3. Illinois Department of Commerce & Economic Opportunity (DCEO): Illinois Clean Jobs Workforce Network Program (“CEJA”)—*East Central Illinois Hub (ECIH)*

CONSENT MOTION—Move to approve the awarding of funds from external sources as stated above and in the attached summary.

FUNDS RECEIVED

Title	Received From	Start Date	End Date	Years	Total Amount	Parkland Amount
Summer Youth Employment in the Arts	Illinois Arts Council (IAC)	5/15/24	9/15/24	0.33	\$4,300	\$4,300
FY2024 Taking Back the Trades Grant	Illinois Community College Board (ICCB)	7/1/24	6/30/25	1	\$400,000	\$400,000
Illinois Clean Jobs Workforce Network Program (“CEJA”)— <i>East Central Illinois Hub (ECIH)</i>	Illinois Department of Commerce & Economic Opportunity (DCEO)	4/1/24	6/30/25	1.25	\$1,491,788	\$1,491,788
					Total:	\$1,896,088

X. ACADEMIC & STUDENT SERVICES—Item C*

POLICY MANUAL UPDATES

The Parkland College Association (PCA) and Administration have completed the latest review of the Policy and Procedures Manual. The recommended changes are being presented as a consent motion for approval.

Policy 6.05 Copyrights and Patents

Recent concerns raised by faculty concerning the sharing of materials among faculty led to formation of a faculty committee to rewrite and clarify the intent and interpretation of the policy.

Policy 8.05 Suspension and Probation

The old version of this policy had not been updated since 1989 and it needed updated to reflect changes in practice that have come about as a result of legislation, legal precedent, and institutional need. Once this policy is passed, appropriate and corresponding edits to the sanction definitions and clarifications of readmission possibilities in the Student Code of Conduct will be made.

Policy 8.10.02 Athletics Scholarships

This proposal accomplishes three things:

1. It adds in the 7 scholarships needed for the new Women's Cross Country/Half Marathon team.
2. It corrects an error where the old scholarship distribution table did not match the scholarships allocated elsewhere in the policy.
3. It cleans up old process language policy that was out of date and adds in the exclusion of Aviation flight fees for athletic scholarships.

Policy 8.12. Accommodation and Grievance Process for Students and Visitors with Disabilities

The Illinois legislature passed P.A. 103-0058 effective 1/1/24.

Bylaws of the Parkland College Association; Article I – Committees

This change was initially motivated by the merging of the former Departments of Fine and Applied Arts and Social Sciences and Human Services into Arts, Media, and Social Sciences. This created a large and diverse new department with 14 different prefixes. We believe that allowing, but not requiring, additional representatives from academic departments as well as the other groups within the college that are represented in the committee (e.g., non-teaching faculty or part-time faculty) will benefit the work of this committee. We have added language that shows that a department or other group can have two co-representatives. However, no more than two co-representatives are permitted and of these two only one can vote for that department.

CONSENT MOTION—Move to approve the changes to the following policies as indicated above and in the attached policies:

1. Policy 6.05 Copyrights and Patents
2. Policy 8.05 Suspension and Probation
3. Policy 8.10.02 Athletics Scholarships
4. Policy 8.12. Accommodation and Grievance Process for Students and Visitors with Disabilities
5. Bylaws of the Parkland College Association; Article I – Committees

A. Sponsor Information

1. Sponsor Name: Nancy Sutton
2. Date: 1/16/24
3. Email: nsutton@parkland.edu
4. Office phone: 217-353-2113

B. Policy Information

1. Policy title: **POLICY 6.05 COPYRIGHTS AND PATENTS**

2. If this is a new policy please provide the following:

- A concise explanation for why the policy is being created
- A write-up of the new policy for review
- A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met

3. If this is a change to existing policy/procedure please provide the following:

- A concise explanation/rationale for the changes:
Recent concerns raised by faculty concerning the sharing of materials among faculty led to formation of a faculty committee to rewrite and clarify the intent and interpretation of the policy
- The changes to the policy/procedure (changes should be made in **bold**, all deletions should be in ~~strike through~~). Do not use color unless an exception has been cleared with the chair of the Policy Manual Committee:
Policy is a rewrite since making minor edits was not possible for the changes needed

POLICY 6.05 COPYRIGHTS AND PATENTS

The College recognizes that the creation of scholarly materials can be of benefit to the author and the College and is to be encouraged. This policy is intended to foster the traditional freedoms of faculty and staff regarding the creation of such materials and to provide a fair balance of interests in such works.

Copyrights

Under copyright law, the right to copyright, or to assign subsidiary rights, normally belongs to the author of the work. However, in the case of "work for hire", the employer or other entity for whom the work has been prepared shares in copyright ownership. "Work for hire" includes materials created within the regular scope of one's employment. When materials are created because of employment at Parkland College the college holds the copyright to those materials.

However, the College cedes ownership of instructional materials to the faculty authors, except as otherwise specified by written agreement. Instructional materials including but not limited to assignments, class notes, presentations, web pages, computer or courseware applications, tests, glossaries, bibliographies, study guides, laboratory materials, lectures, charts, visual aids, audio and visual recordings are covered under the following provisions:

- Faculty hold the copyright.
- The college retains the right to use such material for accreditation, archiving, and administrative purposes, outside of classroom use.
- Faculty under contract with the College may be asked to share materials with colleagues, but such use requires permission, as well as acknowledgement, of the creator by the user. Faculty have the right to refuse permission.
- Copyright of instructional materials developed as a result of faculty receiving compensation for program direction, course coordination, or special projects is held by the college if creating material is part of the requirement of the position.
- Development of materials that may require a high degree of College resources such as video production, graphic design, software integration, or printing may require a written agreement of ownership.
- The college retains full rights to all course syllabi and the master set of course outlines as defined in Policy 5.01.01.

Royalties

Faculty and staff may accrue royalties and income from the sale of copyrighted materials unless: The College and the employee have previously entered into a written agreement for the College to support a project for the specific purpose of producing such materials.

- Under such agreements, including those with an external party (e.g., a grant or contract) where the terms of the agreement require the College to hold or transfer ownership in the copyrightable work, the College shall hold the copyright.

- In the event royalties are received by the College for publication or use of materials, the College shall assign a portion of the royalties to the authors of the materials.
- The percentage assignment of such royalties shall be determined by the College after consideration of all relevant factors including the amount of personal time given to the project by the authors. In all cases, the College shall assign at least 50 percent of the total royalties to the author or authors.
- Works owned by the author may be copyrighted, published, and distributed by the author, or by others to whom the author has assigned such rights.
- Authors may request that the work be produced through the College; and, if the request is granted, an agreement will be drawn up specifying the duties of the author and the College, the distribution of any income received between the author and College (for benefits of the College), and other mutually agreed upon terms. The agreement shall be approved by the President of the College or designee.
- To avoid the appearance of impropriety, faculty authors who require their students to purchase their works will donate the equivalent amount of any royalties received from such purchases to the College for use in an appropriate fund (e.g., department or College scholarship).
- Income received by the College from any copyrightable works belonging to the College, following payment of the author's share, shall be used in ways to produce the greatest benefit to the College and to the public in a manner to be determined by the President of the College or designee.

Patents

The principle is recognized that discoveries, inventions, and patents which are the result of research carried on by, or under the direction of, faculty and staff on college time, with significant use of college facilities, or from college funds under their control belong to the College and shall be used and controlled in ways to produce the greatest benefit to the College and to the public.

Patentable inventions or discoveries shall be submitted to the appropriate administrator to be considered for submission to a research corporation which may patent and commercialize the invention or discovery without expense to the inventor or discoverer or to the College. If an invention is not submitted to or accepted by such research corporation, its disposition will be determined by the President of the College or designee.

Income received by the College from any patent shall be shared with the inventor or discoverer in a manner determined by the President of the College or designee. The share of any income to the College resulting from the commercial development or discoveries shall be used in ways to produce the greatest benefit to the College, as determined by the President of the College or designee.

Agreements with sponsors, which provide that the sponsor may determine disposition of patentable inventions or discoveries, may be accepted when required by applicable state or federal statutes or when the action of the Board in waiving its rights to such inventions or discoveries is determined to be in the public interest. Any such waiver requires the approval of

the President of the College or designee. Approval by the President shall be required for use of the name of the College in advertising or promoting commercial development resulting from research.

Approved: September 19, 1984

Revised: June 18, 1997

Proposed Revisions: Spring 2024

Current Policy

POLICY 6.05 COPYRIGHTS AND PATENTS

~~The College recognizes that the creation of scholarly materials can be of benefit to the author and the College and is to be encouraged. This policy is intended to foster the traditional freedoms of faculty and staff with regard to the creation of such materials and to provide a fair balance of the interests in such works. Members of the staff who develop materials shall have complete copyrights to such materials and all royalties which may accrue from such materials unless the College and the staff member have previously entered into an agreement for the College to support a project for the specific purpose of producing such materials. Under such an agreement, the College shall hold the copyright. In the event royalties are received by the College for publication or use of materials, the College shall assign a portion of the royalties to the authors of the materials. The percentage assignment of such royalties shall be determined by the College after consideration of all relevant factors including the amount of personal time given to the project by the authors. In all cases, the College shall assign at least 50 percent of the total royalties to the author or authors.~~

~~Approved: September 19, 1984~~

~~Revised: June 18, 1997~~

Procedure

A. Copyrights

1. Works subject to copyright may include, but are not limited to, the following:

- a. Books, journal articles, texts, glossaries, bibliographies, study guides, laboratory manual syllabi, tests, and proposals
- b. Lectures, dramatic or musical works, and unpublished scripts
- c. Films, film strips, charts, transparencies, and all other visual aids
- d. Pictorial, graphic and sculptural works
- e. Audio and video tapes and cassettes
- f. Programmed instruction materials
- g. Computer programs

2. Under copyright law, the right to copyright any of the above, or to assign subsidiary rights, normally belongs to the author of the work. However, in the case of "work for hire", the employer or other entity for whom the work has been prepared is considered the copyright owner. To establish guidelines for determining whether or not a "work for hire" relationship exists and to balance the equitable interests involved, the following principles will be followed: Ownership in copyrightable works produced by authors who are faculty or staff at the College shall remain with the authors except in the following situations, in which ownership of all rights in copyrightable works produced shall belong to the College (for the benefit of the College):

- a. Works prepared under an agreement with an external party (e.g., a grant or contract) where the terms of the agreement require the College to hold or transfer ownership in the copyrightable work.
- b. Works expressly commissioned in writing by the College.
- c. If an author is uncertain about the ownership of a work arising out of a particular assignment, before undertaking the assignment the author shall be entitled to request and to receive a clarifying written statement from the President of the College.

3. If more than half the cost of production of a copyrightable work not considered a "work for hire" hereunder was provided through College resources, the author shall grant the College an irrevocable, nonexclusive, royalty free license to use, copy, and sell such work in connection with its teaching, research and public service programs.

4. With respect to copyrightable works owned or used by the College pursuant to paragraph A.2 or A.3 above, the author may be required to execute such documents as are necessary to vest ownership or a royalty free license to copy, use, and sell such works in the College or its designee and to warrant that such works do not infringe any pre-existing copyright.

5. When the College commissions the preparation of copyrightable work by an author who is not a faculty or staff member, the contract with such authors shall specify that the work shall be considered "work for hire."

6. Works owned by the author may be copyrighted, published, and distributed by the author, or by others to whom the author has assigned such rights, subject only to any license referred to in paragraph A.3 above. Authors may request that the work be produced through the College; and, if the request is granted, an agreement will be drawn up specifying the duties of the author and the College, the distribution of any income received between the author and College (for benefits of the College), and other mutually agreed upon terms. The agreement shall be approved by the President of the College, after considering the recommendations of the appropriate administrator or committee.

7. To avoid the appearance of impropriety, faculty authors who require their students to purchase their works should:

- a. Donate the equivalent amount of any royalties received from such purchases to the College for use in an appropriate fund (e.g., department or College scholarship); or
- b. Consider other appropriate methods of divesting themselves of the equivalent amount of any such royalties.

8. In the event that income is received by the College from any copyrightable works belonging to the College, an appropriate share shall be paid to the author. The amount of said share shall be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

9. The College's share of copyright income shall be used and controlled in ways to produce the greatest benefit to the College and to the public in a manner to be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

B. Patents

1. The principle is recognized that discoveries, inventions, and patents which are the result of research carried on by, or under the direction of, faculty and staff on College time, with significant use of College facilities, or from College funds under their control belong to the College and shall be used and controlled in ways to produce the greatest benefit to the College and to the public.

2. Patentable inventions or discoveries covered by paragraph B.1 above shall be submitted to the appropriate administrator or committee to be considered for submission to a research corporation which may patent and commercialize the invention or discovery without expense to the inventor or discoverer or to the College. If an invention is not submitted to or accepted by such research corporation, its disposition will be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

3. In the event that income is received by the College (for the benefit of the College) from any patent, an appropriate share shall be paid to the inventor or discoverer. This share is to be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

4. Agreements with sponsors, which provide that the sponsor may determine disposition of patentable inventions or discoveries, may be accepted when required by applicable state or federal statutes or when the action of the Board in waiving its rights to such inventions or discoveries is determined to be in the public interest. Any such waiver requires the approval of the President of the College.

5. The share of any income to the College resulting from the commercial development or discoveries shall be used and controlled in ways to produce the greatest benefit to the College. Such use shall be determined by the President of the College, after considering the recommendations of the appropriate administrator or committee.

6. Approval by the President shall be required for use of the name of the College in advertising or promoting commercial development resulting from research, and approval by the President shall be required for use of the name of the College for such purposes.

A. Sponsor Information

1. Sponsor Name: Mike Trame
2. Date: 2/21/24
3. Email: mtrame@parkland.edu
4. Office phone: 217-351-2551

B. Policy Information

1. Policy title: Policy 8.05 Suspension and Probation
2. If this is a new policy please provide the following:
 - A concise explanation for why the policy is being created
 - A write-up of the new policy for review
 - A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met
3. If this is a change to existing policy/procedure please provide the following:
 - The policy number: 8.05
 - A concise explanation/rationale for the changes:

The old version of this policy had not been updated since 1989 and it needed updated to reflect changes in practice that have come about as a result of legislation, legal precedent, and institutional need. Once this policy is passed, appropriate and corresponding edits to the sanction definitions and clarifications of readmission possibilities in the Student Code of Conduct will be made.
 - The changes to the policy/procedure (changes should be made in **bold**, all deletions should be in ~~strike through~~). Do not use color unless an exception has been cleared with the chair of the Policy Manual Committee

**PCA Policy and Procedure Committee
Policy Proposal Template**

Please electronically submit this form with an electronic copy of the policy you want considered. To potentially be considered, the chair of the Policy Manual Committee needs these documents at least three school days prior to the meeting date.

Sponsor Name Mike Trame

Date [Click here to enter a date.](#) 11/7/2023

Email mtrame@parkland.edu

Office phone 217-351-2551

1. POLICY TITLE: 8.10.02 Athletics Scholarships
2. IS THIS A **NEW** POLICY? YES (skip to question 4) NO
3. IS THIS A **CHANGE** TO EXISTING POLICY? YES NO (skip to question 4)

-Provide the policy number 8.10.01 Athletics

-What are the changes?

Please see the attached document.

-Provide a concise explanation/rationale for the change

This proposal accomplishes three things:

1. It adds in the 7 scholarships needed for the new Women's Cross Country/Half Marathon team.
2. It corrects an error where the old scholarship distribution table did not match the scholarships allocated elsewhere in the policy.
3. It cleans up old process language policy that was out of date and adds in the exclusion of Aviation flight fees for athletic scholarships.

8.10.02 Athletics

The Athletic Department has a total of ~~86~~ **93** full semester tuition and fees waivers (**excluding Aviation flight fees**) available each year to allocate among the sports as regulated by the National Junior College Athletic Association as follows:

<u>Men's Program</u>	<u>Women's Program</u>
Baseball..... 45 16	Softball..... 40 11
Basketball..... 40 11	Basketball..... 40 11
Golf..... 5 6	Volleyball..... 40 11
Soccer..... 9 10	Soccer..... 9 10
	Cross Country/Half Marathon..... 7
Total 39 43	Total..... 39 50

Procedures

These waivers will be awarded under the following guidelines:

1. Individual awards will be recommended by the coach and approved by the Athletic Director and the College President.
2. The terms of the offered award will be specifically designated in written contract form (NJCAA Letter of Intent) to be signed by the student, parent (if the student is under 18), coach and the appropriate College official.
3. If all the allocated full tuition and fee waivers are not used by a given sport, the Athletic Director may use his/her discretion in awarding the unused waiver to other sports for that current year. Candidates for the waiver must be eligible for regular College admission (following national eligibility rules) as a high school graduate or GED recipient. The tuition award is renewable each semester for a maximum of six full-time semesters, or until the student has completed his/her sophomore year of eligibility.
4. To continue in eligibility for renewal, the student must have passed a minimum of 12 hours of College course work during the previous full-time semester with a minimum "C" average. In addition, the student must be making reasonable progress toward a declared educational objective. Summer school hours may be used to make up deficiencies in spring credit hours and grade point average in order for the tuition waiver to be granted in the upcoming semester. Athletes who are not meeting academic progress will meet with the Athletic Director to determine continuation of the tuition waiver for the following semester.
5. Students wanting to attend summer school and receive their award must follow the guidelines for eligibility renewal.
6. The student ~~will~~ **may** lose the eligibility for renewal if he or she is in violation of the Student Conduct Code.
- ~~7. The College will not submit a request for chargeback for any out-of-district student enrolled with an approved scholarship.~~
7. Full tuition and fee waivers can be issued to in-district, out-of-district, and out-of-state to include international residents.
8. All in-state athletes will be required to submit the "Free Application for Federal Student Aid" (FAFSA). The College will not waive tuition and fees if the student athlete qualifies for funding under the Illinois Student Assistance Commission Monetary Award Program (MAP).

Athletics Out-of-District Tuition Waivers

In addition to the ~~86~~ **93** full tuition and fee waivers (**excluding Aviation flight fees**), the athletic department may award out-of-district tuition and fee waivers. Full tuition and fee waivers and out-of-

district tuition and fee waivers are not to exceed the number of total waivers allowable under the NJCAA regulations for each sport. All incoming freshmen and transfer students, **receiving an out-of-district tuition waiver**, must sign an NJCAA "Letter of Intent", ~~and an "In-District Residency Form."~~ Renewal of out-of-district tuition and fee waivers is at the discretion of the Athletic Director.

A. Sponsor Information

1. Sponsor Name: Mike Trame
2. Date: 1/12/24
3. Email: mtrame@parkland.edu
4. Office phone: 217-351-2551

B. Policy Information

1. Policy title: Accommodation Procedure for Students
2. If this is a new policy please provide the following:
 - A concise explanation for why the policy is being created
 - A write-up of the new policy for review
 - A write-up of the procedure for the new policy -- list the guidelines and, where appropriate, action sequences that outline how the policy's requirements will be met
3. If this is a change to existing policy/procedure please provide the following:
 - The policy number:
8.12.01
 - A concise explanation/rationale for the changes:
The Illinois legislature passed **P.A. 103-0058** effective 1/1/24.
 - The changes to the policy/procedure (changes should be made in **bold**, all deletions should be in ~~strike through~~). Do not use color unless an exception has been cleared with the chair of the Policy Manual Committee

POLICY 8.12 ACCOMMODATION AND GRIEVANCE PROCESS FOR STUDENTS AND VISITORS WITH DISABILITIES

The policy of the College is to provide an accessible campus, both in terms of the physical environment and programs/services, to all students, staff, and visitors. The College will comply with all regulations as set forth by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments Act of 2008, the Illinois Accessibility Code of 1988, and all subsequent and relevant federal and state legislation. Parkland College will foster communications with individuals with disabilities and respond to their requests for accessible programs, services, and activities. Accessibility Services, part of the Division of Counseling Services, is responsible for:

- coordinating support services and accommodations for students,
- addressing concerns from students and the public regarding compliance and accessibility,
- working with the physical plant director to review the physical accessibility of the campus;
- working with students, Academic Services, and other departments to develop appropriate accommodations and
- addressing the specific needs of visitors who wish to access the College's programs and services.

Special support services are provided to students or visitors with disabilities who are otherwise qualified to participate in and benefit from a specific course, program, or activity as outlined in 8.12.01 and 8.12.03.

The College's duty to evaluate the need for services under the aforementioned laws is initiated when the student or visitor voluntarily requests services and follows the procedures outlined in 8.12.01 and 8.12.03. The existence of mental, learning, physical, or other health impairments, in itself, does not justify the need for special support services in the college environment. Requesting parties who desire a review of the ADA regulations to receive accommodations to any part of an academic program, facility, or service should contact Accessibility Services. The requesting party's relationship with the Accessibility Services Specialist is vital throughout the interactive process.

Addressing Harassment/Discrimination

Parkland's general harassment/discrimination policy for students is policy 8.26. A claim involving potential disability discrimination arising out of an accommodation concern may only be heard under one of these two policies, not both. Please see the Dean of Counseling Services for more information.

Definitions

A "complainant" is any individual who follows the appropriate procedure below to obtain reasonable accommodations and who files a formal complaint, using the

ADA Complaint Form, with the Dean of Counseling Services.

A "grievance" is a formal complaint filed under the ADA by an individual with a documented disability. The individual must meet the essential eligibility requirements for participation in or receipt of benefits of a program, activity, or service offered by Parkland College. In addition, the individual believes they have been excluded from participation in, or denied the benefits of, any program, service, or activity of Parkland College or feels they have been subject to discrimination by Parkland College due to their disability.

“Appropriate disability documentation” is a rehabilitation, psychological, medical, or educational report describing the disability and completed by a qualified authority (e.g., doctor, psychologist, or licensed mental health professional.)

8.12.01 ACCOMMODATION PROCEDURE FOR STUDENTS

(Final version of this policy pending BOT approval)

Policy, including addition in bold, effective 1/1/2024

The student submits appropriate disability documentation to Accessibility Services or requests accommodations. **In compliance with the Removing Barriers to Higher Education Success Act (P.A. 103-0058), more information on what constitutes appropriate documentation can be found on the Accessibility Services website and in the Parkland College Accessibility Services Handbook.**

After making a comprehensive review, Accessibility Services provides an initial recommendation for possible accommodations. Accessibility Services develops an accommodation plan through an interactive process with input from the student and relevant members of the college community, as needed.

8.12.02 ACCOMODATION PROCEDURE FOR VISITORS

1. The visitor contacts Accessibility Services to request accommodations.
2. The Accessibility Specialist reviews the visitor’s information and arranges for appropriate accommodation to provide equal access to the specific program or activity.
3. If the visitor has concerns about the arranged accommodations before the event, they should discuss this with Accessibility Services so additional accommodations can be made.

8.12.03 FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE FOR STUDENTS

If agreement cannot be reached regarding requests for accommodations at the end of the accommodation process between the requesting party and the College, the following formal ADA grievance procedures are available.

1. Before the formal grievance process is instituted, students should first meet with the individual whom they believe has violated, misapplied, or misinterpreted the policy or procedure, if possible.
2. If the student needs support to meet with the individual, they should meet with their Accessibility Services Specialist to address the problem. The Specialist is available to give students guidance in resolving the problem. If agreement cannot be reached regarding requests for accommodations at the end of the informal and interactive process between the requesting party and the College, the following formal ADA grievance procedures are available.
3. If an individual desires to file a formal written grievance, they must submit it to the Dean of Counseling Services no later than 20 school days after the occurrence that prompted the grievance. They must complete and submit the ADA Complaint Form prescribed for this purpose to receive proper consideration by the Dean. Upon request, the Dean of Counseling Services or designee will assist in completing the ADA Complaint Form.
4. A college official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve the matter. The official will provide a written response of findings to the complainant and the Vice President for Student Services within 10 school days after receipt of the completed ADA Complaint Form unless an extension is granted by the Vice President of Student Services.

Time Limits

Grievances must be submitted through the channels defined above within the specified time limits. Time limits are stated in school days. Requests for extensions to time limits require approval by the Vice President for Student Services or designee and will be communicated in writing to the student.

A complainant's failure to submit a formal written grievance within the specified time limits shall render the grievance request null and void and the College's position at the end of the process will be final.

Confidentiality

During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. The ability of the designated official to properly investigate or respond to allegations of harassment or discrimination will be limited if the complainant is unwilling to provide adequate information or requests confidentiality, or if the elapsed time has compromised the evidence. The confidentiality of all parties who are interviewed or who present information throughout the proceeding will be maintained as fully as possible. Information about the allegation of harassment or discrimination shall be shared only on a need-to-know basis. The College will not be responsible for any disclosure made by the complainant. This process does not preclude the complainant from filing a grievance through the alternative resolution options below.

Grievance Records

Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years.

Appeal Process

If the complainant is not satisfied with the grievance findings to their complaint, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the Vice President for Student Services. The Vice President for Student Services or designee will provide a written response to the appeal within 10 school days of its receipt. The response by the Vice President for Student Services or designee will be considered final, and the College's grievance process will end there.

Alternative Resolution Options

Resolution is best sought through the above procedure at the college level; however, this policy and procedures do not prevent a person from filing a complaint with other state or federal agencies such as the Human Rights Commission (state), Department of Justice (federal), or Office for Civil Rights (federal).

8.12.04 FORMAL GRIEVANCE REGARDING THE ACCESSIBILITY OF PROGRAMS, ACTIVITIES, OR SERVICES AT PARKLAND COLLEGE FOR VISITORS

If agreement cannot be reached regarding requests for accommodations at the end of the informal and interactive process between the requesting party and the College, the following formal ADA grievance procedures are available.

Addressing Harassment/Discrimination

If visitors believe they have been discriminated against because of their disability, they should bring the situation to the attention of the Dean of Counseling Services.

1. If a visitor has concerns about how their accommodations were implemented, they should contact an Accessibility Services Specialist.
2. If an individual desires to file a formal written grievance, they must submit it to the Dean of Counseling Services no later than 20 school days after the occurrence that prompted the grievance. They must complete and submit the ADA Complaint Form prescribed for this purpose to receive proper consideration by the Dean. Upon request, the Dean of Counseling Services or designee will assist in completing the ADA Complaint Form.
3. A college official, appointed by the Vice President for Student Services, will investigate the grievance and make reasonable efforts to resolve the matter. The official will provide a written response of findings to the complainant and the Vice President for Student Services within 10 school days after receipt of the completed ADA Complaint Form unless an extension is granted by the Vice President for Student Services.

Time Limits

Grievances must be submitted through the channels defined above within the specified time limits. Time limits are stated in school days. Requests for extensions to time limits require approval by the Vice President for Student Services or designee and will be communicated in writing to the visitor.

A complainant's failure to submit a grievance within the specified time limits shall render the grievance request null and void and the College's position at the end of the informal process will be final.

Confidentiality

During the ADA grievance resolution process, College officials will make reasonable efforts to protect the confidentiality of the complainant, including complainant's name and identifiable information. The ability of the designated official to properly investigate or respond to allegations of harassment or discrimination will be limited if the complainant is unwilling to provide adequate information, or requests confidentiality, or if the elapsed time has compromised the evidence. The confidentiality of all parties who are interviewed or who present information throughout the proceeding will be maintained as fully as possible. Information about the allegation of harassment or discrimination shall be shared only on a need-to-know basis. The College will not be responsible for any disclosure made by the complainant. This process does not preclude the complainant from filing a grievance through the alternative resolution options below.

Grievance Records

Grievance records will be maintained in the office of the Vice President for Student Services for a minimum of five years.

Appeal Process

If the complainant is not satisfied with the grievance findings to their complaint, or if a reply has not been received within the specified time, the individual may then appeal, in writing, within 10 school days, to the Vice President for Student Services. The Vice President for Student Services or designee will provide a written response to the appeal within 10 school days of its receipt. The response by the Vice President for Student Services or designee will be considered final, and the College's grievance process will end there.

Alternative Resolution Options

Resolution is best sought through the above procedure at the college level; however, the policy and procedures do not prevent a person from filing a complaint with other state or federal agencies such as the Human Rights Commission (state), Department of Justice (federal), or Office for Civil Rights (federal).

Approved: January 20, 1993

Revised:
February
20, 2013

Revised: July 17, 2019

Revised: July 19, 2023

A. Sponsor Information

- 1. Sponsor Name: Carrie Taylor, Chair of Professional Development Subcommittee for Faculty
- 2. Date: September 26, 2023
- 3. Email: ctaylor@parkland.edu
- 4. Office phone: (217)353-2088

B. Policy Information

- 1. Policy title: Bylaws of the Parkland College Association; Article I – Committees

This is a change to existing policy/procedure.

The policy number: Article I – Committees, 6. Professional Development Committee, Subcommittees on Professional Development: Subcommittee for Faculty

A concise explanation/rationale for the changes:

This change was initially motivated by the merging of the former Departments of Fine and Applied Arts and Social Sciences and Human Services into Arts, Media, and Social Sciences. This created a large and diverse new department with 14 different prefixes. We believe that allowing, but not requiring, additional representatives from academic departments as well as the other groups within the college that are represented in the committee (e.g., non-teaching faculty or part-time faculty) will benefit the work of this committee. We have added language that shows that a department or other group can have two co-representatives. However, no more than two co-representatives are permitted and of these two only one can vote for that department.

Our proposed changes to the Professional Development Subcommittee for Faculty are shown below. Changes have been noted in bold, and deletions in strikethrough. Thank you for your time and attention. We are available to answer questions or offer clarification.

6. Subcommittees on Professional Development:

Subcommittee for Faculty		Subcommittee for Staff	
14 Members	Recommend actions on faculty professional development	14 Members	Recommend actions on staff professional development
Chair selected from within membership	Advise and make recommendations to the Center for	Chair selected from within membership	Advise and make recommendations to the Center for Excellence in
<i>Staggered, two-year terms:</i> * One full-time faculty member		<i>Staggered, two-year terms:</i> * Ten members selected from	

<p>selected from each academic department</p> <p>* One non-teaching faculty</p> <p>* One part-time faculty Representative</p> <p>Departments or other groups represented on the committee can choose an additional non-voting co-representative., but only one representative will be a voting member.</p> <p>Vice President for Academic Services</p> <p>Director, Center for Excellence in Teaching and Learning</p> <p>* Voting</p>	<p>Excellence in Teaching and Learning</p> <p>Communicate professional development ideas to and from academic departments</p> <p>Other duties as determined by the subcommittee</p>	<p>professional support and confidential Staff</p> <p>* One member from Public Safety</p> <p>Associate Vice President, Chief Human Resources Officer</p> <p>Vice President for Student Services</p> <p>* Voting</p> <p>NOTE: Membership may be expanded as needed to include other groups not otherwise represented.</p>	<p>Teaching and Learning</p> <p>Communicate professional development ideas to and from campus units</p> <p>Other duties as determined by the subcommittee</p>
Subcommittee for Faculty	Subcommittee for Staff		

XI. CLOSED SESSION

The Board may meet in Closed Session and then return to Open Meeting.

MOTION—Move to go into Closed Session for the purpose of discussing the following topics:

1. Appointment, employment, compensation, resignation, or performance of specific employees.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

XIII. CLOSED SESSION AUDIO APPROVAL

The Board may make a motion to approve the audio recording made of the Executive Session.

MOTION—Move to approve the audio recording made of the Executive Session of July 17, 2024 and that the secretary of the Board make provisions for its safe keeping and that it be made available only upon the proper order of the court and a finding by a judge that such audio tape should be released, and that such audio recording will be destroyed 18 months after the date of the meeting if the Board has adopted written minutes of the Executive Session in question.

XIV. ADMINISTRATIVE SERVICES—Item A

PERSONNEL REPORT

The Personnel Report for July 2024, is attached and presented for approval.

MOTION—Move to approve the Personnel Report for July 2024, in accordance with the documents that will be incorporated in the official minutes.

XV. TRUSTEE REPORTS

The Chair will open the floor for Board comments.

INFORMATION

XVI. ADJOURNMENT

A motion and second will be made for adjournment of the July 17, 2024, Board of Trustees meeting.

PARKLAND COLLEGE

STATEMENT OF CORE VALUES

As an institution of learning, Parkland College cultivates inquiry, practical application of knowledge, and broad enrichment across our community. The following values are important to the fulfillment of Parkland College's mission to provide programs and services of high quality to our students and community.

Honesty and Integrity

In our daily operations, our classrooms, and all of our interactions, it is essential that we communicate openly, truthfully, and without hypocrisy.

Fairness and Just Treatment

We advocate and strive for respect, equity, and justice in all of our operations and proceedings.

Responsibility

We believe that employees and students are personally and mutually accountable for their actions as they carry out their duties. We understand the need to balance the pursuit of our own well being with concern for others. Likewise, we understand the importance of balancing personal accountability with graciousness in the acceptance of help from others.

Multiculturalism

We celebrate the diversity in both our community and our world. Our goal is to recognize, promote, utilize, and educate one another regarding the unique qualities and shared humanity of all people and cultures.

Education

We provide a forum for innovation, critical thinking, open inquiry, and lifelong learning opportunities.

Public Trust

In our efforts to serve the community, we honor the trust placed in us by our citizenry. We also rely on our community to guide and advise us as we continue to serve its needs.